

SELF ASSESSMENT REPORT (SAR)

FOR

2nd CYCLE OF ASSESSMENT

SESSION: 2024-25

Submitted to

**DIRECTORATE OF HIGHER EDUCATION-SHIMLA
HIMACHAL PRADESH**



By

**GOVERNMENT COLLEGE BHORANJ (TARKWARI)
DISTRICT HAMIRPUR HP-177025**

(Re-Accredited with Grade 'B' (CGPA - 2.37) by NAAC in 2nd Cycle)

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INTRODUCTION

With the motto “*Vidya Dadaati Vinayam*”- knowledge gives politeness - Govt. College Bhoranj (Tarkwari) Distt. Hamirpur was established in the year 2002. Since its very inception, it has progressively emerged as one of the reputed institutions of the district. This college is situated on Tarkwari - Tauni Devi road at a distance of 4 Km. from Tarkwari and 10 Km. from Tauni-Devi on the bank of rivulet Kunah near village Kanjian, a transit centre of trade in the past.

Spread over an area of about 20 acres, this college has a beautiful campus at the base of hills covered with lush green pine forest. The college has a majestic building with unique architectural design and includes spacious lecture theatres with brand new furniture, well equipped science labs, provision for indoor and outdoor games, IT lab, internet facility, state of the art library and reading room with current newspapers, journals and periodicals.

The college is affiliated to H.P. University Shimla under 2f and registered under 12 B of UGC Act and was started in rural area on public demand for imparting higher education at the door step to the youth of surrounding panchayats keeping in mind our goal of developing right skills and knowledge, Govt. College Bhoranj (Tarkwari) started its journey with heavy steps though and got accredited with grade B---institutional CGPA score 2.37--- by NAAC (National Assessment and Accreditation Council) in the Second cycle in the year 2024. This gave us the required boost to our confidence and got committed to empower the rural students to make them capable of understanding the complexities and challenges of life ahead thus transforming them into responsible citizens while earning livelihood with dignity.

VISION

The vision of the institution is

Government College Bhoranj (Tarkwari) is an emerging rural institution with a vision of empowering rural youth to meet the educational, social and economic needs for a better life and to face the global challenges.

MISSION

The mission of the institution is:

- To provide better higher education in rural area.
- To make every student employable by developing right skills.
- To develop positive attitude, leadership qualities and awareness among students.
- To make students capable of earning livelihood.
- To provide education to less privileged and deprived sections of the society.
- To inculcate moral value among the rural youth.
- To inculcate national spirit and respect for our culture among students and make them a good citizen.

Criterion-1**Teaching Learning (Score 140)**

Sr. No.	Activity	Distribution of Scores	Total Score	Score claimed by the Institution	Score after Verification by the committee
1.	Mode of teaching	i. Lecture method only =6 ii. Technology based teaching only =6 (6+6=12) or Blended teaching =12 iii. Flipped Classroom =8 iv. As per need of different groups of students =5	25	25	
2.	Curriculum Planning and Implementation: i. Teaching schedule=10 ii. Whether learning outcomes defined=5 iii. Curriculum enrichment practices (e.g. projects, surveys, educational tours and industry visits) =16 iv. Internal assessment mechanism (Quizzes, class test, presentation, assignments, MTT etc) (Max. 8) v. Prompt communication of assessment	i. Followed 100% = 10 80-99% =8 60-79% =6 Up to 59% =4 ii. 100% =5 80-99% =4 60-79% =3 Up to 59% =2 iii. 4.0 x No. of enrichment practices observed =16 iv. Followed by all the Departments =8 Above 80% =6 60-79% =4 Up to 59% =2 v. Within 7 Days =6 8-14 Days =3 More than 14 Days = Nil	45	45	

	/results to students=6 (e.g. displayed on college website/notice board/class groups/submitted to COE)				
3.	Add-on Courses/ Certificate Courses: i. No. of courses (to be specified separately) ii. % of students benefitted (% of students completed MOOCs /spoken Tutorial/NPTEL/ Other courses offered by recognized organisations)	i. No. of courses>5 and student benefitted >50% =10+10 ii. No. of courses>3 and student benefitted 41-50% =7.5+7.5 iii. No. of courses<3 and student benefitted 31-40% =5+5 iv. No. of courses<3 and student benefitted up to 30% =2.5+2.5	20	10	
4.	Student Feedback (taken from students with 80% attendance) i. Sample size ii. Students satisfaction iii. Action on feedback	i. >25%=05, 20-25%=4,15-19%=3;10-14%=2, <10%=1 ii. 91-100%=10; 81-90%-8; 71-80%=6; 61-70%=4; less than 61%=0 iii. Considered and action taken on doables 81-100% =10; 61-80%=8; 51-60%=6; 41-50%=4	25	25	
5.	Examination Results: i. % of Students Passed ii. % of students with A Grade and Above iii. No. of Students in University Merit	i. >81%=9; 71-80%=8; 61-70%=7; 51-60%=6; 41-50%=4; 31-40%=3; <30%=0 ii. >20% with A grade and above =8; 16-20%=7; 11-15%=6; 6-10%-5;1-5%=4 iii. HPU/SPU merit list 1st -3rd position=8; 4th -10th position=6	25	17	
Total Score Claimed in Criterion-I			140	122	

File Description	Document Link
Criterion 1 – Supporting Document	https://www.gcbhoranj.info/images/-1092099607SAR-2024-25.pdf

Criterion-2

2. Student Support, Services and Progression (Score 280)

Sr. No.	Activity	Distribution of Scores	Total Score	Score claimed by the Institution	Score after Verification by the committee
1.	Pre and Post Admission Counseling: i. Admission schedule, courses available, student intake, eligibility conditions communicated through various media ii. Pre admission counselling iii. Student oriented about: Institutions, Students facilities, Library, Introductory session with faculty and staff, Academic calendar, requirements of credits per course and CCA and other requirements post admission	i. Publicity through any 3 means = 5; Publicity through any 2 means = 3; Publicity through any 1 means = 2 ii. Yes = 10 No = 0 iii. Post admission counselling/Induction = 10	25	25	
2.	Scholarships: i. Awareness about different Scholarships Schemes and 100% coverage of all eligible students	i. =5 ii. =5	10	10	

	ii. Scholarships other than Government Schemes				
3.	Sports and Cultural activities: i. % of students participating in sports activities ii. % of students participating in cultural activities iii. Medal/Trophy won in Sports/Cultural activities a. National/Inter University b. State/Inter college c. District level (also includes cluster level)	i. >20% =10 16-20% =6 11-15% =2 ii. >20% =10 16-20% = 6 11-15% =2 iii. a. 12 b. 10 c. 6	32	30	
4.	Students Participating in NSS/NCC/Rangers & Rovers/Clubs:	i. NSS =4 ii. NCC =4 iii. Rangers & Rovers =4 iv. Road Safety =4 v. Red Ribbon/Eco/Youth Red Cross/any other club/society =4	20	16	
5.	NSS/NCC/Ranges & Rovers: participating in i. National camps /RD Parade ii. State camps/ Parade iii. Award won in these activities a) National b) State c) Cluster level	i. 10 ii. 7 (either of i or ii) iii. a) 8 b)5 c) 3	18	7	
6.	Anti-Drug Awareness Programmes: i. No. of awareness programmes organized ii. % of students benefitted	i. 4 and above= 4; 3=3; 2=2, 1=1 ii. More than 50%=4 iii. 2	10	10	

	iii. Counseling of suspected addicts				
7.	Gender Equity: i. No. of health/sensitization programmes organised ii. % of students benefitted iii. Women anti sexual harassment committee constituted as per norms iv. Grievances Redressal as per timeline	i. 3 and above= 3; 2=2; 1=1 ii. More than 20%= 3; 11-20=2 iii. Yes = 2 iv. Yes = 2	10	10	
8.	Mentor-Mentee Groups: Sessions conducted per group of students	4 and more sessions= 10; 3= 8; 2=5; 1= 3	10	10	
9.	Coaching for National level competitive examinations/ HAS	10	10	10	
10.	Remedial Classes/Bridge Courses: % of students benefitted	i. More than 20% = 10 ii. 16-20 = 8 iii. 11-15 = 6 iv. 6-10 = 4	10	10	
11.	Capacity Building of Students: i. Life Skills (Yoga, Martial Arts, Problem solving, Critical thinking, Decision making, Effective communication skills, coping with stress and emotions etc.) ii. Language-cum-Graduate attributes Development Programmes	i. =10 ii. =10	20	20	

12.	Career Counseling & Placement Cell: i. No. of Career Counselling Sessions organised for each group of student ii. Number of Placement Drives iii. Self Employment Modules Organised iv. No, of students Benefitted	i. More than 5= 6; less than 5=4 ii. More than 2= 4; less than 2=2 iii. Yes=4; No= 0 iv. More than 50%= 6; Less than 50%= 4	20	20	
13.	Student Progression: i. % of Students opted for Higher Education ii. No. of students who cleared National Level examination (IAS, CDS, OTA, JAM, NET etc.) and HAS, A.P. through HPPSC	i. >50%= 10; 30-50%= 8; 20-30%=6; up to 20%= 4 iii. 5.0 x no. of students (Max. 20 points)	30	30	
14.	No. of Co-curricular and Sports Activities organised: i. Inter-University Events (Zonal/National) ii. Inter-College events iii. Intra-College Events (Annual	i. Inter-University Events-10 ii. Inter-College events- 6 i. Intra-College Events- 3 Each (Max. 9)	25	25	

	Athletic Meet and Cultural Functions)				
15.	Annual Prize Distribution Function Organized: (Yes/No)	Yes=10 No=0	10	10	
16.	College Magazine Published: (Yes/No)	Yes=10 No=0	10	10	
17.	College website updated regularly or not	Yes=10 No=0	10	10	
	Total Score Claimed in Criterion-2		280	263	

File Description	Document Link
Criterion 2 – Supporting Document	https://www.gcbhoranj.info/images/SAR/2024-25/Criteria_2_2024-25.pdf

Criterion-3

3. Infrastructure & Resources (Score 160)

Sr. No.	Activity	Distribution of Scores	Total Score	Score claimed by the Institution	Score after Verification by the committee
1.	Classrooms Classrooms well maintained	Yes=10 No=0	10	10	
2.	Library Facilities i. Whether adequate print books available ii. Whether daily newspaper(minimum 5), magazines (minimum 3), and journals (minimum 3), available iii. Whether access to e-resources Available iv. Seating Capacity in the Library v. Usage of library resources vi. Digital Library having atleast 5 computer systems with internet facility.	i. 500 books per hundred students= 3; Less than 500=1 ii. Yes =3 No =0 iii. Yes=3 iv. 10% or more of the student a. strength= 4 v. 100% =7 75% =5 50% =3 25%=1 vi. Yes=5	25	25	
3.	ICT Facilities: i. No. of Interactive Panels/ Virtual Classrooms Multimedia	i. 5 or more-5, 4=4, 3=3,2=2,1=1 ii. >50 %=5; <50 %=0 iii. >50 %=5; <50 %=0 iv. Yes=5	25	25	

	Projectors/K-Yan ii. % of teachers using ICT facilities iii. No, of students benefitted from ICT facilities	v. 100%= 5 75% =4 50% =3 25%= 2 <25%=0			
4.	Facilities for Specially abled Students: i. Ramps/Wheel chairs/Support railing ii. Separate Washrooms	i. Yes -2 ii. Yes -2	04	04	
5.	Sports Facilities: i. No. of games / sports activity conducted ii. Indoor sport facilities iii. Adequate sport equipments iv. Gymnasium (Operational)	i. More than 5=8; Less than 5= 4 ii. Yes=4 iii. Yes=4 iv. Yes=4	20	20	
6.	Auditorium/Hostels/Semi nar Hall/Staff Quarters	Auditorium=4 Hostels =4 (2 Point for each hostel) Staff Quarters=4 Seminar Hall=4	16	12	
7.	i. Laboratories with adequate equipment according to syllabi ii. Usage of available Lab infrastructure	i. Yes= 10 ii. 100% =10 75% =6 50% =5 25%= 3 <25%=0	20	20	
8.	i. Adequate numbers of computers ii. Usage of computer hardware	i. One system per 30 students= 5; 31-40=3; 41-50=2, more than 50= 1 ii. 100% = 5 75% =4 50% =2 25%= 1 <25%=0	10	10	
9.	Canteen, Staff Room /Faculty Room Space For NCC, NSS, Rangers & Rovers, Examination	2 point each facility (Max 10)	10	10	

	Room, Medical Care Facilities				
10.	Documentation of Academic, co-curricular and extracurricular activities and achievement of students and staff on regular basis	Yes=20 No=0	20	20	
Total Score Claimed in Criterion-3			160	156	

File Description	Document Link
Criterion 3 – Supporting Document	https://www.gcbhoranj.info/images/SAR/2024-25/Criterion_3_2024-25.pdf.pdf

Criterion-4

4. Institutional Management (Score 220)

Sr. No.	Activity	Distribution of Scores	Total Score	Score claimed by the Institution	Score after Verification by the committee
1.	Institutional Vision: i. Vision Document ii. Institutional Development Plan(IDP) iii. Plan of Action for above	6 points each	18	18	
2.	IQAC: i. No. of meetings per year ii. No. of programmes organized (Trainings, work-shops, IPR, etc.)	i. 4 meetings= 6; 3 meetings = 4 ii. 2 per activity (Max. 6)	12	12	
3.	Management of Institutional Funds: i. Funds (BF, AF. PTA etc.) used/spent for Institutional Development/ student welfare ii. Periodic audit iii. Settlement of bills/advances within a specified time frame	i. Utilized >90% of the funds collected annually -10;71-90%-8; 51-70%-6;31-50%-4; <30%-0 ii. Yes= 2 iii. Yes=4	16	16	
4.	Grievance Redressal of Students and Employees i. Redressal within week ii. Redressal within month iv. No redressal	i. 10 ii. 4 iii. Nil	10	10	

5.	Green and Clean Campus: i. Green initiatives of institution (at least 3) Satisfactory =6 ii. Cleanliness in washroom, buildings /campus	i. i.6 Excellent = 10 Satisfactory =6 Poor =0	16	16	
6.	Facilities for Students: i. Common room for girls ii. Adequate toilets as per students' strength iii. Sanitary napkin vending machine/incinerator regularly put in use iv. CSCA room with proper furniture v. Student centre for co-curricular activities and its regular usage vi. Regular use of playground	3 for each facility	18	18	
7.	Regular Updation of Service Books/Service Records	Yes=3	3	3	
8.	Timely Submission of ACRs	Yes=3	3	3	
9.	Prompt Response to Official Correspondence	Yes=5	5	5	
10.	Proper maintenance of official records (Cashbooks/Stock registers, Fund registers, Leave records, Fine fund etc.)	Yes=10	10	10	
11.	Proper record of students attendance and CCA	Yes=10	10	10	
12.	Whether ranked by NIRF, Other Agencies	Yes=10	10	0	
13.	Whether accredited by NAAC	A and above (level 4 or 5)=20 B+ & B++(level 3)=16 B (level 2)=12 Accredited (level 1) =10	20	12	

14.	Whether AQARs are being submitted as per timeline annually or not	Yes =12 No=0	12	12	
15.	Recognition for Exemplary Contributions of the Staff and Students	4 point each	8	8	
16.	Involvement of Stake Holders: i. PTA ii. OSA	i. <ul style="list-style-type: none"> PTA constituted as per norms=1 PTA supportive = 1 Significant contribution of PTA (enclose documentary proof) =10 ii. <ul style="list-style-type: none"> OSA framed as per norms =1 Financial contribution or equivalent (in-kind) per 100 Alumni of Rs. 25,000/- per annum =3 Non financial contribution (career counselling, talk, interactive session /facilitation in placement of students etc. on regular basis)= 4 	20	13	
17.	Feedback from Stakeholders other than Students and action taken thereon	Yes=4	4	4	
18.	Annual review meeting on students outcomes in academics, co-curricular, Extracurricular and extension activities and action taken during next academic session for achieving excellence	Yes=25	25	25	
Total Score Claimed in Criterion-4			220	195	

File Description	Document Link
Criterion 4 – Supporting Document	https://www.gcbhoranj.info/images/SAR/2024-25/Criterion_4_2024-25.pdf

Criterion-5

5. Best Practices, Innovation and Institution Distinctiveness (Score 80)

Sr. No.	Activity	Distribution of Scores	Total Score	Score claimed by the Institution	Score after Verification by the committee
1.	Best Practices Description & Outcome of Best Practices (at least two):	10 points per best practice	20	20	
2.	Special Initiatives Taken for: <ul style="list-style-type: none"> i. Energy conservation/ use of Solar energy ii. Solid Waste Segregation/Management iii. Rain water harvesting and its use for gardening and cleanliness iv. Plastic free campus v. Blood donation camps vi. Adoption of village/ educational institutions 	4 points per initiative	24	24	
3.	Social Impact of Extension Activities: (On the basis of Community Feedback)	Minimum three activities=10, 2 activities=8, 1 activity=5	10	10	
4.	Special New Innovative Initiatives Or Ideas Adopted in the College. (Other than at Sr. No. 5.2 above):	4 points each initiative (max.=16)	16	16	

5.	Collaborations: i. With Peer Educational / Research Institutions ii. Other Government Bodies/Indus	5 points each (Max. 10 points)	10	10	
	Total Score Claimed in Criterion- 5		80	80	

File Description	Document Link
Criterion 5 – Supporting Document	https://www.gcbhoranj.info/images/SAR/2024-25/Criterion_5_2024-25.pdf

Criterion-6

6. Faculty Profile & Research Activities (Score 100)

Sr. No.	Activity	Distribution of Scores	Total Score	Score claimed by the Institution	Score after Verification by the committee
1.	% of Teachers with Ph. D.	More than 70%=5, 61-70%=4, 51-60%=3, less than 50%=2	5	3	
2.	Teachers as Research Guides	4 points per research guidance max.=8)	8	8	
3.	No. of Orientation Programmes, Refresher Programmes, Faculty Development Programmes and Workshops of one week or more Attended by Teachers (in last three years)	30% of faculty=10, 20% of faculty=8, 10% of faculty=6, 5% of faculty=4	10	10	
4.	Projects/Patents/Fellowships/Associate ships: i. Major ii. Minor iii. Patents iv. Fellowships v. Associate ships	i. 10 ii. 8 iii. 10 iv. 5 v. 3 (Max. 10)	10	0	
5.	No. of Paper Presented in Conferences/ Seminars/ Symposia (in last three years): i. International Level ii. National/Regional /State level	i. 2 point per paper presented ii. 1point per paper presented	8	8	
6.	Seminars, Workshops, Conferences and Trainings organised by the Institution International Level	6 4 3	6	6	

	National Level State Level				
7.	No. of Paper Published: i. UGC Care List Journals ii. Non-UGC Care List Journals iii. Citations	i. 5 points per paper ii. 2 points per paper (7 Nos.) iv. 1 point per 20 citations	20	20	
8.	Teachers' Special Innovative Ideas (Brief description thereof)	Use of flipped classroom to make teaching learning process more effective and innovative.	5	5	
9.	No. of Books Published/Chapter in Books	5 points per book and 2 points per chapter	10	10	
10.	Teachers Academic and Extension Activities: i. Resource person ii. Member of Board of Studies/Subject experts etc. iii. Popular articles	i. 2 point each activity ii. 4point each activity(2) iii. 2 point each activity (Max. 10 points from all categories)	10	10	
11.	Awards by Recognised & Reputed Organisations: i. International ii. National iii. State	i. 8 ii. 6 iii. 4 (Max. 8 points from all categories)	8	8	
Total Score Claimed in Criterion-6			100	88	

File Description	Document Link
Criterion 6 – Supporting Document	https://www.gcbhoranj.info/images/SAR/2024-25/Criterion_6_2024-25.pdf

Criterion-7**7. Miscellaneous (Score 120)**

Sr. No.	Activity	Distribution of Scores	Total Score	Score claimed by the Institution	Score after Verification by the committee
1	Any Other Important Information or initiative not Covered Above e.g. Institution Incubation Centre, R&D-cum innovation centre, B.Voc, Self Finance courses, Add-on courses, Internship, OJT, Green audit, Academic audit etc.	10 Each (Max. 50)	50	50	
2	Spot evaluation of institutions by the Officers from the Directorate of Higher Education/representative of the Director of Higher Education	20	20	20	
3	AG Audit paras settled upto date	Yes	05	0	
4	Local Audit Paras settled upto date	Yes	05	0	
5	Timeline adhered to in filing reply of court cases/ RTI Applications/ Public Grievances received through Mukhyamantri Seva Sankalp 1100 and Centralised Public Grievance Redress and Monitoring System (CPGRAMS)	Yes	10	10	
6	Invited speakers on various themes relevant to holistic development of students.	Yes	10	10	
7	Skill Development	Yes			

	Training (at least 20% students benefited)		20	20	
	Total Score Claimed in Criterion-7		120	110	

File Description	Document Link
Criterion 7 – Supporting Document	https://www.gcbhoranj.info/images/SAR/2024-25/Criterion_7_2024-25.pdf

SUMMARY OF SCORES

Sr. No.	Criteria	Score	Score Claimed	Score after Verification by the committee
1	Teaching Learning	140	122	
2	Student Support, Services and Progression	280	263	
3	Infrastructure & Resources	160	156	
4	Institutional Management	220	195	
5	Best Practices, Innovation and Institution Distinctiveness	80	80	
6	Faculty Profile & Research Activities	100	88	
7	Faculty Profile & Research Activities	120	110	
	Total Score	1100	1014	


IQAC Coordinator


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