



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

GOVERNMENT COLLEGE

GOVERNMENT COLLEGE BHORANJ (TARKWARI) DISTRICT HAMIRPUR HP

PIN-177025

177025

www.gcbhoranj.info

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

December 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

With the motto “Vidya Dadaati Vinayam”-knowledge gives politeness -Govt. College Bhoranj (Tarkwari) Distt. Hamirpur was established in the year 2002. Since its very inception, it has progressively emerged as one of the reputed institutions of the district. This college is situated on Tarkwari - Tauni Devi road at a distance of 4 Km. from Tarkwari and 10 Km. from Tauni-Devi on the bank of rivulet Kunah near village Kanjian, a transit centre of trade in the past. Spread over an area of about 20 acres, this college has a beautiful campus at the base of hills covered with lush green pine forest. The college has a majestic building with unique architectural design and includes spacious lecture theatres with brand new furniture, well equipped science labs, provision for indoor and outdoor games, IT lab, internet facility, state of the art library and reading room with current newspapers, journals and periodicals.

The college is affiliated to H.P. University Shimla under 2f and registered under 12 B of UGC Act and was started in rural area on public demand for imparting higher education at the door step to the youth of surrounding panchayats keeping in mind our goal of developing right skills and knowledge, Govt. College Bhoranj (Tarkwari) started its journey with heavy steps though and got accredited with grade B---institutional CGPC score 2.11--- by NAAC(National Assessment and Accreditation Council) in the first cycle in the year 2016. This gave us the required boost to our confidence and got committed to empower the rural students to make them capable of understanding the complexities and challenges of life ahead thus transforming them into responsible citizens while earning livelihood with dignity.

Vision

The vision of the institution is

- To provide the best possible education and values for the overall development of students coming from rural areas and backward panchayats as well.
- To focus on the universal development of students as leaders capable of providing effective leadership and contribution in their chosen areas of work.
- To use available resources in an efficient and effective manner for the inculcation of right thinking, wisdom and professional competence among students.

Mission

The mission of the institution is:

- To provide quality education to students irrespective of gender, caste, creed, religion and diverse socioeconomic status.
- To impart holistic quality education to students and empower them with knowledge, skill, and competence.
- To make the students self-reliant, enlightened and socially committed citizens of the country.
- To inculcate cultural and spiritual values to the students like honesty, truth, sacrifice etc.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Newly constructed building of the college
- Good infrastructure, smart classrooms, well equipped labs, ICT facilities and Computer laboratories
- Campus in the pollution free ambience
- Highly qualified and experienced faculty members
- On the campus staff- accommodation
- Democratic pattern followed in all the decision making processes
- Hands on practice given to each and every student in all the practical subjects
- Wi-Fi and internet in the campus
- Tackling of financial constraints in the form of scholarships schemes on NSP-2, book bank and prizes
- Talent hunt programmes “AAGAZ” and “UMANG” is organized every year
- A conduction of Inter disciplinary sports and cultural events to infuse the spirit of sportsmanship among students
- Participatory practices to suit the needs of the local students
- Obtaining active feedback from stakeholders
- Strong and effective monitoring of students done through CCA and TEE

Institutional Weakness

- Small library space
- Weak educational knowledge of students at the entry level in the college
- Remoteness of the area
- Lack of adequate transport facility
- Mostly financial and policy decisions taken by the government, the directorate of higher education and the affiliating university limiting somehow the overall working
- No hostel facilities for girls and boys
- Frequent and mistimed transfers of the college staff.

Institutional Opportunity

- Construction of sports stadium
- To acquire the status of Model college of the state
- To organize national and state seminars/conferences
- To start add-on courses like sericulture, dairy farming, vermiculture, translation and so on
- Expansion of sports activities
- Signing of MOUs as collaboration links with other educational institutions.
- Starting of PG courses, NCC unit and IGNOU-center
- Building hostels for boys and girls
- To attract more students in all streams
- To establish college-industry-community network strengthening consultancy practices

Institutional Challenge

- Offside location of the college
- Weak educational knowledge of students at the entry level as a hurdle
- To achieve the academic excellence despite the weak and rural background of students
- To change mind set of conservative parents and students
- To increase the enrolment of students
- To increase the teaching faculty strength
- Limitation in the form of financial support from Government
- Tortuous access to the institute

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Govt. College Bhoranj is affiliated to H.P. University and follows the university – designed curriculum. The UG courses are taught with well defined goals and objectives of making students employable through holistic education and development of right skills. The University frames an academic calendar that precisely specifies the schedule of teaching days, vacation breaks, MTT, TEE, youth festivals et al. The college admits students in various faculties on the basis of merit, with notified schedule of HPU. Subject and stream options given in the college prospectus are in-line with CBCS regulation framed by the university.

The college provides flexibility to the students in making their choice of the elective option depending on their interest and requirement. Keeping in view the need of education in the region, the college has started interdisciplinary courses of BCA and PGDCA.

Academic Flexibility in terms of time is valuable for the students to complete their programme of study as per the norms of Himachal Pradesh University. Flexibility to the students to move from one discipline to another is allowed within the time frame of one month.

The college faculty attends Refresher courses/ Orientation programmes at Various UGC- Human Resource Development Centres (HRDC) thus keeping them updated on the latest trends in teaching technology and subject knowledge. Faculty Development Programmes and quality improvement programmes conducted by the University and other institutions are frequently attended. Faculty development programmes on ICT based teaching-learning make the curriculum-delivery more effective. The College provides Library and e-Learning facility (INFIBNET) to the faculty to update them and deliver the curriculum effectively.

Students' feedback on teachers and curriculum is taken to make teaching more effective. This feedback obtained from students and parents on various aspects like infrastructure and teaching has definitely improvised and enhanced overall growth of the institute. Members of our college are nominated by the University in its Academic Committees, Research Committees and examination panels. The college uses education as a tool for empowering rural youth by providing up to date knowledge and holistic development of the students enrolled in the various academic programmes.

Teaching-learning and Evaluation

The admission of students is made through Himachal Pradesh University Roster Pattern. Fifteen percent seats are reserved for SC, seven and half percent for ST, five percent for sports, five percent for cultural, three percent for differently abled and one seat in each major subject for single girl child. Students represent different geographical, socio-economic, and cultural background. The new entrants are made comfortable by conducting an interactive session for freshers during the first week of an academic session. Teachers are fully aware of their accountability in teaching learning process. Midterm test MTT is conducted to assess the performance of the students in the class. Experiments are performed by the students in all practical subjects. The college maintains study centric and student centric environment on the campus. Teaching faculty entails outstanding scholars in respective fields of study who update their knowledge by attending various training and faculty development programmes. Review and reforms mode is in vogue pertaining to teaching learning process.

Research, Innovations and Extension

Research and innovation aspects are on low profile in the college though some faculty member have got registered for Ph.D. Staff members present papers in the National/International seminars and workshops publish research papers in national journals and seminar proceedings. Some have published books on their subjects. For the promotion of research aptitude among students assigned projects are evaluated department wise.

NSS and R & R units in the college disseminate the sense of social service and commitment to the people in the villages.

Infrastructure and Learning Resources

Learning resources and college infrastructure are the core strength of our institute. The college has 23 classrooms, 11 labs, 08 smart classrooms a virtual classroom (VCR), one conference hall and a spacious MPH (multipurpose hall), which provide genuine services as interactive small screens , small lectern podium, 147 computers in line with 07 FTTH access point broadband connections. E-resource center in the library has INFLIBNET-NLIST subscription for better digital experience of the voracious learners. Moreover, the KOHA –software of bar coding strengthens the routine functioning of the library coinciding with visitors' registers kept for staff and students separately. There are gender specific washrooms on respective floors of the building, a girls' common room, well furnished MI room, a staff room, cubicals for the faculty members and a uniquely built college canteens.

RUSA-infrastructure grant of ₹ 3 crore was utilized for the development and up gradation of multi dimensional facilities Utkrist- Mahavidyalaya Yojna(UMY)-grant of 1 crore further helped in supplementing some civil works, laboratory equipments and IT facilities. A separate parking shed arena for the staff and the students was constructed suiting to overall look of the premises.

On sports – front, the college has one dedicated weight-lifting room, a gymnasium, badminton court, a kabaddi –field with mats-layout, a volleyball field and a cemented basket ball court.

Student Support and Progression

Various programmes pertaining to academics, sports, co-curricular and cultural aspect are organized for the students in the campus. The college has enough resources which facilitate the progression of students to higher levels. Student welfare committee is made to look after all the matters of student welfare. College Students Central Association (CSCA) is elected to develop leadership qualities among students and to raise the issues of students' concern before the CSCA Advisory Committee. IQAC, Discipline Committee, Anti-Ragging Committee are the backbone of student-support-system.

Student Grievance Redressal Cell for Girls also functions effectively in the college. The SC/ST/OBC/Minority/EBC and other deprived students are provided scholarships under various schemes of state and Central Government on NSP-2. Each teacher contributes ₹50/- per month to the welfare scheme under which free books worth ₹1000 are given to the needy students.

College organizes 'AAGAZ' for welcoming the fresh students and the CSCA cultural function 'UMANG' to explore the hidden talent. College also encourages participation of maximum students in co curricular, extracurricular activities so that their competence and skill be sharpened.

The Career Counseling and Student Placement Cell makes students aware of opportunities, scope of various jobs and recent trends in careers by organizing guest lecturers pertaining to various fields. College students participate in various sports activities during annual athletic meet held every year in the college. Inter college events of Youth Festivals also attract participants in abundance held in different colleges throughout the state.

Governance, Leadership and Management

College is governed by the HP Government through the Directorate of Higher Education that receives necessary policy related guidelines from the Principal Secretary Education. Under the stewardship of the college Principal all the members of staff, teaching and non-teaching work earnestly towards the fulfillment of its vision and mission.

Various aspect oriented committees constituted by the principal in consultations with IQAC agenda, prepare a plan for each academic session and work in tandem to achieve defined objectives.

The Principal forms various committees for the smooth functioning of the college. The committees in consultation with different departments prepare a plan for each academic session. The college had been through different stages of development under the dynamic leadership of many Principals since its inception. Each information is disseminated to the staff and the students for effective functioning of the college in consonance with the democratic decision-making process.

A very systematic and transparent financial management system further consolidates the core of our institution. A well defined proforma for taking a sanction for the purchase of desired items is filled first, with the recommendation of purchase committee of the college, fully scrutinized by the Bursar, only then finally signed by the principal. This confirms the coordinated network of effective management for swift execution. There lies a bond of cohesiveness and trust among the principal, the staff, the students and their parents through frequent meetings of PTA(Parents teacher association) where all minor and major issues are taken into consideration thus ensuring better service delivery to the stake holders.

Participation of all the members is ensured at all levels to promote excellence. Feedback from students and parents helps in improving the quality of education. Teachers update their knowledge regularly by attending in-service training programmes, seminars/conferences and workshops so that the updates are incorporated. Teacher taught relationship is nurtured to its essence by taking frequent rounds of the campus and classes by the staff and weekly by the principal.

Institutional Values and Best Practices

Government College Bhoranj (Tarkwari) upholds a strong system of institutional ideals and best practices that gives priority to gender equality, inclusiveness, and comprehensive student development. The university rigorously maintains these ideals through several efforts that encompass gender sensitization, women's empowerment, and a steadfast dedication to diversity. Promoting gender equality is a fundamental principle of the college-values demonstrated via various initiatives such as gender sensitization seminars, a specialized Women Grievance Redressal Cell, and empowering female students through leadership training and professional growth opportunities. The college dedication in fostering gender inclusiveness and awareness is strengthened by the commemoration of significant occasions such as International Women Day and World AIDS Day. The college actively promotes and supports cultural, regional, linguistic, and socioeconomic diversity thus creating an inclusive atmosphere. UMANF Fest, AAGHAZ, and other cultural festivals highlight India's diverse multiculturalism by showcasing regional dances, promoting linguistic respect, and fostering communal harmony. The college proactively advocates for constitutional rights, duties, and obligations through educational activities strengthening democratic principles and responsibilities. The "Sparkle Initiative: Cultivating Cleanliness Awareness in Students" is an exceptional programme that highlights the college commitment to cleanliness and environmental responsibility. A range of initiatives, including campaigns and measures to reduce the use of single-use plastic, workshops, sports activities, counselling services, and community participation opportunities through NSS and other clubs, the institute ensures overall development of students at large. Notwithstanding significant achievements, enduring obstacles remain in the form of COVID-19 interruptions, sustainability of behavioral change, limitations in resources, and community engagement. To overcome this huge challenge, it is necessary to get going financial assistance, educational resources, expert advice, and creative strategies in order to maintain and enhance the effectiveness of the projects. Government College Bhoranj (Tarkwari) serves as a symbol of forward-thinking principles, promoting a community that is inclusive, empowered, and ecologically aware. It persistently endeavors to overcome obstacles in order to achieve long-term growth.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT COLLEGE
Address	Government College Bhoranj (Tarkwari) District Hamirpur HP PIN-177025
City	Bhoranj Tarkwari
State	Himachal pradesh
Pin	177025
Website	www.gcbhoranj.info

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Rakesh Kumar	01972-287505	9418115452	-	gcbhoranj@gmail.com
Associate Professor	Kuljeet Singh	01972-287505	9418280351	-	singhkuljeet450@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Himachal pradesh	Himachal Pradesh University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	15-12-2017	View Document
12B of UGC	15-12-2017	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Government College Bhoranj (Tarkwari) District Hamirpur HP PIN-177025	Rural	12.6	32036

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No. of Students Admitted
UG	BSc, Sciences	36	Plus Two	English	118	118
UG	BA, Humanities And Social Sciences	36	Plus Two	English, Hindi	157	157
UG	BCom, Commerce	36	Plus Two	English, Hindi	83	83
UG	BCA, Computer Applications	36	Plus Two	English	150	111
PG Diploma recognised by statutory authority including university	PGDCA, Post Graduate Diploma In Computer Application	12	Bachelor Degree	English	40	5

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				3				24			
Recruited	0	0	0	0	3	0	0	3	15	5	0	20
Yet to Recruit	0				0				4			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				11
Recruited	4	4	0	8
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				7
Recruited	3	1	0	4
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	5	2	0	8
M.Phil.	0	0	0	2	0	0	6	3	0	11
PG	0	0	0	0	0	0	4	0	0	4
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	Others	Total
		2	2	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	204	0	0	0	204
	Female	265	0	0	0	265
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	0	0	0	0	0
	Female	5	0	0	0	5
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	61	48	91	84
	Female	143	119	134	131
	Others	0	0	0	0
ST	Male	0	1	2	4
	Female	2	3	2	2
	Others	0	0	0	0
OBC	Male	28	21	26	26
	Female	44	33	37	43
	Others	0	0	0	0
General	Male	168	177	209	174
	Female	242	207	234	201
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		688	609	735	665

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>Govt. College Bhoranj is one of the constituent colleges affiliated to Himachal Pradesh University, Shimla. So all guidelines vis-à-vis multidisciplinary or interdisciplinary approach are executed as an obligatory package towards the prospectively unfolding world of higher education. Entire schedule of academics viz. curriculum of various courses or study Streams, annual calendar with no. of teaching days and vacation-periods, End-term Exams, and evaluation modes, is followed by content and intent. Even sports calendar programs are executed in accordance with their relevance. The CBCS system allows the students to take up at least some of the courses of their choice suiting to their intellectual</p>
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	<p>inclination. Academic freedom choice is also reflected in skill Enhancement Courses, Generic Electives (GE) and AECC (Ability Enhancement courses) in all streams. Though keeping in view the rural background-location of our institution, the time-table is accordingly designed suiting to the overall convenience of the students and befitting the availability of the teaching staff. As under the visionary scope of NEP-2020, the college has enough space to accommodate new interdisciplinary programme, Add-on courses and smart classrooms to shift to hybrid modes of teaching like SWAYAM-portal. Moreover, by having some collaboration-links with funding agencies may be established prospectively in consonance with the NEP-2020.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>GC Bhoranj has all necessary prerequisites for implementation of the concept of ABC that will provide the students a wide scope of learning across discipline-specific patterns. Definitely, with the procedural directions of HPU and the Directorate of Higher Education, Shimla on this innovative academic front that allows inward and outward mobility to the human resource, the college is going to register its presence on 'SWAYAM PORTAL' without any constraints.</p>
<p>3. Skill development:</p>	<p>Govt. College Bhoranj is undoubtedly orientated towards the aspect of skill development of students as a whole. We have got BCA, PGDCA programs being run of SFS (Self-financing scheme) under the aegis of registered HEIS (Higher Education Institute Society) equipping the students with advanced IT-skills, thereby enhancing employability in this sector. Department of Music caters to the musical taste of the entire student community by arranging various musical event in the campus adding an additional feather to their personality, moreover a huge playground, different courts and a gymnasium are time to time made available for the conduction of sports events and Annual Athletic Meet. In addition to this well-established NSS, R&R, clubs and societies also organize multifarious co-curricular activities giving an ample on-stage opportunity to the students thereby infusing socially useful skills like communal harmony, community-communication, interpersonal management and a sense of social service. Even some Yoga sessions are also conducted for students and staff towards neuro-somatic-spiritual</p>

	<p>experience. As and when NEP-2020 implemented our institute is ready to vouch for starting certificate courses in certain relevant applied subjects. Already the students of all faculties are being groomed up and exposed to SEC-programs introduced in respective curricula viz. Aquarium Fish Keeping, Apiculture, Medical Diagnostics, Sericulture, Mushroom cultivation Technology, Gardening and Floriculture, Medicinal Botany and Ethnobotany etc.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Appropriate integration of Indian Knowledge system is achieved with the conscious inclusion of traditional values, Indian –culture ethos, Vedas and Scriptural-extracts and their teaching by the departments of Sanskrit, Hindi specifically and partially by other departments like Sociology and Political Science. The College magazine ‘Tarika’ also supplements our cultural heritage and intellectual coherence through separate sections of Pahari, Hindi, Sanskrit. Further that any enhanced leads under NEP-2020 will also be put on course in the upcoming years as well.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>Govt. College Bhoranj focuses on OBE (Outcome Based Education) by being on the course of CBCS designed by HPU Shimla. The weightage duly given to the learners through CCA (Continuous Comprehensive Assessment) resulting into the achieved CGPA-Grade in CMC (Cumulative Marks Certificate) that reflects the inherent concept of OBE. All this is based on the evaluation of assignments, projects, field visits, attendance, interactive sessions, MTT and T EE. Keeping in view this performance of the students, the college faculty complies to the submission of ACRs (Annul Confidential Reports) to the DoHE (Directorate of Higher Education) Shimla. Moreover, the record of achievers is also meticulously maintained by the college office for further reference, so any further parameters and programs if suggested by the NEP-2020 module will also be taken up on priority basis.</p>
<p>6. Distance education/online education:</p>	<p>In line with NEP-2020, the distance education / online education modes may also be made available to certain lots of learners as we have done during the COVID-19 pandemic period with the incorporation of Google Meet, Video Conferencing, mentoring-sessions with PPT and smart boards for dissemination of the course content to the distantly located students. The entire college fraternity is</p>

decked up to embrace the digital world of virtual reality.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Electoral Literacy Club (ELC) set up in the college is functional since October 2018.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	ELC of GC Bhoranj is comprised of nodal officer Prof. Tilak Raj, Ms. Lalita Thakur (Student of (B.Sc. III) and Mr. Sanjeev Kumar(Student of B.A. III) as campus ambassadors . All the students of the department of History and Political Science are its members though the students of all other departments are also invited during programmes of awareness undertaken by the ELC.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The programmes and activities undertaken by ELC are specially targeted for creating awareness and sensitization in accordance with the directives of the electoral returning officers. Apart from this Voter Awareness Rally, declamation, slogan writing, poster making , debate, rangoli and online quiz competitions were also organized under SVEEP (Systematic Voters' Education and Electoral Participation). The ELC also helped the first-time voters in the online and offline registration process.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Principal, Govt. College Bhoranj Prof. Rakesh Kumar was the Nodal Officer for SVEEP activities in 36, Bhoranj constituency. ELC along with SVEEP and students of GC Bhoranj organized Chunavi Mela, cookery competition and local songs competition for local women. Flame of Democracy was lit and moved to all Senior Secondary schools , Anganwadi centres and Mahila Mandals of the constituency. ELC presented a street play at GSSS Bhoranj during election rehearsals for assembly elections held in November 2022, 'Old is Gold' Antakshari competition held for local women, Flash mob of street plays organized and Chunavi Pathshala conducted effectively. A Selfie stand was created during these activities. ELC members also displayed innovative materials like posters, stickers etc. on the walls of hospital premises, anganwadi centres, fair

	<p>price shops, local bus stand, rain shelters etc. Consequently 5% increase in voting percentage in assembly elections was reported.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>ELC along with the BLO (Booth Level Officer) provided the students with necessary guidelines for the registration of new voters. Special enrolment camp for voters' registration was also organized in the college campus by ELC in collaboration with the election department.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
665	735	609	689	754

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 56

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
22	23	22	23	21

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
17.89	74.35	100.89	16.48	34.28

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

1. Curriculum Designing:

The college being affiliated to Himachal Pradesh University Shimla adheres to the guidelines laid down by the State Government and the University in particular for the effective implementation of curriculum. The revision and up gradation of the syllabi is done at the University in consultation with faculty members from the affiliated colleges through Board of Studies.

Curriculum Implementation by IQAC:

At the college level we have been involved in facilitating the requisite delivery of prescribed curriculum and its implementation department wise in undergraduate education. The College has got a well defined **documented mechanism** for an effective curriculum delivery. The latter is communicated firstly through prospectus, the yearly calendar, **college website**, properly framed time table followed by planned schedule of all progressive activities to be done under the aegis of IQAC, suggestive staff council and college advisory committee proposals. With the commencement of each academic session, every faculty member provides the students a copy of the syllabus, the list of relevant books vis-a-vis the syllabus followed by its objectives, outcomes and individual time plan for its duly completion. In the first week of teaching, one day **interactive session for freshers** is organized regarding dos and don'ts.

COVID-19 Menace Period:

The uninvited COVID-19 Pandemic during sessions 2019-20 and 2020-21 the Academic Calendars were revised accordingly. Consequent to this menace the students of first year and second were promoted by the university though the final years examinations were conducted following **COVID SOPs** keeping in view the career prospects of the students community in general.

Effective Curriculum Delivery:

Along with traditional lectures and seminars, infrastructure for the use of **ICT and audio-visual**

teaching aids in classrooms, like power point presentations, smart interactive boards and audio-visual support are all available to make the curriculum delivery effective and interesting for the students. The study material for every subject, both offline and online, is made available by **the Library**. The science labs, computer labs and a **language lab** as well are used in an optimum way for making the students well conversant with technical and experimental aspects vis-à-vis variety of subject-fields. **Tutorials** with mentoring are also held which encourage participatory learning.

Continuous and Comprehensive Assessment :

Internal assessment is done transparently based on **attendance** in classes, **MTT score** and **project report** submitted. Examination Committee which fixes the dates of mid-term tests or class tests ensures CCA evaluation by issuing attendance registers to all faculty members with strict compliance to **fair keep of records** of all students. The faculty members maintain attendance registers sincerely containing all records of attendance, assessments, internal examinations marks, and any other activities mentioned in the curriculum.

Strengthened Feedback Mode:

The feedback mechanism has been there in our institute with the constitution of parent's teacher association (**PTA**) to address grievances related to curriculum and to identify the areas to be better focused upon. Furthermore feedback from the students is collected through online mode of **Google form and what's app groups** alike, open houses and interactive sessions. This all is deliberated in detail in Departmental staff meetings and there by corrective measures are also designed.

File Description	Document
Upload Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 01

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 0.84

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
29	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

This college sensitizes its staff and students on various issues relevant to Professional Ethics, Gender, Human values, Environment and Sustainability. The activities like tree plantation, cleanliness drive, gender sensitization, health education including personal hygiene are regularly taken up by the faculty

under the supervision of IQAC. Awareness campaigns about the healthy environment, general cleanliness and health issues about AIDS and Drug Abuse, preservation of natural water resources are also arranged in the surrounding for the information of all.

Our college has a well-established **Red Ribbon Club** that works towards increasing awareness, dispelling myths and misconception regarding HIV / AIDS. **NSS, Rover and Rangers and Eco Club** of the college work actively for encouraging the students to participate and take up environmental activities by organizing various programmes. Quiz competitions are also conducted by the institution on burning issues. On the occasion of **International Women's Day** the institution organizes events of debate, declamation, poster making and slogan writing on the issues related to women. The institution celebrates important occasions such as **Science Day**, World Consumer Rights Day, Martyrs Day, Human Rights Day, Constitution Day, etc.

The academic curriculum also educates and sensitizes students to these cross-cutting issues .It contains various courses which address these sensitive issues. Courses like environmental science, Contemporary India, Women and empowerment, **renewable energy and harvesting**, Chemical technology, Society and business skills for chemistry, Gardening and floriculture etc, make students sensible and aware. The students are sensitized on **human values and gender equity** by organizing lectures and discussions. The college has **Anti Ragging Squad** and Task Force/ Eve Teasing/ Discipline Committee,**Women Grievance Redressal Cell (WGRC) and Prevent sexual harassment of women at work place**, ensuring fair and timely disposal of complaints, if any, and that with extreme confidentiality. These committees/cells work according to the regulations of the State Government, UGC and Himachal Pradesh University in this regard.

File Description	Document
Upload Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 7.97

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 53

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 93.22

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
272	327	250	266	259

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
286	368	258	275	287

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 37.43

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
44	42	40	42	39

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
107	138	97	103	108

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1

**Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

Response: 30.23

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The student centric learning methods are operated through Choice Based Credit System (CBCS).

1. **Experiential Learning:**

- The empirical learning is done in the classrooms and **Well Equipped Laboratories** of Physics, Chemistry, Geography, Botany and Zoology.
- Our institute organized national seminar on **Environmental Issues and Public Health** in which a few students made their valuable PPT presentations.
- **Career Guidance Cell, Road Safety Club and Red Ribbon Club** organized some guest lecturers involving interactive sessions with diversity of students.
- Course related **Projects and Assignments** further supplement the process of learning and develop deeper understanding of concepts, capacity for critical thinking and reflective judgment.
- We have got a **Well Equipped Library** with sufficient books, journals, magazines and news papers that provide our student a 360 degrees experience to shape up upcoming careers of students.
- The **Disaster Management Committee** arranged mock drills with the help of NDRF and DDMA.
- The department of **Physical Education** imparts tremendous practice to the students in variety of games excursions under the able guidance of a physical education teacher.

2. **Participative Learning and Problem Solving Methodologies:**

- Several activities done in the classroom to quote are **role-play teaching**, writing the requisite articles on the blackboard, practicing the habit of reading before the audience, reciting a poem on the desired chapters and cross evaluation of class tests by the students themselves. The lessons are sometimes reviewed as a story or summary without any repetition.
- Students are also engaged in **Poster Making, Rangoli, Mehandi Competition, Slogan Writing, Declamation, Debate and Awareness Rallies** with placards-making followed by open end discussions on current topics.
- As participative events we organize **AAGAZ** for fresh talent hunt and **UMANG** the CSCA cultural function.
- Participation of Students in **Youth Festival** as group activities under HP University Shimla give them an edge over others of the ilk.

3. **Use of ICT Tools:**

- **ICT tools** are used by faculty members as well as students for power point presentation along with online search engines and websites, attending online classes through **Zoom, Google Meet and Google Classroom**.
- The communication and soft skills of the students are strengthened by giving audio visual training in the **Language Lab**.
- During **COVID-19** pandemic period, online mode of teaching was adopted by creating subject wise **WhatsApp groups** to share study material thus filling the gap between teacher and the taught. This practice still continues as an effective interactive-platform by getting the gap of communication between the teachers and the taught filled.
- The teachers attend online courses in ICT by availing the e-resources from different online platforms viz. Inflibnet N-List, e-books, e-pathshala, swayam and NPTEL etc.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 82.84

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
27	27	27	27	26

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 78.38

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
17	17	17	19	17

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

1. Transparency in the Mechanism of Internal Assessment:

- Transparency is a vital part of teaching learning process. The **Mid-Term Test (MTT)** is centrally conducted by the **House Examination Committee** in the month of October/November with proper display of date sheet on the notice board. The evaluation work is done with full transparency by subject teachers.
- In the beginning of new academic session, students are well-informed about the **Process of Evaluation** of annual exam system, MTT, attendance, assignments, tutorials, seminars, viva-voce and practical examinations as well.
- The college adheres to the format for **Continuous Comprehensive Assessment (CCA)** prescribed by the H.P.U. supported with an efficient system for the maintenance of academic record of students. Proper attendance registers are maintained by the concerned subject teachers followed by uploading of CCA giving the weightage of thirty per cent (i.e. 30 Marks) out of which 15 for MTT, 5 for attendance and 10 towards tutorials /assignments/ observed behaviour of the students.
- The **Evaluated answer books of MTT are shown to the Students** so that they can improve their performance accordingly. All entries of CCA are done by **Independent login Ids** of respective teachers on the university website which are duly verified by the Principal. All departments also maintain hard copies of award lists and submit it to the office for record.

2. Transparency in External Examination:

- H.P. University ensures the **transparency in external examinations** by a fool proof system of delivering question papers and collecting the answer scripts in their own vehicle. The flying squads are also constituted by the University for fair conduction of the examinations.
- The evaluation of **Term End Examination (TEE)** is done by the university through both offline and online mode by allotting secrecy codes.
- Consequently by giving due **consideration to CCA** along with **marks obtained by the student in TEE**, the final result is declared by the university.

3. Redressal of grievances:

A. Internal Examinations:

- a) Under a **three-level grievance redressal mechanism**, the Examination Committee, University Clerk and Concerned Subject Teachers handle and address all grievances related to internal assessment with due notice to the Principal.
- b) The **students who fail to appear in the MTT** on the scheduled date and time due to some genuine reason are allowed to appear in specially arranged class tests with prior permission of the Principal.
- c) The students who represent the college in Sports, **N.S.S. and other extra-curricular activities** are given additional benefit of attendance in CCA.

B. External Examinations:

- a) Grievances regarding discrepancies in external examinations are handled as per university procedures. **Written application received from the student is forwarded immediately by the principal to the controller of examination**, HP University Shimla. The very common problems faced by the students including non-receipt of admit cards, delay in results, wrong entry of marks; questions out of syllabus asked in the examination are resolved in a time bound manner

File Description	Document
Upload Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The institution offers 19 programmes at under graduation level in different streams i.e. 11 programmes in BA, 7 programmes in B.Sc, B.Com and BCA and a PG level diploma course in computer application (PGDCA).

Outcome Based Education

OBE model is followed by our institute in letter and spirit in consonance with the objectives as graduate attributes, POs and COs defined in the UGC document.

a. Preparation and Dissemination

Preparation of COs and POs are done according to the course curriculum notified by HPU and same disseminated as:

- displayed on college website.
- available in the college library.
- available with the Department/HoDs.

b. Communication to Students and stakeholders:

- The HoDs in consultation with faculty members of the respective departments make the students and other stakeholders aware of it by arranging **PTA general house**.
- **Induction Programme** organised with the start of the session to explain the POs and COs to the students.
- **Availability of soft copy** of the same is made through WhatsApp groups as well.
- **COs and POs connection with the** question papers is established in the beginning of the class room teaching.
- The lectures delivered by the teachers are well planned keeping in view POs, and COs.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Evaluation of Attainment of POs, and COs:

- The IQAC has designed a specific and systematic pattern for attainment levels of learning outcome as defined in **annexure I and II**.
- **Academic performance** of students is evaluated through 70% weightage to TEE and 30% to CCA.
- The **IQAC reviews** POs and COs on a regular basis through attainment documents submitted by each faculty member.

Measurement of COs Attainment:

- Attainment of COs coinciding with the predefined targets is done by taking requisite steps by the concerned teachers.

Criteria for Attainment of Course Outcome

Criterion of Attainment	Attainment Level
Less than 40% of students scoring greater than or equal to 60 Marks	Poor
40% of students scoring greater than or equal to 60 Marks	low
50% of students scoring greater than or equal to 60 Marks	Moderate
60% of students scoring greater than or equal to 60 Marks	High
70% or greater than 70% of students scoring greater than or equal to 60 Marks	Very high

Measurement of POs Attainment:

- The POs attainment levels are measured by final CGPA (Cumulative Grade Point Average) score reflected in the **Result-cum-Detailed Marks Certificate** after completion of the programme.

File Description	Document
Upload Additional information	View Document

2.6.3**Pass percentage of Students during last five years (excluding backlog students)**

Response: 78.52

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
130	203	114	119	165

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
144	229	114	239	205

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

<p>2.7.1</p> <p>Online student satisfaction survey regarding teaching learning process</p> <p>Response: 3.68</p>	
File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Innovative ecosystem of the college consists of the following initiatives:

- 1. Up gradation of Labs:** All the labs were equipped and upgraded with the purchase of state of the art instruments under **Utkrisht Mahavidyalaya Yojna and RUSA 2.0. Hands on Training to the Students** is given by the teachers by getting access to the research oriented devices viz. Double Beam Spectrophotometer, ultra centrifuge, Water and Soil testing kit, GPS etc. thereby giving an edge to the academic excellence.
- 2. Active Incubation Ecosystem:** The **department of Zoology** provides ready access to the students in the **systematically arranged museum specimens** whereas the **department of Botany** has **incubation chambers for germination of seeds** so as to give pragmatic exposure to the students. There is also a custom of making the students eco-friendly by taking them to the gardening site accompanied with the gardener of the college for tending the plants.
- 3. Inculcation of Entrepreneurship Aptitude:** **Special Guest lecturers** of experts under career counseling and placement cell are frequently arranged so as to give an additional exposure

regarding entrepreneurship ventures.

4. **Transfer of Knowledge through Awareness Outreach activities:** Health Camps, Poshan Pakhwara, Swachh Bharath Abhiyan, Plantation drive and road safety awareness-campaign were organized under **Red Ribbon Club, NSS, Rovers and Rangers, Eco Club and Road Safety Club respectively**. This all has helped the students to take the message to the masses. Moreover, the **Eco-Club** is rigorous in promoting **green practices both within and outside the institution** through propagating the practices of waste segregation and conservation of energy.

5. **Layman' Lab:** A **mobile soil and water testing kit** is available in the Departments of Chemistry and Botany for on the **spot analysis of soils and water samples** in the surroundings.

File Description	Document
Upload Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 3

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
01	00	02	00	00

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.04

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
00	02	00	00	00

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document

3.3.2**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 0.14**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
05	01	00	00	02

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The extension activities constitute an indispensable part of the curriculum. The college is committed to instill a **strong sense of humanism in the psyche of students** as well as cultivate the virtue of "service above self". The emphasis and encouragement is placed on community outreach initiatives by numerous committees and clubs, namely Road Safety club, R&R, NSS, Red Ribbon Club and Eco Club, thus infusing the **sense of dedication to work for the development of society as a whole.**

The **community in the neighborhood is served** by conducting cleanliness spurts at rain shelters, road along the Kanjian village market.

The **extension programmes offered by the college**, such as women empowerment, girls' hygiene, road safety awareness, blood donation camp, free medical checkup, plantation, environment and energy conservation sessions.

The college does its best to put into **practice the various government-initiated campaigns** through special talks, guest lectures, group discussions, *Nukkad Natak*, rallies, poster making, quiz, declamation, seminar, slogan writing, awareness drives, educational tours, survey programmes, workshops and adult education programmes. **Our students have actively taken part in voter education campaigns, swachh bharat abhiyan, beti bachao-beti padhao, digital India, Azadi ka Amrit Mahotsav, health and hygiene rallies, run for unity, blood donation camps anti-drug campaigns.**

All these **extension programmes serve as a major tool** to permeate vigour, vitality and virility amongst youth for their holistic development.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The faculty members and students of the institution actively participated in various extension

activities, received letters of appreciation and participation certificates from government recognized bodies.

COLLEGE-LEVEL:

1. Our Institution received letter of Appreciation from Department of Public Health and Family Welfare for **organizing lecture on personal health and hygiene for girl students and medical camp on dated 30-12-2022.**
2. The college also received letter of Appreciation from Department of Public Health and Family Welfare for **organizing Covid-19 Vaccination camp for students and teachers** in the college campus.

FACULTY MEMBERS LEVEL:

1. **Dr. Asha Devi**, Assistant Professor in Sanskrit was awarded with **appreciation letter for her remarkable contribution during the General election of Vidahn Sabha-2022** for successfully managing the SVEEP Team in Assembly Constituency Bhoranj, District Hamirpur from Deputy Commissioner, Hamirpur, H.P.
2. **Dr. Sandeep Kumar**, Assistant Professor of Geography received appreciation letter for his valuable contribution in conduction of General Election of Vidahn Sabha-2022 from Returning Officer, 36 AC Bhoranj, district Hamirpur.

STUDENTS'- LEVEL:

1. **Suchitra**, B.A. Final Year Roll No. 20PS02 received **appreciation letter for participating in Skit on "How to cast vote"** in General Election of Vidahn Sabha-2022 from Returning Officer, 36 AC Bhoranj, district Hamirpur. She also got first position in district level singing competition organized by **Bhasha and Sanskriti Vhibahg** Hamirpur on Sanskrit day.
2. **Sangeeta**, B.A. 3rd Year, Roll No. 20GEO8 and **Sanjeev Kumar**, B.A. 2nd Year, Roll No. 21PS20 secured 1st and 2nd Position in district level *Sloke Uchharan* competition organized by Bhasha and Sanskriti Bhibag Hamirpur on Sanskrit day respectively.
3. **Lalita Thakur**, B.Sc 2nd Year, Roll No. 20ZOO11 Participated in a Programme on **"Participation of Youth of our country in paying homage to our national leaders in their birth anniversary in the parliament house"**.

File Description	Document
Upload Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 19

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
06	06	02	05	00

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 0

File Description	Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Our college was incepted nineteen years back with the starting of session 2002-2003. Its specific location provides natural and pollution free environment. The campus is expanded into 20 acres with well-maintained classrooms, smart classrooms, laboratories, library along with reading-rooms, conference room, ICT enabled class rooms and I.T. equipment to adopt and facilitate the modern education system. The institute offers nineteen (19) undergraduate programs in Science, Commerce and Humanities; and two self-financing courses as BCA and PGDCA.

- **Classrooms:** The institution has **twenty three (23) classrooms** fully lighted and ventilated with sufficient numbers of desks for students, premium large greenboards and whiteboards along with accessories to disseminate knowledge optimally. Out of which institution has 6 lecture halls and 8 smart class rooms with seating capacity of 100 students each.
- **Laboratories:** There are **eleven (11) well equipped laboratories disciplines Physics (03 lab), Chemistry (02 lab), Zoology (01 smart lab), Botany (01 smart lab), Geography (01 smart lab) BCA (01 smart lab) Computer science (01 smart lab) and English language (01 lab)** enabling the students to have hands-on training. The Information Technology department is strengthened with ample number of computers where students of Mathematics, Chemistry, and Commerce learn the nuances of updated versions.
- **Computing equipments etc.:**
 - The departments of Science, Arts, and **Commerce equipped with computer facilities along with internet connections** to keep pace with trends in technology. The students here do get the best technical learning resources.
 - **All departments and Offices provided with internet connections** via seven Wi-Fi access points.
 - **All laboratories are Wi-Fi enabled and equipped with projectors, desktops and laptops** for the faculty and students as well.
 - **16 CCTV cameras** for security and safety.
 - **Two(2) digital boards** installed at strategic locations.
 - **Photocopy facility** in the library.
- **Cultural Activities:** Cultural activities on the campus nurture the soul of the institute. As it's not only a measure of exhibition and entertainment but also a platform for students to extend their career options beyond academic realms with a strong point of becoming the harbingers of change

and awareness in the society. We have performed decently in cultural activities in the last five years. **The college has purchased necessary instruments for classical and modern cultural activities and events like Folk Orchestra, Folk Dance, Group Songs, Vocal and Classical Singing. They include Harmonium, Tabla and other musical accessories.** There is an ample space for cultural activities as big courtyard with stage and a multipurpose hall where various cultural activities are being organized from time to time.

- **Gymnasium:** A well established **gymnasium upgraded with latest and necessary exercising machines and equipments** serve the requisites.
- **Yoga Centre:** Today yoga is need of the hour. So we have constituted a Yoga committee which organizes workshops and training sessions for the students and faculty under the able guidance of our worthy Principal. Yoga Day is celebrated on 21st June every year with great enthusiasm.
- **MI Room:** The institute is also running a medical Inspection room to give first aid in emergency.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 92.79

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
16.65	70.36	100.41	15.54	23.34

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

1. About Library: Our library has evolved as one of the most important spaces of the college. It has reference resources mainly for Social Sciences, Humanities and Sciences. The central library of the College has made consistent advancement in terms of collection of books, periodicals, and services. It provides open access facility for easy access to students who use the library as a knowledge-inheriting centre.

- The college library **has 7769 books (Text + Reference), subscribes to 04 print journals, 06 magazines and 10 newspapers.** The library has **KOHA Library Software** version 20.05.10.000 since 2021. Prior to this, the library was using SOUL 2.0 software from 2009 to 2021.
- Library is **Wi-Fi enabled, barcoding is complete and access to e-resources** is provided through NLIST Inflibnet subscription.
- It has **one reading hall for students (seating capacity of 80)**, and a sections with computer and internet facilities. There are 02 computers for library staff.
- Separate **library cards** are issued to students for issue/return/exchange of text books, reference books and journals with the help of **bar coding software.**
- There are **various sections in the library (viz. new arrival section, periodicals, circulation), photocopying facilities** for faculty and students.
- Library holds career and employment information which is displayed on the notice board in the corridor.
- There is a separate **e-library section of central library where students and staff can access e-resources** available through remote access NLIST, NPTEL, SWAYAM, e-PG paathshala and in-house repository of content related to syllabus, Faculty Research Papers and books, Newspapers and journals.

2. Integrated Library Management System (ILMS)

The institute is using Integrated Library Management System in the library.

- **Name of ILMS software:** KOHA
- **Nature of automation (fully or partially):** Partially
- **Version:** 20.05.100.000
- **Year of Automation:** 2021

3. Subscription to e-resources

NLIST

4. Amount spent on purchase of books and journals during last five years (INR)

Year	2022-23	2021-22	2020-21	2019-20	2018-19
Number	2400	8000	158108	7611	8011

5. per day usage of library

Average number of teachers and students using library per day over last one year = **Fifty (50)**

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure**4.3.1**

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

IT Facilities: Information technology and ideal infrastructure for its optimum use has emerged as a crucial component of teaching-learning process even in the tough times of **COVID pandemic**. Since the day of inception, effective measures have been taken to keep the college infrastructure tech-savvy. **Since the NAAC team visit in 2016, college has maintained a decent ratio of number of computers versus students.** Classrooms have been constantly upgraded to technological set-up by installing I.T. equipments for smart class rooms. Our B.C.A. and Computer science labs are equipped with latest hardware and software with uninterrupted internet connectivity. Administrative office functions with partially automated mode where optimum use of I.T. is ensured for swift communication. Principal office is also tech-friendly. There are seven (07) Wi-Fi enabled zones in the college to keep the college premises connected online.

- The College has a computer Laboratory with requisite number of computers accessible to the students to inculcate the IT skill in them.
- The college has developed **three smart classrooms, a virtual classroom and an ICT enabled seminar hall**, for taking classes. Seminars and Workshops are also conducted in the Conference hall with an LCD projector and screen.
- The numbers of computers were increased from **66 in 2016-17 to 130 Desktops and 03 Laptops** with latest versions of essential softwares. The computers are used by the students and

the rest are used by the office and teaching community for administrative and academic purposes.

- The college also possesses other **ICT equipments (such as interactive panels (05), lecterns (09), projectors (11), printers, photocopiers and speakers)** in adequate numbers imparting better education to our students.
- Keeping pace with the modern technology, all official work including salary related matters of the entire staff and other financial transactions are made **through online treasury using HRMS (Human Resources Management System)**.
- At present, the **college has a broadband connection** accessed in our day to day work. Even each department is connected with broadband/ Wi-Fi facilities, where teachers as well students can take full advantage of the system. Uploading of TEE marks is made possible.
- The provision is made in the budget for annual maintenance and technical staff is appointed for maintaining hardware and Information Technology infrastructure of the campus. Institution frequently updates its IT facilities through various systems. However, for major disorder and damage, computer technicians and service providers are hired.

The steps like installation of anti-virus and formatting of computers and replacing of hardware of old computers with new computers are taken periodically for optimum use of computers. The Wi-Fi facility is provided all over the campus for all stake holders free of cost.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 7.39

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 90

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 7.21

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
1.24	3.99	0.48	0.94	10.94

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 76.16

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
496	557	482	543	551

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 31.52

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
408	403	0	250	27

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 16.42

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
31	37	20	11	21

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
130	203	114	119	165

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University /

state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 12

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2	1	1	4	4

File Description	Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 17

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
26	18	03	22	16

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the

institution through financial and/or other support services

Response:

Though is not registered yet. However, the registration work is under process. Alumni Association of GC Bhoranj was established in the session 2016-17 and is now a functional body . Regular meetings are also conducted by the association to invite suggestions, discuss the future plans of action to improve the functioning of the institute. Though the registration of the associatioan is under process. One old student of this institution, Mr. Vikrant has donated a water cooler which has been installed in the girls common room of the college.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

1. Vision:

The vision of the institution is to empower rural youth to meet the educational, social and economic needs for a better life and to face the global challenges.

2. Mission:

- To provide better higher education in rural area.
- To make every student employable by developing right skills.
- To develop positive attitude, leadership qualities and awareness among students.
- To make students capable of earning livelihood.
- To provide education to less privileged and deprived sections of society.
- To inculcate moral values among the rural youth.
- To inculcate national spirit and respect for our culture among students and make them a good citizen.

3. Core of the mode of Governance:

The mechanism of the governance in our institute of course reflects its fine-tuning with the vision and mission. The team work efforts and participative innovative methodologies are adopted to materialize the targeted objectives in coherence throughout.

In consonance with this motive we adopted and executed variety of activities to achieve the desired results. The following aspects highlight the *decentralization and participation en-block*:

4. Administrative Committees:

The head of the institute, staff council, IQAC---statutory an non statutory bodies---work in tandem while designing the annual schedule and monitoring of various institutional –executions academic and non academic as well. *Consequent to this we are able to provide quality education to the students of the region.* The prominent ones are as follows:

College Website Management Committee

Prospectus committee

Admission committees

Time Table committee

CSCA Advisory Committee

Campus Maintenance And Beautification/Green campus Initiative/AYUSH committee

Discipline and Anti-ragging committee

Disaster Management Committee

Centralized college purchase committee

Academic cum Internal Assessment Monitoring committee

Scholarship Monitoring committee

Building Fund committee

An exclusive committee of senior tutors department wise consistently supervises the activities of their concerned faculty.

5. Clubs, Societies and Cells:

The vision and mission are fulfilled through various bodies like *NSS, CSCA, Eco Club, Road safety club, Rusa Cell, Career Guidance & students Placement cell, Examination Cell* and other forums which organize several extension programmes that provide service to all sections of the society and mould the students into responsible citizens of tomorrow. *Women's Grievances Redressal Cell, College Complaint and Redressal Committee are committed towards equity and empowerment. College Students Central Association (CSCA)* is also a part of the governance of the institution.

These all have definitely contributed towards development of positive attitude, leadership qualities, moral values and national spirit amongst students.

6. Imparting Higher Education to Economically Weaker Sections of Rural Background:

Based on the geographical location of our college we have been able to serve the rural youth in the surrounding areas in a better way throughout its discourse. The students with poor economic resources are getting quality education at affordable rates in our institute which has got state of art infrastructure as its strength. Further the girl students are getting hundred percent tuition fee exemptions. To accomplish our vision and mission motives the state government has always been driving force by providing requisite grants accordingly.

File Description	Document
Upload Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Undoubtedly our institute has got effective and efficient institutional bodies viz. IQAC, CSCA-Advisory Committee, RUSA Cell, Building Fund Committee and PTA. These bodies play a pivotal role in the execution of all developmental and academic regimens scheduled according to the policies, administrative setup, appointment and service rules.

1.Policies

- All programmes of our college are governed by the policies of HP Government and in accordance with UGC regulations.

2. Administrative Set-up

- Directorate of Higher Education Shimla under the Ministry of Education Govt. of Himachal Pradesh administers all aspects of higher education in the state. HP University Summer Hill Shimla coordinates with the colleges to frame the requisite curriculum conducts examinations and manages to award degree-certificates to the students.
- At the college level, the **Principal as an administrative head** of the institute of higher education is responsible for the overall management. A group of **senior tutors** of the college consistently supplementing the Principal while being in touch with the day to day activities. **Ministerial staff** in the office streamlines all the official records of the students, faculty members and the government guidelines. Time to time uploading of the notifications is done on the college website and circulated in whats app groups.
- **The organogram of the institution clarifies the hierarchical structure of governance and is available on thecollege website.**

3. Appointments

- The permanent appointments of the faculty are made by the government of Himachal Pradesh on the recommendations of HPPSC Shimla after competitive selection process.
- The appointment of the non teaching staff is done by HPSSC Hamirpur.
- Under the aegis of HEIS [Higher Education Institution Society] guest faculty is arranged for SFS programmes.
- As per the requirement some temporary staff is also resourced on PTA basis by duly advertising

the vacancies in the news papers of repute.

4. Applicable Service Rules and Procedures (Acts, Rules, and Regulations):

- Central Civil Services Rules-1972 (Pension, GPF, Leave, Conduct, Fundamental and Supplementary Rules) and Himachal Pradesh Financial Rules, 2009 as applicable to HP Government employees.

Government of India Acts:

- Right to Information Act, 2005
- The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013
- Office Manual, 2011

Rules for Educational Institutions:

- Himachal Pradesh University Ordinances (Volume I & II)
- The Himachal Pradesh Educational Institutions (Prohibition of Ragging) Act, 2009
- UGC Regulations and notifications.

5. Strategic plan (2018-23): The plans formulated by the IQAC are implemented in letter and spirit. Even during the Covid-19 pandemic we adopted online teaching vis-a-vis virtual class room model to impart the education.

6. Deployment of Strategic Plan (2018-23):

- Quality implementation in all aspects concerning teaching, learning, co-curricular and extension cum outreach activities is done with due supervision of Principal, IQAC, CSCA-Advisory and its time to time review by the staff council.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Apropos of the effective welfare measures and performance appraisal system for teaching and non teaching staff, Himachal Pradesh Government has, taken into consideration tremendous measures which have far reaching effects in the development of the college cadre employees.

A. Welfare Measures:

- **Full medical reimbursement** of medical expenses include indoor medical treatment as well.
- Provision of **Medical leave, earned leave , maternity/paternity leave, study leave, Duty leave** for 14 days per year is given to the faculty members for attending seminars/ conferences, leave to attend **orientation/refresher programmes** and other leaves as per norms of HP Government.
- **CAS-benefits** under UGC regulation provide various channels of promotion to Pay Band-II, III ,IV (**Associate Professor**), **Principal, Director of Higher Education** under the department of Education HP Government. **Special incentives** given to those who obtain **M.Phil or Ph.D** degrees.
- **Old Pension Scheme (OPS) restored in the state.**
- **GPF, Gratuity & Leave Encashment, LTC, HRA, TA/DA/CA** and **GIS** are accordingly served by the state.
- Availability of **Faculty Guest House at HPU Shimla** and **PWD Rest House** facility throughout the state.
- **On- the-campus residential quarters** for Principal (Type-IV) teaching (Type-III) and non-teaching staff (Type-II) and **College Canteen facility.**
- **Capacity Building Programmes are held at HIPA Shimla/IIPA New Delhi, GCTE Dharamshala** and various HRDCs.
- Department of Physical Education accommodates **Gymnasium, Yoga Training Section** and

recreational activities of **Sports and Games** for the entire staff.

- **The staff secretary** in consultation with the Principal is capable of resolving many staff related issues effectively.

B. Performance Based Appraisal System (PBAS):

- **Annual Confidential Report (ACR) on PBAS proforma reflecting API Score for DPC evaluation** includes all workload, class results, and administrative assignments, co-curricular, extracurricular activities and research oriented achievements.
- **SFS faculty** under Higher Education Institute Society (HEIS) **evaluated** through coordinator and reviewed by the Principal-cum-Director.
- Performance Appraisal System for **Non-Teaching Staff** is slightly different than the teaching faculty. The HoD evaluates the **ACRs of laboratory staff**, the office superintendent reports the ACRs of **other non-teaching staff**, all of which are reviewed and forwarded by the **Principal** to higher authorities. **The librarian** is appraised and reported by the Principal and reviewed by the Director of Higher Education.

File Description	Document
Upload Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 10.81

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	08	04

File Description	Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 16.67

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
05	10	04	05	00

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
07	07	06	06	07

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

A. Sources of Funds (government/ non- government organizations): Himachal Pradesh Government

is the principal source as far as allotment of funds is concerned. So far we have received infrastructure development grant under **RUSA , Utkrisht Mahavidyalaya Yojana Grant, Building Fund Common Pool (annual basis)**.

B. Other Resources of Funds : Fees & Fund collected from Students, PTA fund, Fee collected from the students enrolled in SFS courses under HEIS.

C. Strategies for mobilization and optimal utilization of resources and funds:

- Proposals for **RUSA Grant** from central government are duly submitted as an **institutional development plan (IDP)**. The funds thus received from the state government are utilized as per the specifications under special heads. The requisite committees are constituted for **purposeful execution** of variously defined works and judicious utilization of the sanctioned amount.
- **Utkrisht Mahavidyalaya Yojana grant** was also utilized on the same adopted parameters.
- There is a practice of getting **Building Fund (Common Pool)** allocation for maintenance and renovation of the college building from the Director of Higher Education (DoHE), Himachal Pradesh. The desired work is accomplished under the due supervision of **Building Fund Committee** as approved of from DoHE.
- **Fees and Funds** collected from Students viz, Amalgamated Fund, PTA Fund etc. are disbursed towards various works in which College-Bursar plays an important role for all these financial transactions.
- **Himachal Pradesh Financial Rules (HPFR-2009)** of HP Govt. is strictly followed for head-wise utilization of all financial matters. Most preferably Government e-Marketplace (**GeM-portal**) is accessed for availing the required set of items.

D. Financial Audits (Internal and External):

In all financial matters related to expenditure and purchases an established procedure under **HPFR-2009** is followed with strict compliance to the audit schedules.

- **Internal Financial Audits:** All cashbooks and account books duly maintained by the Principal's office are scrutinized and verified by the College Bursar which are countersigned by the Principal as such.
- **Internal Physical Audit:** Department-wise physical verification of the entire stock of the institutional assets is done annually by various interdepartmental committees.
- **Role of Local Audit Department(LAD) Himachal Pradesh:** A team of auditors deputed by **LAD**, Department of Finance, HP Govt. (**part of external audit**) conducts a thorough audit of college funds. Any **audit objections** raised by the team are accordingly **settled** in routine by fulfilling the asked queries up to their satisfaction.
- **External Professional Audit as done by CA:** A certified chartered accountant is resourced by the Principal for the conduction of financial audits related NSS, SFS and PTA with the completion of financial year.
- State Project Director, Rashtriya Uchchar Shiksha Abhiyan (**SPD-RUSA**) conducts audit of **RUSA funds**.
- **Statutory Audit:** A team constituted by AGHP Shimla works on behalf of AGHP and generates audit reports related to staff salary, medical reimbursement, travelling expenses, office expenses etc. as disbursed through government treasury (Himkosh). The audit is conducted as per audit mandate laid down in the constitution of India.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

A. Quality Assurance Strategies and Processes:

In consonance with **IQAC** we have designed and executed various quality initiatives with the start of every academic session. Based on the **innovative proposals** and subsequent **action taken reports** IQAC has definitely been able to **institutionalize** the entire quality assurance process.

- **Annual prospective plan** for respective sessions was accordingly prepared and executed.
- **Students Charter** was created as an essential guideline document for the student community and subsequent delivery of services.
- **Mock drill on Disaster management** was arranged in the college campus.
- Better coordination between Curricular and Co-curricular activities established by preparing **Annual Academic Calendar** for every academic session.
- Simultaneous **updatation of the college website** and **AQARs- NAAC submission** has been a **top priority** for dissemination of accurate information en mass.
- **Earnest efforts** with **ICT enabled facilities** have been made to enhance quality delivery of teaching learning aspects.

B. Review of Teaching Learning Processes and Methodology of Operations:

Subsequent to the proposals and their execution as reviewed in frequent IQAC meetings, many new improvisations were introduced at the level of different fronts of academics, sports and extension.

- In conformity to quality criteria designed by NAAC we have started the trend of doing **Academic Audit** of institution's academic output. Experts with refined acumen from reputed HEIs were resourced for the job.
- **CCA awards** to the students are based on measured **parameters** as prescribed by HPU.

- Teaching learning process is accordingly enhanced by taking **curriculum feedback** from students via generating **google forms** and from the parents as major stakeholders by conducting **PTA meetings**.
- Strengthening of **Mentor-Mentee relationship** is ensured by creating whats app groups and subsequent reviews were also assessed in the form of **effective follow up measures**.
- **Formulation and attainment of POs and COs** is done by grade-wise categorization of students and the improvements were accordingly carried to next session.

C. Incremental Improvement Recording:As a follow up to the recommendations of Peer Team Report in the first cycle NAAC-accreditation we improvised on following aspects:

- One year diploma course (**PGDCA**) with allotted strength of forty students was started **in SFS under the aegis of HEIS**.
- **An English- Language-Lab** has been established in 2022-23.
- An **add on course** as English, entrepreneurship and employability (**EEE**) is started under **soft-skills** development programme from the previous session.
- An **improved version of Career Counseling and Placement Cell** has been put in to practice with the guidelines of the Government.
- IT Lab and BCA labs have been **supplemented with new computer systems** and the requisite set-up.
- **Up gradation of Science Labs** has been achieved with the purchase of state of the art instrumentation and materials.
- **Library Automation** and E-resources availability was effected through new software of cataloguing and scanning (**KOHA**) and additional computer systems along with **N-LIST** under **INFLIBNET** connectivity.

File Description	Document
Upload Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**

2. Academic and Administrative Audit (AAA) and follow-up action taken
3. Collaborative quality initiatives with other institution(s)
4. Participation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Government College Bhoranj (Tarkwari) is dedicated to promoting gender equity and creating an inclusive and supportive environment for all students. The institution actively contributes to the personal and academic growth of its female students while defending their rights and well-being through a combination of gender sensitization projects and attempts to celebrate national and worldwide events related to promoting equality among various genders and their empowerment. Over the past five years, the following initiatives have been undertaken by the institute:

- 1. Gender Sensitization Seminars:** The college frequently conducts seminars and awareness programmes aimed at educating both students and faculty about gender-related issues, stereotypes, and biases. These workshops emphasise respect, equality, and inclusivity.
- 2. Women's Grievances Redressal Cell:** The college has established a Women's Cell committed to promoting women's welfare and rights on campus. This cell organises diverse programmes, including **health camps and counselling sessions**, to support women.
- 3. Women Empowerment:** The Women Grievances and Redressal Cell helps female students with leadership, women's rights, and professional training. It lets female students express themselves, share experiences, and get advice.

The following days are observed at our college to promote women's empowerment and gender inclusion through awareness.

ii) International Women's Day: observed through workshops on women's rights and empowerment, along with cultural programmes highlighting women's achievements in various fields.

iii) World AIDS Day: marked with **seminars, workshops, poster-making**, and efforts to reduce the stigma associated with HIV/AIDS.

5. Girls' Common Room: The college provides a dedicated girls' common room, named after **Savitribai Phule**, the first female teacher in India and a renowned social reformer. This room is well-equipped with facilities like a **washbasin, dressing area with mirrors, TV, water cooler**, and a **sanitary napkin vending machine**.

6. Safety and Security Measures: Government College Bhoranj prioritises student safety and security

by implementing measures such as **CCTV** surveillance, well-lit areas, and a security officer. This ensures a safe learning environment for female students.

7. Scholarships and Financial Aid: The college actively encourages eligible female students to pursue higher education by offering **scholarships and financial aid**. These provisions enable female students to excel academically and contribute to gender equality.

8. Age Relaxation in Admissions: Female students benefit from age relaxation during undergraduate admissions, in compliance with government guidelines.

9. Tuition Fee Exemption: Bonafide Himachali girl students are exempted from paying tuition fees, making education more accessible.

10. Annual Gender Sensitization Action Plan: The Women Development Cell prepares and implements an annual gender sensitization action plan, organising gender awareness programmes accordingly.

11. MI Room: The college offers health care services through the **MI Room** for students in need of medical assistance during class hours.

12. Suggestion Box: To facilitate open communication, **suggestion/complaint boxes** are strategically placed around the campus for students to share their ideas, problems, and complaints with the college administration.

File Description	Document
Upload Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Diversity and inclusion are promoted at Government College Bhoranj (Tarkwari), a pioneering rural Himachal Pradesh college. Many college projects promote constitutional rights and fulfil these goals. The write-up will discuss how this college fosters a welcoming environment and teaches constitutional

rights, duties, and obligations.

Cultural Diversity: Our Initiatives Learning about other cultures and traditions is vital for our college's cultural diversity. Students from Hamirpur, Mandi, Chamba, Kinnaur, Bihar, Uttar Pradesh, and Chhattisgarh participate in "UMANG Fest," "AAGHAZ," and HPU Inter-College Youth Festivals to encourage cultural diversity.

Regional and Linguistic Diversity: The college promotes linguistic respect and inclusiveness via literature and culture. To encourage regional and linguistic diversity, the college publication "Tarika" features sections for multilingual students to share their opinions. Organising language classes, professional talks, and student literary and linguistic competitions. Regional dances like Naati, Jhamakda, Bhangra, Gidda, and others showcase India's multiculturalism at AAGAZ, UMANG, and other cultural events. The college exhibited regional diversity with the SVEEP Cookery Competition. Several campus events promote community harmony. A college committee promotes peace through marches and interfaith dialogue. Our college has few minorities, but we encourage students to understand different religions and cultures. Under Azadi Ka Amrit Mahotsav's "Har Ghar Tiranga" campaign, the college encouraged students and staff to bring and hoist the Tiranga at their homes to mark India's 75th freedom anniversary.

Socioeconomic diversity: Several college efforts promote socioeconomic diversity. The college has a **Book Bank** and a student aid fund for poor students. Students can apply for the Rs 1000 "**Student Aid Fund**" scholarship. Himachal Pradesh government provides fee concessions bonafide Himachali girls and scholarships to SC, ST, and OBC students are provided by the Himachal Pradesh government and the Government of India to promote equity. To promote knowledge of constitutional obligations, the college committee organises activities such as **debates, essay contests, and awareness campaigns**. The college displays the **Constitution's Preamble** to promote political concepts, procedures, obligations, rights, responsibilities, fraternity, and belonging. Admissions follow reservation standards to ensure fairness for all students. This includes Independence Day, Republic Day, Gandhi Jayanti, and Constitution Day.

Sensitization campaigns: NSS displays social responsibility and compassion for the needy. The Prime Minister's Swachh Bharat Mission and Environment Day raise environmental awareness and trash management. Students are informed about the **student's charter** and policies upon registration.

Election Duties: **Teaching and non-teaching staff members** serve as officials during central, state, and local body elections, promoting democracy and election duties.

Democratic Rights and Duties: The college believes students and employees should learn about their national duties. We must first support democracy and vote. A performance and **registration of first-time voters** were held at the college to encourage citizenship.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICE: 1

Title: Sparkle Initiative: Cultivating Cleanliness Awareness in Students" at Government College Bhoranj (Tarkwari)

Objectives:

The primary objectives of the Sparkle Initiative at Government College Bhoranj (Tarkwari) are centered around fostering a culture of cleanliness, promoting personal and communal hygiene habits, encouraging active student participation in community-based drives, and enhancing awareness levels regarding hygiene practices among students, faculty, and neighboring communities. The overarching aim is to create a cleaner environment that nurtures holistic learning and community well-being.

Context:

The Sparkle Initiative emerged from the College's understanding of the vital role holistic education plays in shaping well-rounded individuals. Recognizing cleanliness as a fundamental attribute in a student's journey, the initiative underscores its impact on individual health, learning environments, and communal well-being. Beyond the College, it aims to instill responsibility and civic duty, positively influencing the surrounding communities.

The Practice:

The Practice: Government College Bhoranj (Tarkwari) has consistently spearheaded impactful initiatives fostering cleanliness awareness and environmental stewardship. In the academic year 2018-19, the institution actively engaged students in the 'Swachh Bharat Abhiyan', enlightening them on its significance in cultivating a healthy lifestyle and encouraging participation in this national movement. Various cleanliness drives within the college campus and neighbouring villages were conducted, involving students, teachers, and the local community. A special drive was conducted in nearby villages such as Badhani, Kanjian etc. Bawris and Khaatris/Khatees (traditional system of rain water harvesting prevalent in the area) in these villages were cleaned. Similar drive was conducted previous years a part of river bed of kunah stream was also cleaned. During these drives students also interacted with the local people and also encouraged them to be a part of this noble movement. Interaction with villagers

prompted the promotion of toilet construction and waste disposal systems, amplifying the initiative's impact. The subsequent year, the Eco club took a decisive step to mitigate single-use plastic by orchestrating an awareness rally, involving 200 students, culminating in a campus-wide cleanliness campaign. The institution enforced measures based on the club's recommendations, banning single-use plastic bottles and bags, advocating for reusable alternatives, and promoting eco-friendly substitutes in the canteen. In the ensuing sessions, collaborative efforts from NSS, Red Ribbon Club, Eco club, and Rovers and Rangers continued, organizing rallies advocating health, conservation, and environmental protection. These concerted endeavours reflect the institution's sustained commitment to nurturing a culture of cleanliness, environmental consciousness, and community engagement, aligning with the college's ethos of holistic education and societal responsibility.

Evidence of Success:

Success is evident through reduced single-use plastic usage within the campus, showcasing the adoption of eco-friendly practices. The sustained engagement and growing participation across academic sessions signify increasing awareness and responsibility among students, faculty, and the local population. This momentum highlights the initiatives' impact in fostering a culture of cleanliness, health consciousness, and environmental stewardship.

Challenges and Resources Required:

Several challenges, including COVID-19 disruptions, behavioral change sustainability, sustaining community engagement, and resource constraints, have been encountered. To ensure continued success, financial support, access to educational materials, expert guidance, community collaboration, and innovative approaches are essential. Overcoming these challenges and securing resources is crucial for the initiative's sustained efficacy and expansion.

In conclusion, the Sparkle Initiative's success relies on collaborative efforts, innovative strategies, and continued support to foster a culture of cleanliness and environmental awareness at Government College Bhoranj (Tarkwari) and beyond.

BEST PRACTISE: 2

Title of the practice: Awareness about various issues and activities for the holistic development of the students.

Objectives:

Offer a comprehensive educational experience, transcending academics, to nurture intellectual, emotional, physical, and social growth.

Cultivate platforms fostering green environmental practices, encouraging student involvement in societal issues.

Ensure a continuum of diverse activities throughout the year to promote holistic development.

Context

The essence of education lies in empowering students to excel not only academically but also in navigating life's multifaceted challenges. The college aims to refine students' intellectual, emotional, physical, and social capacities, enabling them to thrive in varied spheres.

Practice**i) Intellectual and Mental Development**

Conducting an array of lectures, workshops, seminars, and skill enhancement courses strategically planned to stimulate intellectual growth.

Over the last five years, the institute hosted 200 programs across various departments, including a National Seminar addressing environmental concerns and public health. These platforms enriched students' research capabilities.

Career and Guidance Cell conducted numerous lectures and skill enhancement programs, bolstering students' mental prowess. Diverse activities such as quizzes, elocution, declamation, competitions, and performances contributed to intellectual development.

ii) Physical Development

Engaging students in sports and games like Volleyball, Weightlifting, Badminton, among others, fostering physical well-being.

iii) Emotional Development

Offering counselling, yoga, soft skills, leadership training, and creative activities like shlok uccharn and geetika gayan to unveil students' hidden talents and promote emotional growth.

Dedicated counselling and grievance cells provide essential guidance and support, aiding emotional development.

iv) Social Development

Through NSS, Rovers and Rangers, clubs, and extension activities, students actively participate in social initiatives. Activities range from awareness rallies on cleanliness, health, and environment to educational tours for exposure to new places.

Collaborative efforts with teachers in spreading awareness and organizing drives contribute significantly to societal development.

v) Evidence of Success

Students' active involvement in diverse college activities has facilitated knowledge acquisition, skill development, and boosted confidence. These engagements have enhanced critical thinking, organizational skills, and social orientation.

The success is evident through students' placements, entrepreneurial ventures, competitive exam outcomes, and increased enrollment in higher studies.

vi) Challenges and Resources

Measuring qualitative aspects of holistic development remains challenging. However, the college is committed to nurturing key values through various activities and meticulous attention to students' growth.

Adherence to COVID-19 protocols during event organization and adapting strategies to accommodate increasing student numbers are ongoing challenges.

Some aspects of value enhancement might rely on external resources, posing a need for dependency management.

This practice underscores the college's commitment to cultivating a well-rounded educational experience, emphasizing not just academic excellence but holistic development across intellectual, emotional, physical, and social domains.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

7.3.1 Government College Boranj (Tarkwari): Nurturing Empowered Rural Youth through Holistic Education

Response:

Government College Boranj (Tarkwari) stands as an emerging institution of higher education, dedicated to providing quality education in rural areas. With a strong mission to develop employable students equipped with the right skills, positive attitudes, leadership qualities, awareness, moral values, national spirit, and respect for culture, the college has made commendable progress in these areas. This essay delves into the institution's exceptional performance in fulfilling its mission and transforming the lives of rural youth.

- **Providing Better Higher Education in Rural Areas:**

Government College Bhoranj is committed to bridging the education gap between urban and rural areas by providing **high-quality higher education to students in rural communities**. The institution has implemented various initiatives to ensure better educational opportunities in rural areas.

- **Accessible Infrastructure:**

Recognizing the importance of a conducive learning environment, Government College Bhoranj has invested in **well-equipped classrooms, libraries, laboratories, and other essential facilities**. These resources enable students to engage in comprehensive academic pursuits and enhance their learning experience.

- **Qualified Faculty:**

The college has employed a dedicated team of qualified faculty members who possess subject expertise and a passion for teaching. These educators not only impart knowledge but also serve **as mentors, guiding students** on their educational journey. The faculty's commitment to excellence ensures that students receive a high standard of education comparable to urban institutions.

- **Updated Curriculum:**

Government College Bhoranj continually updates its curriculum to align with the evolving demands of the job market and higher education. The institution integrates **modern teaching methodologies, technology-enabled learning, and practical exposure** to provide a well-rounded education to students. The curriculum emphasizes critical thinking, problem-solving, and creativity to prepare students for the challenges of the 21st-century workforce.

- **Making Every Student Employable by Developing the Right Skills:**

Government College Bhoranj recognizes the significance of equipping students with relevant skills to enhance their employability. The institution focuses on developing a range of skills through various initiatives.

- **Vocational Training:**

The college collaborates with industry experts and vocational training centers to offer skill development programs. These programs cater to sectors relevant to the local job market, such as agriculture, information technology, hospitality, and healthcare. By providing hands-on training, the college ensures that students acquire **practical skills** that directly contribute to their employability.

- **Soft Skills Development:**

Government College Bhoranj emphasizes the development of soft skills alongside academic knowledge. The institution conducts **workshops, seminars, and training sessions** to enhance students' communication skills, teamwork abilities, time management, adaptability, and problem-solving skills. These skills are highly sought after by employers and enable students to excel in their professional endeavors.

- **Career Guidance and Placement cell**

The Career Guidance and Placement Cell of Government College Bhoranj (Tarkwari) is committed to empowering students, enhancing their employability, and ensuring a smooth transition from academia to the professional world. Through its comprehensive career counselling, **skill development initiatives**, and placement support, the cell prepares students to embark on successful careers and contribute to the growth and development of their communities. We have subscribed to various **journals and magazines** for helping students in their preparation for competitive exams.

- **Developing Positive Attitudes, Leadership Qualities, and Awareness:**

Government College Bhoranj strongly believes in nurturing well-rounded individuals with positive attitudes, leadership qualities, and a broader awareness of societal issues. The college undertakes various measures to instill these attributes among students.

- **Leadership Development Programs:**

The institution organizes **leadership development programs, workshops, and seminars** to enhance students' leadership skills. Through these initiatives, students learn effective communication, decision-making, teamwork, and problem-solving, empowering them to become future leaders.

- **Social Responsibility and Awareness:**

Government College Bhoranj promotes social responsibility and awareness through **community engagement programs, volunteer initiatives, and awareness campaigns**. These activities sensitize students to social issues, foster empathy, and cultivate a sense of responsibility towards the community.

- **Inculcating Moral Values, National Spirit, and Respect for Culture:**

Government College Bhoranj places great emphasis on inculcating moral values, a sense of national spirit, and respect for culture among its students. (NSS and Rovers/Rangers activities)

- **Value-Based Education:**

The college integrates value-based education in its curriculum to instill moral values, ethics, and integrity among students. The institution emphasizes the importance of honesty, compassion, and social responsibility, nurturing individuals who contribute positively to society.

- **Cultural Exchange and Celebrations:**

Government College Bhoranj promotes cultural exchange by organizing events, educational tours, festivals, and celebrations that showcase the rich cultural heritage of the region. These activities foster a sense of pride, respect, and appreciation for the local culture while nurturing a broader understanding and acceptance of diverse cultures.

Government College Bhoranj (Tarkwari) exemplifies the transformative power of rural education. With its commitment to providing better higher education, developing employability skills, fostering positive attitudes and leadership qualities, inculcating moral values, and promoting national spirit and cultural

respect, the institution has made significant strides in empowering rural youth. Through a holistic approach to education, Government College Bhoranj has prepared students to excel in their careers, become responsible citizens, and contribute to the growth and development of their communities. The institution's performance in these areas serves as a testament to its dedication to creating a brighter future for rural youth through education.

The distinctiveness in sports is evident through the remarkable feats of students in institution. In the present session, our team weightlifting (Boys and Girls both) bagged 1st position in Annual Inter college Tournament, Selection of student (Girl) in Declamation for National level event. Selection of our student (Girl) up to 2nd round for Miss Himachal Auditions.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

Addendum may be the last but not the least significant. Govt. College Bhoranj is bound to rise high with the completion of some dream-projects as footprints of the institutional growth. Construction of boundary wall, separating the busy road outside the campus, is near to the completion. This will also abandon the entry of stray animals into the premises and the playground. Secondly, construction of stadium for which proposals have been approved along with the sanctioned money, will undoubtedly enhance the grandeur of the institute. Thirdly, consolidation of the wall facing the seasonal river *Kunah*, will definitely ward-off the campus from the threat of inundation of the premises from flash flood-waters. Fourthly, covering the open top slab of the college building adequately will ensure its proper utilization for multiple activities and functions of the like of Annual Prize Distribution function (APDF). Development of the area skirting the main college building is also on top priority along with the area in the backyard of the college-canteen. Fifth is the one concerning the newly constructed library building which will be handed over to the college authorities by the end of this academic session.

Concluding Remarks :

Govt. College Bhoranj has got all the necessary ingredients viz. functional IQAC, robust infrastructure studded with ICT-enabled services, student-centric learning methods, strong student-support system with prompt redressal mechanism, healthy governance modes and idyllic surroundings with esoteric ambience. With the completion of our dream projects in the years to come this institute is going to grow in leaps and bounds. Its lush green study oriented premises, interspersed with appropriately planted shady trees and ornamental plants, confidently aspires to be a picturesque learning centre, attracting a variety of learners for getting quality higher education. Appropriate NAAC-accreditation will be flaunted as a mark of excellence with credibility. We vouch to meet the expectations of all the stakeholders with due consideration.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :01</p> <p>Remark : As per clarification received from HEI, DVV input is recommended.</p>																				
1.2.2	<p><i>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</i></p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>55</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>29</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : As per clarification received from HEI, DVV input is recommended.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	55	0	0	0	0	2022-23	2021-22	2020-21	2019-20	2018-19	29	0	0	0	0
2022-23	2021-22	2020-21	2019-20	2018-19																	
55	0	0	0	0																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
29	0	0	0	0																	
2.1.1	<p>Enrolment percentage</p> <p>2.1.1.1. Number of seats filled year wise during last five years (Only first year admissions to be considered)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>665</td> <td>735</td> <td>609</td> <td>689</td> <td>754</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>272</td> <td>327</td> <td>250</td> <td>266</td> <td>259</td> </tr> </tbody> </table> <p>2.1.1.2. Number of sanctioned seats year wise during last five years</p> <p>Answer before DVV Verification:</p>	2022-23	2021-22	2020-21	2019-20	2018-19	665	735	609	689	754	2022-23	2021-22	2020-21	2019-20	2018-19	272	327	250	266	259
2022-23	2021-22	2020-21	2019-20	2018-19																	
665	735	609	689	754																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
272	327	250	266	259																	

2022-23	2021-22	2020-21	2019-20	2018-19
700	806	659	743	804

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
286	368	258	275	287

Remark : As per clarification received from HEI, DVV input is recommended.

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
222	230	171	207	203

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
44	42	40	42	39

2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
263	302	247	278	301

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
107	138	97	103	108

Remark : As per clarification received from HEI, and Filled seats not to exceed the earmarked one. Any excess of admission made in reserved categories to be considered as General Merit, thus DVV input is recommended.

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
22	23	22	23	21

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
17	17	17	19	17

Remark : As per clarification received from HEI, DVV input is recommended.

3.2.2 ***Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years***

3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
03	00	02	00	00

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
01	00	02	00	00

Remark : As per clarification received from HEI, DVV input is recommended.

3.4.3 ***Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.***

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
22	17	03	12	02

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
06	06	02	05	00

Remark : As per clarification received from HEI, DVV input is recommended.

4.1.2 *Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
17.98	72.71	102.41	18.89	31.36

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
16.65	70.36	100.41	15.54	23.34

Remark : As per clarification received from HEI, and excluding expenditure on celebrations, thus DVV input is recommended.

4.3.2 *Student – Computer ratio (Data for the latest completed academic year)*

4.3.2.1. Number of computers available for students usage during the latest completed academic year:

Answer before DVV Verification : 130

Answer after DVV Verification: 90

Remark : As per clarification received from HEI, DVV input is recommended.

4.4.1 *Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
18.33	17.45	25.12	4.59	15.99

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1.24	3.99	0.48	0.94	10.94

Remark : As per clarification received from HEI, and considering expenditure on the repair and maintenance of physical facilities and AMC for academic facility, thus DVV input is recommended.

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
32	37	20	11	21

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
31	37	20	11	21

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
144	229	111	248	205

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
130	203	114	119	165

Remark : As per clarification received from HEI, DVV input is recommended.

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

5.2.2.1. Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	2	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Remark : As per clarification received from HEI, DVV input is recommended.

5.3.2 Average number of sports and cultural programs in which students of the Institution

participated during last five years (organised by the institution/other institutions)

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
27	21	3	23	17

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
26	18	03	22	16

Remark : As per clarification received from HEI, DVV input is recommended.

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	09	04

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	08	04

Remark : As per clarification received from HEI, DVV input is recommended.

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
19	32	10	13	04

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
05	10	04	05	00

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
07	07	06	06	07

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
07	07	06	06	07

Remark : As per clarification received from HEI, DVV input is recommended.

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>36.02</td> <td>90.17</td> <td>127.53</td> <td>23.48</td> <td>47.36</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>17.89</td> <td>74.35</td> <td>100.89</td> <td>16.48</td> <td>34.28</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	36.02	90.17	127.53	23.48	47.36	2022-23	2021-22	2020-21	2019-20	2018-19	17.89	74.35	100.89	16.48	34.28
2022-23	2021-22	2020-21	2019-20	2018-19																	
36.02	90.17	127.53	23.48	47.36																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
17.89	74.35	100.89	16.48	34.28																	