



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	
	GOVERNMENT COLLEGE BHORANJ (TARKWARI)
• Name of the Head of the institution	Sh. Rakesh Kumar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01972287505
• Mobile No:	9418096542
• Registered e-mail	gcbhoranj@gmail.com
• Alternate e-mail	gcbhoranj-hp@nic.in
• Address	GOVERNMENT COLLEGE BHORANJ(TARKWARI). Village and Post Office Kanjian, District Hamirpur(H.P.) Pin Code 177025
• City/Town	Hamirpur
• State/UT	Himachal Pradesh
• Pin Code	177025
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Himachal Pradesh University Shimla-5 H.P.				
• Name of the IQAC Coordinator	Sh. Jagjit Singh				
• Phone No.	01972287505				
• Alternate phone No.	01972287505				
• Mobile	7018958336				
• IQAC e-mail address	gcbhoranj@gmail.com				
• Alternate e-mail address	jagjitsinghpatial@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.gcbhoranj.info/images/-1318854840aqar2020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.gcbhoranj.info/images/-1682098598Academic%20calander2021-22.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.11	2016	25/05/2016	24/05/2021
6.Date of Establishment of IQAC			18/02/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Government College Bhoranj(Tarkwari)	Salaries and other Allowances	H.P. Govt.	2021 1	31794316/-
Government College Bhoranj(Tarkwari)	Travel and Office Expenses	H.P. Govt.	2021 1	205198/-
Government College Bhoranj(Tarkwari)	Medical Reimbursement	H.P. Govt.	2021 1	117338/-
Government College Bhoranj(Tarkwari)	Material and supply(Solar Panel)	H.P. Govt.	2021 1	1675800/-

8.Whether composition of IQAC as per latest NAAC guidelines	Yes		
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File		
9.No. of IQAC meetings held during the year	3		
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No		
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File		
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No		
<ul style="list-style-type: none"> • If yes, mention the amount 			

11. Significant contributions made by IQAC during the current year (maximum five bullets)

- IQAC coordinated with all the departments of college for ensuring improvement in academic and co curricular activities of the institution throughout the year.
- IQAC ensured that maximum students take part in activities of various clubs and societies
- IQAC was involved with RUSA affairs committee in effective utilization of grants received under infrastructure grants
- IQAC conducted online student satisfaction survey for the session 2021-22.
- IQAC constantly encouraged the faculty members for promoting research aptitude/participation in seminars/conferences.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. IQAC planned to upgrade central computer lab to facilitate the students and teachers.	An Electronic lectern worth Rs. 230100/- was installed in the central computer lab for techno savvy teaching learning experience.
2. IQAC planned for repairing of all toilets and washroom in the college .	The said work of repairing of college toilets and washrooms has been completed with an amount Rs 315000/-.
3. IQAC planned to repair all unserviceable electrical equipment's of the college building.	The said work has been completed by an amount Rs. 74501/- out of AF
4. To promote green energy initiatives in the College Campus the IQAC planned to install the Solar Power plant in the college.	The work of Solar Power plant of 35KW is in process, an amount of Rs 1675800/- is deposited for the said work.
5. IQAC planned to upgrade the facilities for office staff .	An amount of 199691/- has been spent for the installation of two new cabins.
6. IQAC planned to install interactive board and laser printer in the Department of Chemistry.	An Amount of Rs. 41298/- has been spent on the said items.
7. IQAC Planned to start PGDCA Classes from this Session.	Due to the delay in affiliation the said classes will be started from the next session.
8. IQAC planned to repair non functional CCTVs to strengthen the security of students inside the campus.	The said proposal is in the pipeline.
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	19/01/2023

15. Multidisciplinary / interdisciplinary

Our college is associated with Himachal Pradesh University-Shimla and closely follows the university's curricular guidelines. At present time RUSA (Choice Based Credit System) is being introduced/implemented. One of the significant component of NEP-2020 is multidisciplinary and interdisciplinary approach towards education and which means it check the quality of students also. It will guarantee the integrity of all information while also fostering the holistic development of a person's intellectual, social, physical, emotional, and moral faculties. The organisation is totally ready to accept and use of the interdisciplinary and multidisciplinary education. The institution has highly qualified teachers (both assistant professors and associate professors) in its departments for the smooth functioning of Arts, Science, and Commerce programmes. The college also has sufficient semi- automatic library, lab, co-curricular, cultural, and athletic facilities.

16. Academic bank of credits (ABC):

Academic Bank of Credit (ABC) is a digital store that keeps the credits earned by the students which helps teachers to check and manage the credits. Here, Students will allow them multiple "Entry and Exit" options. They will be able to enrol in undergraduate and graduate programmes with the opportunity to withdraw and re-apply within a limit of certain time. Because academic programmes are flexible, students will be able to find employment at any course level and return as needed to complete/enhance their qualifications. Additionally, this will lower the dropout rate and boost the higher education Gross Enrolment Ratio(GER). The institution accepts and supports the idea of Academic Bank of Credit (ABC), and it will put it into practise as the institution is affiliated with Himachal Pradesh University-Shimla.

17. Skill development:

Currently, RUSA system is being implemented in the institution. The students are taught with skill classes to fulfil this particular

objective. These courses must be studied by all students across all streams according to the RUSA system. However, the idea of skill development included in National Education Policy 2020 is still being improved and modified. Soft skills like communication are recognised as "life skills" in addition to a multidisciplinary curriculum that encompasses Humanities, Sports & Fitness, Languages, Culture, Arts & Crafts, and Science & Maths. Focusing on skill development will assist students as well as faculty to obtain the practical knowledge and essential leadership abilities that will support them in their career path.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Institution is continue to preserve our cultural heritage and traditional languages like Sanskrit and Hindi. National education policy 2020 is also supporting Vedic scriptures, Literature, Science, Mathematics, Mahabharata, Arthshastra, local dialects in transmuting knowledge and culture and regional languages. In ancient Indian context, the Bhagawad Gita, has been incorporated to the BA Sanskrit syllabus. This can help pupils have a good view on life and direct them toward knowledge and wisdom that will help them lead better lives. It is a highly original and welcome concept to combine traditional/ancient knowledge with modern understanding. As soon as Himachal Pradesh University Shimla develops a new curriculum based on NEP 2020, this institution will surely adhere to or implement it.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

All that is necessary to enhance, strengthen, and execute in the greatest interest of all stakeholders is contemplated by the National Education Policy 2020. This institution has also frame the course outcomes. The institute assesses the success of these outcomes through performance evaluation of the students. To achieve these objectives and brings changes in the society, the following goals are considered:

1. Research Aspect
2. Entrepreneurship
3. Skill based courses
4. Eradication of Poverty

As directed by the Directorate of Higher Education, Himachal Pradesh and HPU Shimla, this institution will execute and deliver outcome-based education while also endorsing and supporting the important and revolutionary changes outlined in NEP 2020.

20.Distance education/online education:	
<p>National Education Policy 2020 mandates that institutes place a strong emphasis on developing online learning environments where students can put their theoretical knowledge into practice and access course materials. Every teacher is required to set up their online resources and resolve any potential student issues. Since March 2020, the COVID-19 epidemic has significantly impacted the value of online learning. All faculty members and students linked together on whatsapp group or google classroom etc. portals for the smooth functioning of the reaching. All the relevant data pertaining study materials is exchanged through this group. This paradigm of education has changed, and the foundation of this revolution is online learning.</p>	
Extended Profile	
1.Programme	
1.1	260
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	735
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	1171
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	191

Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1		22
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2		27
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1		13
Total number of Classrooms and Seminar halls		
4.2		27.57
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		135
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college being affiliated to Himachal Pradesh University, Summer hill, Shimla, adheres to the guidelines laid down by the State Government in general and the University in particular for the effective implementation of curriculum. The revision and upgradation

of the syllabi is done at the University level. At the college level we have been involved in facilitating and advising on curriculum planning, development and implementation in undergraduate education within the Faculty. The curriculum delivery is communicated through different means like Prospectus and Calendar, College's Official Website and through display of information at the specified notice boards inside the college campus. At the commencement of each academic year, every faculty member provides the students with individual time plans and reading lists (reference books). Along with traditional lectures and seminars, infrastructure for the use of ICT and audio-visual teaching aids in classrooms. Tutorials with mentoring are also held which encourage participatory learning. Internal assessment is done transparently and examined scripts, assignments etc. are shown to students. Copy of syllabus is made available to the students in the beginning of the academic session and objectives and expected outcome are well explained during the zero week. We follow the Continuous Comprehensive Internal Assessment system of evaluation comprising Mid-Term tests, class tests, assignment system, presentations/seminars, end-term Exams, Attendance incentive and classroom activities Assessments.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.gcbhoranj.info/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being an affiliated college, the Himachal Pradesh University's calendar is adhered to. In addition to this, an Academic College Calendar is prepared and printed at the beginning of the academic session which contains a list of all the academic, interactive and innovative programmes to be conducted by the college, both at the faculty and student level. The college prospectus also incorporates all the details regarding various committees, internal evaluation and co-curricular activities. The college strictly adheres to the examination schedule prepared by the examination committee and approved by the College Advisory body for conduct of internal examinations. The schedule is included in the college handbook and published in the institutions website, notice board and made known to the students. Detailed schedules with dates are given for Mid-Term and practical Examination so that students can prepare for these examinations accordingly. Each member of the staff and student

community receive a copy of the college calendar to enable them to plan for activities. Important dates in the Calendar include the opening of the college, admission process, display of merit list, admission of students, Principal's address to the college, zero week, commencement of regular classes, important days celebrations, CSCA elections, vacations schedule, enrollment of students in NSS, Rovers and Rangers, clubs and societies, Filling of online scholarship forms , internal examinations, filling of e-examination forms , Annual Athletic meet, PTA General House Meeting, submission of articles to the college magazine, tentative dates of annual theory and practical examination.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.gcbhoranj.info/images/-1682098598Academic%20calander2021-22.pdf

1.1.3 - Teachers of the Institution participate in C. Any 2 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

This college sensitizes its staff and students on various issues relevant to Professional Ethics, Gender, Human values, Environment and Sustainability. Various activities like tree plantation, cleanliness drive, gender sensitization, health education including personal hygiene are regularly taken up by the college. Awareness campaigns about environment pollution, general cleanliness and health issues including basic information about AIDS and Drug Abuse, preservation of natural water resources etc. are also undertaken in the surrounding areas.

Our college has a well-established Red Ribbon Club that works towards increasing awareness, dispelling myths and misconception regarding HIV / AIDS. NSS, Rover and Rangers and Eco Club of the college work actively for encouraging the students to participate and take up environmental activities by organizing various programmes. Quiz competitions are also organized by the institution on various burning issues. On the occasion of International Women's Day the institution organizes debates, declamations, poster making and slogan writing on the issues related to women, its consequences and ways to cope up with them. The institution observes and celebrates important occasions such as Science Day, World Waters' Day, World Consumer Rights Day, Martyrs Day, Human Rights Day, Constitution Day, etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

26

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.gcbhoranj.info/images/-1574594110feedback2021-22n.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

4490

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

292

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In the beginning of the academic year, the college adopts a process to identify slow and advance learners among students through various

techniques like observation, verbal and written class tests. Regular class tests are conducted by teachers and the test papers are evaluated as per the requirements of the set objectives. The assessment of learning levels of students is usually comprehensive in nature and fundamentally concerned with learning outcomes. In this way the advance and slow learners are identified by the concerned teachers. If the advance learners show the interest in a particular subject, the concerned teacher guides and motivates them. They are encouraged to read good reference books, Journals and e-books which are available at different platforms to enhance their capabilities. These learners are also guided for higher studies and competitive examinations. In the same way, slow learners are encouraged to ask their doubts and subject related queries from teachers inside and outside the class. Special classes are conducted to bring the slow learners at par and they are counseled continuously which help them to overcome their weaknesses and all the concerned teachers tried to motivate and resolve their queries thorough online and offline mode as and when possible.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
735	23

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Throughout the academic year, students take part in all academic activities such as seminars, class room presentations, debates, discussions, workshops, class tests, mid-term exams, practical examinations, etc. The students also take part in extension activities through NSS and Rovers & Rangers which enhance their social learning. In addition, students also participate in various

co-curricular activities such as sports meets at college and inter-college levels, poster making, rangoli, mehndi competitions, slogan writing, declamations, debates and awareness rallies which help them in increasing their creativity and physical fitness. Queries of the students are properly entertained and assignments are also given to the students. Assignments, presentations and seminars of each course are taken by the concerned subject teachers. Such practices make students to have good command on topics and it further lead them to enhance their knowledge and confidence. The college has well established student and teacher support system catering to the multi-dimensional needs of the students and the faculty. There are ICT and multi-media enabled classrooms, which are extensively used in the teaching and learning process. Moreover, department of Physics, Chemistry, Geography, Geology, Botany, and Zoology have well established practical labs fitted with necessary equipments which provide students necessary skills and experimental learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.gcbhoranj.info/images/-1546535837Curricular%20andCo-curricular%202021-22.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following tools are used by the Institute:-

ICT Tools:

- Projectors- projectors are available in different classrooms/labs.
- Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.
- Printers- They are installed at Labs, some Faculty Cabins and all prominent places. Photocopier machines - Multifunction printers are

available at all prominent places in the institute. There are two Photostat machines available in library.

- Scanners- Multifunction printers are available at all prominent places.
- Seminar Rooms- Three seminar halls are equipped with all digital facilities.
- Smart Board- One smart board is installed in the campus.
- Online Classes through Zoom, Google Meet, Google Classroom.
- Digital Library resources (KOHA Software)

Use of ICT by Faculty Members:

- Power Point presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations. Therefore, all the teaching learning processes were also conducted through online mode by using different platforms like Google Meet, Google Classroom and ZOOM applications as per the situation.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.gcbhoranj.info/images/485889603ICTGeotagged2021-22.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

42

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Transparency is a vital part of teaching learning process. The midterm examination (MTE) are centrally conducted by the institution and evaluated by concerned subject teachers. However, the evaluation of end semester examination (ESE)/ end year examination is done by the university. In the beginning of new academic session, students are well-informed about the process of evaluation of end semester/ end year examination, mid-term examinations, attendance, assignments, seminars, viva-voce and practical examination. The college adheres rules and regulation regarding Continuous Comprehensive Assessment (CCA) prescribed by the H.P. University. Continuous Comprehensive Assessment (CCA) has the weightage of thirty per cent (i.e. 30 Marks) of the total marks allocated to each course. Out of these 30 marks, 15 marks are allocated for mid-term examination, 5 marks for attendance, 10 marks for seminars and assignments. The evaluated answer sheets of mid-term examination are shown to the students so that they can improve their performance in near future. The internal assessments of the students are uploaded by the concerned teachers through their unique login id on the university portal. All the departments of the institution also maintain the hard copies of award lists and submit it to the office for record.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.qcbhoranj.info/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievances of the students related to the internal examination are handled and solved by the examination committee and RUSA affairs committee of the college. Grievances related with internal

examination are redressed by the concerned teacher. The answer scripts are shown to the students so that they can check their marks and if they feel that marks of any question or evaluation is not done properly then they can bring it to the notice of the concerned teacher for correction. The evaluation work done with full transparency. The issue related to evaluation process are received by the teachers and resolved immediately. The students who are failed to appear in the mid-term examination due to some authentic reasons are allowed to appear in special mid-term examination with the prior permission of the college principal. This special mid-term examination is conducted by the concerned teacher in transparent manner. The students approach to the principal and request to redress exam or result related grievances which is forwarded by the Principal to this committee. In case of non-entry of internal assessment or if it is not displayed on the university portal, the principal asks the committee to enter the internal assessment on the portal.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution offer 19 programmes at under graduation level in different streams i.e. 11 programmes in BA, 6 programmes in B.Sc, B.Com, BCA and PGDCA. As per the guidelines of the parental university the admission is done purely on merit basis at the time of submission of admission form. The candidate has to mention the subject i.e. Discipline Specific Core Course (DSC-I) in which he/she is interested to seek admission. The students can change their DSC-I course within a specific time period. DSC-II will be chosen by the student out of a number of subject combinations stated in the college prospectus. Notably, for the completion of degree (B.A./B. Sc./B. Com./B.C.A./PGDCA), the student will have to obtained 132 credits of course work over a minimum of three years and a maximum of five years from the date of admission. The minimum passing percentage is 40 per cent in aggregate for semester and annual system. However, the candidate has to secure minimum 35 per cent in CCA and ESE (End Semester Examination)/End Year Examination (End Year Examinations) separately. The development expected in students

on completion of the program of study is informally repeated by teachers to make students aware of the same.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.gcbhoranj.info/Download/Prospectus-Bhoranj-Final-21-22.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

A comprehensive evaluation process is adopted by the college for attainment of program outcomes, program specific outcomes and course outcomes. The concerned teachers use both formal and informal methods for evaluation of the students through various academic and non-academic activities conducted during the year. The mid-term examinations (MTE) are centrally conducted by the examination committee of the institution and evaluated by concerned subject teachers. The students are informed about class tests and assignments in advance. However, the evaluation of End Semester Examination (ESE)/Year End Examination (EYE) is done by the university. In the beginning of the session, the concerned teacher briefs the students regarding the procedures involved in the process of internal assessment and the process of evaluation of end semester/annual examination which is also stated in the college prospectus. The Principal conducts staff meetings to monitor the course and program outcomes. Date sheet of examinations both theory and practical are also displayed on the notice boards and college website. Seminar and presentations of the students are evaluated for the purpose of awarding internal assessment grades. Attendance percentage is also one of the criteria adopted for the award of internal assessment. Results of internal evaluation of all students are uploaded on the university website and also kept in office record for further correspondence. Students can check their results and grades from the Website of Himachal Pradesh University.

<http://www.hpuniv.ac.in/>

<https://exams.hpushimla.in/>

www.hpuniv.co.in

<https://studentportal.hpushimla.in/>

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

229

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.gcbhoranj.info/images/-2050204870annualreport2021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.gcbhoranj.info/images/2114288820sss2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College regularly conducts the extension activities to channelize the energy of young and ignited minds. These activities aim to connect the Higher Education Institutions with the society. This will transform the outlook of the students and inculcate leadership qualities in the youth. They will prove good administrators, good humans with good moral behaviour and responsible citizens in future. Such citizens help in Nation building. There are various clubs and societies in college that work regularly for students' all-around development and their participation in college activities. NSS, Rovers & Rangers, Eco Club and Red-Ribbon Club organize regular activities for students' growth. The Red Ribbon Club organized orientation programme, HIV/AIDS poster making/rally, Poster Making on TB, blood donation camp, training of RRC at CMO office Hamirpur (HP), world AIDS celebration and plantation drive. The NSS unit of our college

organized various activities like cleanness drive,plantation drive , road and traffic rule drive, poster making on wlid life and water conservation drive and clean India movement under Samajik Chetna Abhiyan. NSS also organized seven days camp. Rover and Ranger Unit of college organized plantation drive and clenness drive under Samajik Chetne Abhiyan. Foundation day of RR was also celebrated.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

592

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

To implement and support the contemporary educational system, the institution has well-kept classrooms, smart classrooms, laboratories, a library, reading rooms, conference rooms, and ICT equipment. The college provides two self-financed courses in Bachelor of Computer Application and PGDCA in addition to nineteen (19) undergraduate programs in Science, Commerce, and Humanities.

- **Classrooms:** The institution contains seventeen completely electrified classrooms, enough student benches, premium-sized whiteboards and greenboards, as well as other materials needed to impart knowledge to students. The college features 6 lecture halls with a roughly 100-person capacity and 7 classrooms with smart boards.
- **Laboratories:** For the benefit of the students, there are ten (10) excellent laboratories for the following subjects: Physics (03 labs), Chemistry (02 labs), Zoology (01 labs), Botany (01 labs), Geography (01 labs), BCA (01 labs) and Computer science (01 labs).
- **ICT Facilities**
 - All the departments of Science, Arts, and Commerce have been equipped with computer facilities along with internet connections.
 - The college campus is Wi-Fi enabled with 07 access points.
 - All laboratories are Wi-Fi enabled and equipped with projectors.
 - For security and safety college has fixed up 16 CCTV

cameras.

- Two(2) digital boards are installed at strategic locations in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities: The college has a fully fledged cultural activity unit. For both traditional and contemporary cultural activities and events, such as folk orchestra, folk dance, group songs, vocal, and classical singing, the college has purchased the appropriate instruments. They include Harmonium, Tabla and other musical accessories.

Sports Activities: Active participation in numerous sporting activities is demonstrated by our students. Along with promoting academic success, the college administration also works to speed up the sports programs, including both indoor and outdoor competitions in sports like volleyball, badminton, basketball, netball, and cricket. The students of this college have also participated in inter-college, university, Inter-university, state-level sports competitions and have won prizes.

Gymnasium: The institute has well established gymnasium which has been upgraded with latest and necessary exercising machines and equipments.

Yoga Centre: Today yoga is the need of time; therefore, the institute also has its Yoga committee which organizes workshops and training sessions for the students & faculty under the able guidance of our worthy Principal.

Dispensary: The institute is also running a medical Inspection room to give first aid in emergency.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

27.57

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library has been evolved as one of the most important spaces of the college. It has references resources mainly for Social Sciences, Humanities and Sciences. The central library of the College has made consistent advancement in terms of collection of books, periodicals, and services. It provides open access facilities which helps easy access to students and use of the library as a knowledge-inheriting center.

- The college library has 7769 books (Text + Reference), subscribes to 04 print journals, 07 magazines and 10 newspapers. The library has KOHA Library Software version 20.05.10.000 since 2021. Prior to this, the library was using SOUL 2.0 software from 2009 to 2021.
- It has one reading hall for students (seating capacity of 80), and two sections with computer facilities with internet: one for students (seating capacity of 07) and another for faculty (seating capacity of 03). There are 02 computers are for library office.
- The separate library cards are issued to all students for issuing text /reference books and journals.
- There are various sections in library viz. new arrival section, periodicals, circulation, photocopying, referral services, are rendered to faculty and students.
- Library holds career and employment information which is displayed on the notice board.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Rs.8000/- (Eight thousand rupees only)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

42

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

By putting in I.T. equipment for smart classrooms, classrooms have been continuously upgraded to modern setups. Our computer science and B.C.A. labs are outfitted with the newest gear and software and always-on internet connectivity. Partially automated administrative office operations offer effective IT use for quick communication.

The main office is also technologically advanced. The college has seven (07) locations with Wi-Fi to keep the college premises connected online.

- The College has a computer Laboratory with requisite numbers of computer.
- The college is in possession of 135 Desktops and 03 Laptops with access to internet.
- The college also possesses other ICT equipments (such as interactive panels, lecterns, projectors, printers, photocopiers and speakers) in adequate numbers.
- Keeping pace with the modern technology all official works including salary related matters of both the faculties and the staff, other financial transactions are made through online treasury using HRMS (Human Resources Management System).
- At present, the college has a broadband connection, and this facility is accessed in our day to day work. Even each department is connected with broadband/ Wi-Fi facilities, where teachers as well students can take full advantage of the system. Marks-uploading during the final examination is possible only because of this connection.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

135

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

25.57

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

To maintain and use the academic, support, and infrastructure facilities, the institution has adopted specific processes and policies. The others are maintained by the institution's academic members, while some of the external entities that maintain them do so as needed. For the purpose of purchasing PCs, laptops, printers, and other ICT products, our institute has designated numerous dealers through an online/offline tendering method. To oversee and maintain the institution's whole infrastructure, various committees are periodically formed at the college level. For everyone's convenience, these committees are listed in the college prospectus at the start of the semester. According to the requirements or regulations established by the Department of Higher Education, every work is completed through the tender system. Generally, the work is allotted to the Public Work Department. Local technicians, carpenters, electricians etc. hired to plug in the minor faults in any of the article, equipment or material in the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

150

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	https://www.gcbhoranj.info/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

30

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

College Students Central Association is framed every year. The office bearers of CSCA executive and other members are nominated out of meritorious students. The president and vice president of CSCA executive are nominated from final year classes. The general secretary and joint secretary of CSCA executive are nominated from 2nd year and 1st year. Besides, class representatives are also nominated from respective classes on merit basis. The CSCA is also having student members from NSS, Rovers/Rangers, Sports, Cultural categories and various clubs and societies of college. CSCA acts as a connecting link between students and administration. CSCA actively

takes part in all the events and activities of college. CSCA also receives grievances and demands from students and brings to the notice of college administration. CSCA is also involved by college administration in various projects and works as advisory body on behalf of students. CSCA president is also member of college IQAC in order to incorporate the students' perspective in administration and management.

File Description	Documents
Paste link for additional information	https://www.gcbhoranj.info/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni/OSA of Govt. College Bhoranj is not registered yet. However, the registration of OSA is under process. The OSA has been constituted and is functional body of the college. Regular meetings are also conducted by the association time to time to discuss the future action plans, suggestions and support to improve and the betterment of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VisionStatement:

The vision of the institution is to empower rural youth to meet the educational, social and economic needs for a better life and to face the global challenges.

Mission Statement:

- To provide better higher education in rural area.
- To make every student employable by developing right skills.
- To develop positive attitude, leadership qualities and awareness among students.
- To make students capable of earning livelihood.
- To provide education to less privileged and deprived sections of society.
- To inculcate moral values among the rural youth.
- To inculcate national spirit and respect for our culture among students and make them a good citizen.

Govt. College Bhoranj (Tarkwari) is proud of its organizational culture rooted in gospel values, mutual respect, personal maturity and integrity, team work and social concern. The college is committed to fulfill its mission and vision in all its endeavors and strives to work for the change in society, translating its vision to reality. It is shown through various programmes and activities regularly such as Special winter camp, road safety awareness, women grievance readdressal, tree plantation and AIDS awareness rally etc. are organized.

File Description	Documents
Paste link for additional information	https://www.gcbhoranj.info/images/1356106887/Committee%2021-22.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The governance in Govt. College Bhoranj has decentralized and democratic in nature. The Principal, IQAC and faculty members as in charges of various committees/ clubs play a crucial role in the design and implementation of policies and plans effectively during the session. IQAC makes sure that the policies and action plans are in accordance with the stated mission and vision of the college.

The admission process is fully automated (online) and implemented (during Covid-19) to ensure smooth admissions under the guidance of the Principal and various committees were constituted to facilitate a user-friendly admission process.

Admission committee- to effectively manage the online admissions, formulate admission criteria, ensure transparency, update information related to admission on website and verification of documents.

Time Table committee- to finalize subject combinations of the courses

Prospectus committee- to revise and update the prospectus

Website committee- to place admission forms, notifications, circulars, merit lists

Student Council- A student council help desk to handle enquiries regarding admissions

Faculty members formed the WhatsApp group to communicate information among students.

Grievance readdressal cell: to deal with matters pertaining to admission

File Description	Documents
Paste link for additional information	https://www.gcbhoranj.info/About.aspx
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college administration tirelessly work to maintaining high quality of teaching- learning environment and constantly emphasizes on employment related skills, life skills and nurture positive attitudes among students through curricular and co-curricular activities.

1. College is affiliated to HPU Shimla therefore follows the curriculum as designed by HPU Shimla. While few members are in board of studies and play pivotal role in designing the syllabus. The time table committee and college academic calendar sets the overall timeline for its implementation.

2. Lecture method, use of chalkboards is primarily used. In addition, charts, models, exhibitions, power point presentations and smart class room are also used.

3. Examination system is divided into CCA and End-term exam, for which date sheet is designed by HPU Shimla. The evaluation of term-end exam is done at different centers created by HPU Shimla and CCA part is completely evaluated at respective college level .

4. Teachers are allowed to attend the workshops/seminars/symposia and teachers are allowed to do research.

5. Library has a collection of more than 7728 books on different subjects, subscribed 10 newspapers, 06 magazines and 04 research journal. College has three computer-labs.

6. IQAC of the college is a effective body and plays important role in various developmental activities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.gcbhoranj.info/images/-348472948_IQAC%20Meetings%202021-22.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Directorate of Higher Education Shimla (DHE) is the policy making body and controlling authority. The Principal of the college serves as the official link between the Government, Directorate of Higher Education and with the other Institutions (Universities, research institutions and other departments).

Principal is the overall head of the financial as well as administrative matters of the college. As per the guidelines issued by DHE Shimla, different committees are constituted to execute the policies of the government. Principal acts as the Chairperson and patron of various committees and bodies. He makes all the purchases in consultation with college purchase committee. All the eligible procurements done through Government e marketplace (GeM)

Principal coordinates with the four main sections i.e., office administration, academics, extra-curricular activities and different committees to smooth running of the institution. These committees/bodies work for alumni, anti- ragging, library affairs, purchase and grievance readdressal. The Extra-curricular activities, sports, magazines, NCC, NSS, Red Ribbon club, Rovers and Rangers are looked after by convener through student representatives and class representatives. College career guidance and placement

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.gcbhoranj.info/About.aspx
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The college administration is completely supports and endorses the professional development of its teaching and non-teaching staff. For professional development following schemes are available:

1. Career advancement (CAS) benefits to those who obtain MPhil or PhD degrees as per the Government norms and eligible for study-leave of two-years.

2. There is provision of medical leave, maternity (six months)-paternity leave (15 days) as per Himachal Pradesh Govt. rules.

3. Duty leave is given to the employees for attending seminars, conferences, Orientation programs, Refresher courses and faculty Induction programmes etc.

4. All the employees are covered under GIS (General Insurance Scheme)
5. TA/DA is given for the employees whenever and wherever they visit for official duty.
6. Various allowances like CA/DA/ HRA are given as per the State Govt. norms.
7. Eligible medical-reimbursement of medical expenses.
8. All the employees are covered under GPF/NPS and enjoy benefit of Retirement-Gratuity, Death-Gratuity, Commutation of Pension, Family-Pension to the deceased etc.
9. Encashment of maximum 300 Earned Leave is allowed.
10. Faculty members are encouraged for participation in National/International Conferences(14 days special leaves granted annually) and to publish research-papers, book-chapters in journals.
11. Faculties are also inspired for Professional Development Programmes.
12. College have staff quarters for teaching (five) and non-teaching (five) staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

32

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution monitors performance appraisal system through submission of ACR (Annual Confidential Report) by the teaching staff & non teaching staff and reported further to DHE Govt. of Himachal Pradesh.

Teaching Staff: The faculty appraisal helps the teachers in their professional-development and career-planning. The process of appraisal is scheduled in the month of September for an academic year which completes in the month of June. The self appraisal format along with ACR covers all the aspects of their duty including work load, class results, extra assignments, co curricular and extra-curricular activities. There is also a separate component of research which comprises paper published in journals, books authored or edited, presentations in seminars and conferences, professional growth programs. The PBAS along with the supporting documents is reviewed by the Principal and finally submitted to the DHE Shimla for confirmation and promotions.

Non-teaching Staff: The non-teaching staff is also assessed through ACR. The process of appraisal is scheduled in the month of March of every year. The parameters for assessment include character and habits, discipline, reliability, capacity to do hard work, and colleagues, drafting, organization of documents (for ministerial-staff) and technical abilities (for laboratory-staff). The assessment is graded on a four point scale: excellent, very good, good and poor. The assessment is based on the cumulative grade by the reporting officer i.e. Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly followed by the Government College Bhoranj, Hamirpur (HP). The college undergoes an external audit conducted by local CA (self finance courses account & PTA account), higher education department, and AG office. They verify and confirm all finance related document. Report of audit is submitted to higher education department and AG office. In case of query, documents are sent to college for clarification. All the process in the college is strictly monitored by the principal. The copies of the audit are also preserved in the college for records. Bursar plays an important role for all the financial transactions taken place in the college for each academic year. He scrutinizes all the important documents before any transaction and then principle verifies and grants permission.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

360000

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The principle source of funds for the college is allotments from the Himachal Pradesh government. Infrastructure development grants under RUSA, Developmental grants collected from the students, PTA fund collected from the parents, Fee collected from the students enrolled in the courses run under self finance scheme are the other source of income/funds. The funds received from the RUSA are clearly mentioned for specific purpose. Allotment received from the state government are also under special heads and they are spent for the purposes they are meant. The Institution has its disposal for the funds collected from the students as Amalgamated Funds (A/F) and from the students of Self finance courses. These funds are used for the various needs that come up from time to time. The main deficiency of the college is the non fulfillment of the various teaching and non teaching posts. Sanctioned post of teaching and non teaching staff is also insufficient. These posts are filled as temporary arrangement with the funds raised from the students.

File Description	Documents
Paste link for additional information	https://www.gcbhoranj.info/images/1214045466PTAAUDITREPORT21-22.pdf , https://www.gcbhoranj.info/images/1369938141AuditreportBCA21-22.pdf
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC plays an important role for monitoring the internal quality of the institution. Various committees such as Anti-Ragging

Committee, college development Committee, College bursar, Purchase Committee, Grievance Redressal committee, Repair and maintenance etc., have been constituted at the institute level involving faculty and students for smooth functioning of the institution. The Library of the college includes Assistant Librarian and library attendant. All these committees function under the overall guidance of the Principal. These committees are constituted for the planning, preparation and execution of academic, administrative and extra-curricular activities. IQAC also promotes the holistic development of its staff members by encouraging them to participate in various academic activities throughout the year (practice mentioned by IQAC for the year)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

RUSA(CBCS) started in Himachal Pradesh w.e.f. 2013, many teaching learning reforms were initiated on the initiative of IQAC. For the curriculum enrichment teachers were in touch and gave suggestion time to time to the department of higher authorities and HPU who design and frames the curriculum (few teacher were in board of studies of HPU). Different departments of the college organized seminars and talks on topics outside the syllabus. Many seminars/talks were organized under IQAC, NSS and Rover & Ranger. The digital display board of the college gives information to the students daily on various carrier prospects latest information on current events and displays valuable thought for the benefit of all students. The Institution regularly reviews its teaching-learning process through student feedback, parents feedback and overall thorough annual results.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gcbhoranj.info/images/-2050204870annualreport2021-22.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures taken for promoting Gender Equity

- 1. Provision of a platform for listening to complaints and redressal of grievances.**
- 2. Promoted a culture of respect and equality for the female gender by encouraging their participation in the decision-making process.**
- 3. Created awareness about sexual harassment through various programs.**
- 4. Highlighted the importance of health hygiene and safety.**
- 5. Celebration of commemorative days related to women.**

File Description	Documents
Annual gender sensitization action plan	Annual Gender Sensitization Action Plan
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste Management Facilities

Solid waste management:We at Government College Bhoranj (Tarkwari) make every effort to reduce the amount of waste. Our previous year's campaigns for reducing the use of single-use plastic have given positive results. Solid waste is divided into bio-degradable and non-biodegradable categories. Non-biodegradable waste is disposed of by recycling. We do not recycle ourselves but sell it to scrap dealers.

Liquid waste management: No liquid waste is produced except sewage. Laboratory wastes are very minimal and not harmful to nature.

Biomedical waste management: Not Applicable

E-waste management:Not Applicable

Waste recycling system: We have not our own waste recycling system

Hazardous chemicals and radioactive waste management: Not Applicable

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the **E. None of the above**

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In the era of globalization, where people of different cultures,

regions and religions live, study and work together, the goal of establishing tolerance and harmony has become extremely important. Lack of tolerance may lead to misunderstandings and aggression. Education is a powerful means to ensure peace, harmony and development. The institution has identified a number of initiatives and activities focused on creating a more inclusive and welcoming campus. The institution considers tolerance from the point of cultural characteristics of the students. Various activities like song competitions, dance competitions etc. are conducted by the college from time to time.

The institution is strict towards providing an environment where students and employees with diverse beliefs coexist peacefully without hate and rancor. The institution has students and employees belonging to different regions, gender, caste and creed but there is no single incident reported on intolerant behavior till date. The institution has celebrated many days including National Festivals. These include observance of Cleanliness campaign, Aaghaz function for fresher students, NSS seven days camp and Plastic removal campaign, Lecture on AIDS awareness and drug addiction.

In UG courses, reservation is given to students from SC and ST categories.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The faculty of the college attended "Election Awareness Programme by the election commission. An Electoral Literacy club functions in the campus to foster civic responsibilities in students. College Students Central Association is framed every year on merit basis as per guidelines of Himachal Pradesh University. Various webinars, Lecture series and talks have been organized by the career guidance and placement cell, Women cell, NSS and NCC focusing on issues like human rights, gender sensitisation, justice, equality and civil rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. **Declamation Event by Nehru Yuva Kendra on 13/12/2021**
2. **Virtual Class on Meditation by Amrit Vishwa Vidyapeeth kerala on 17/11/2021**
3. **Hindi Diwas on 14/09/2021**
4. **One day plantation drive on 19/09/2021**
5. **World AIDS Day celebration on 01/12/2021 and rally on AIDS awareness**

6. Orientation Programme on 18/08/2021

7. Rovers and Rangers Foundation Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice: 1 Awareness of Cleanliness

Goal: Making student aware of their surrounding and keeping it clean

The Context: This programme is for encouraging students to keep their surroundings clean and remaining healthy.

The Practice: Various awareness campaigns and rallies.

Evidences of Success: Evidence of success: NSS unit, Rangers and Rovers Unit and Eco club of the college time to time organizes various camps and rallies inside the campus of the college for cleanliness. Problems encountered and resources required: the main challenge is to aware the students about environmental issues. The lack of financial aid is also the main problem encountered.

Best Practice: 2 Holistic Development of Students

Goal: It aims to cater to the demand for quality education by enhancing physical and intellectual potentialities.

The Context: This programme is in accordance with the college's vision to provide the students of rural area with facilities at par the institutions of urban areas.

The Practice: Promoting the participation of students in sports, co-curricular and recreational activities

Evidences of Success: Students have improved interpersonal skills Learning capabilities have enhanced. Potential of taking initiative has increased. Leadership traits have been inculcated in students.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college clearly points towards overall personality development of our students. College provides an opportunity to every student to contribute to make the society in which they live a better place and to grow as better individuals. The students of the college are not only guided to achieve excellence in education but are thoroughly equipped with the knowledge of social preservance and environmental sustainability. Staff of the college lays special effort on students understanding of current environmental crisis and through its various schemes like energy conservation, waste management, rainwater harvesting, plantation drives urges them to become eco friendly citizens. With our vision of working towards the socio economic development of the country, several students committees are formed to carry out the duties towards society. NSS unit of the college provides students with opportunities for serving the community, nation and society. Contribution of NSS and Rangers and Rovers in anti-drug campaign points out the necessity of healthy lifestyle and inculcate habits of self-restraints and self awareness. The college has a tradition to organize 'Aaghaz' function everyyear for welcoming fresher students. The fresher students are encouraged to participate in literary and cultural activities. This function serves as a nice breaking event for fresher students.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college being affiliated to Himachal Pradesh University, Summer hill, Shimla, adheres to the guidelines laid down by the State Government in general and the University in particular for the effective implementation of curriculum. The revision and upgradation of the syllabi is done at the University level. At the college level we have been involved in facilitating and advising on curriculum planning, development and implementation in undergraduate education within the Faculty. The curriculum delivery is communicated through different means like Prospectus and Calendar, College's Official Website and through display of information at the specified notice boards inside the college campus. At the commencement of each academic year, every faculty member provides the students with individual time plans and reading lists (reference books). Along with traditional lectures and seminars, infrastructure for the use of ICT and audio-visual teaching aids in classrooms. Tutorials with mentoring are also held which encourage participatory learning. Internal assessment is done transparently and examined scripts, assignments etc. are shown to students. Copy of syllabus is made available to the students in the beginning of the academic session and objectives and expected outcome are well explained during the zero week. We follow the Continuous Comprehensive Internal Assessment system of evaluation comprising Mid-Term tests, class tests, assignment system, presentations/seminars, end-term Exams, Attendance incentive and classroom activities Assessments.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.gcbhoranj.info/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being an affiliated college, the Himachal Pradesh University's calendar is adhered to. In addition to this, an Academic College

Calendar is prepared and printed at the beginning of the academic session which contains a list of all the academic, interactive and innovative programmes to be conducted by the college, both at the faculty and student level. The college prospectus also incorporates all the details regarding various committees, internal evaluation and co-curricular activities. The college strictly adheres to the examination schedule prepared by the examination committee and approved by the College Advisory body for conduct of internal examinations. The schedule is included in the college handbook and published in the institutions website, notice board and made known to the students. Detailed schedules with dates are given for Mid- Term and practical Examination so that students can prepare for these examinations accordingly. Each member of the staff and student community receive a copy of the college calendar to enable them to plan for activities. Important dates in the Calendar include the opening of the college, admission process, display of merit list, admission of students, Principal's address to the college, zero week, commencement of regular classes, important days celebrations, CSCA elections, vacations schedule, enrollment of students in NSS, Rovers and Rangers, clubs and societies, Filling of online scholarship forms , internal examinations, filling of e-examination forms , Annual Athletic meet, PTA General House Meeting, submission of articles to the college magazine, tentative dates of annual theory and practical examination.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.gcbhoranj.info/images/-1682098598Academic%20calander2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

This college sensitizes its staff and students on various issues relevant to Professional Ethics, Gender, Human values, Environment and Sustainability. Various activities like tree plantation, cleanliness drive, gender sensitization, health education including personal hygiene are regularly taken up by the college. Awareness campaigns about environment pollution, general cleanliness and health issues including basic information about AIDS and Drug Abuse, preservation of natural water resources etc. are also undertaken in the surrounding areas.

Our college has a well-established Red Ribbon Club that works towards increasing awareness, dispelling myths and misconception regarding HIV / AIDS. NSS, Rover and Rangers and Eco Club of the college work actively for encouraging the students to participate and take up environmental activities by organizing various programmes. Quiz competitions are also organized by the institution on various burning issues. On the occasion of International Women's Day the institution organizes debates, declamations, poster making and slogan writing on the issues related to women, its consequences and ways to cope up with them. The institution observes and celebrates important occasions such as Science Day, World Waters' Day, World Consumer Rights Day, Martyrs Day, Human Rights Day, Constitution Day, etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

26

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.gcbhoranj.info/images/-1574594110feedback2021-22n.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
4490	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of	

supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year****292**

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In the beginning of the academic year, the college adopts a process to identify slow and advance learners among students through various techniques like observation, verbal and written class tests. Regular class tests are conducted by teachers and the test papers are evaluated as per the requirements of the set objectives. The assessment of learning levels of students is usually comprehensive in nature and fundamentally concerned with learning outcomes. In this way the advance and slow learners are identified by the concerned teachers. If the advance learners show the interest in a particular subject, the concerned teacher guides and motivates them. They are encouraged to read good reference books, Journals and e-books which are available at different platforms to enhance their capabilities. These learners are also guided for higher studies and competitive examinations. In the same way, slow learners are encouraged to ask their doubts and subject related quarries from teachers inside and outside the class. Special classes are conducted to bring the slow learners at par and they are counseled continuously which help them to overcome their weaknesses and all the concerned teachers tried to motivate and resolve their quarries thorough online and offline mode as and when possible.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
735	23

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Throughout the academic year, students take part in all academic activities such as seminars, class room presentations, debates, discussions, workshops, class tests, mid-term exams, practical examinations, etc. The students also take part in extension activities through NSS and Rovers & Rangers which enhance their social learning. In addition, students also participate in various co-curricular activities such as sports meets at college and inter-college levels, poster making, rangoli, mehndi competitions, slogan writing, declamations, debates and awareness rallies which help them in increasing their creativity and physical fitness. Queries of the students are properly entertained and assignments are also given to the students. Assignments, presentations and seminars of each course are taken by the concerned subject teachers. Such practices make students to have good command on topics and it further lead them to enhance their knowledge and confidence. The college has well established student and teacher support system catering to the multi-dimensional needs of the students and the faculty. There are ICT and multi-media enabled classrooms, which are extensively used in the teaching and learning process. Moreover, department of Physics, Chemistry, Geography, Geology, Botany, and Zoology have well established practical labs fitted with necessary equipments which provide students necessary skills and experimental learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.gcbhoranj.info/images/-1546535837Curricular%20andCo-curricular%202021-22.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following tools are used by the Institute:-

ICT Tools:

- Projectors- projectors are available in different classrooms/labs.
- Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.
- Printers- They are installed at Labs, some Faculty Cabins and all prominent places. Photocopier machines - Multifunction printers are available at all prominent places in the institute. There are two Photostat machines available in library.
- Scanners- Multifunction printers are available at all prominent places.
- Seminar Rooms- Three seminar halls are equipped with all digital facilities.
- Smart Board- One smart board is installed in the campus.
- Online Classes through Zoom, Google Meet, Google Classroom.
- Digital Library resources (KOHA Software)

Use of ICT by Faculty Members:

- Power Point presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations. Therefore, all the teaching learning processes were also conducted through online mode by using different platforms like

Google Meet, Google Classroom and ZOOM applications as per the situation.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.gcbhoranj.info/images/485889603ICTGeotagged2021-22.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

42

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Transparency is a vital part of teaching learning process. The midterm examination (MTE) are centrally conducted by the institution and evaluated by concerned subject teachers. However, the evaluation of end semester examination (ESE)/ end year examination is done by the university. In the beginning of new academic session, students are well-informed about the process of evaluation of end semester/ end year examination, mid-term examinations, attendance, assignments, seminars, viva-voce and practical examination. The college adheres rules and regulation regarding Continuous Comprehensive Assessment (CCA) prescribed by the H.P. University. Continuous Comprehensive Assessment (CCA) has the weightage of thirty per cent (i.e. 30 Marks) of the total marks allocated to each course. Out of these 30 marks, 15 marks

are allocated for mid-term examination, 5 marks for attendance, 10 marks for seminars and assignments. The evaluated answer sheets of mid-term examination are shown to the students so that they can improve their performance in near future. The internal assessments of the students are uploaded by the concerned teachers through their unique login id on the university portal. All the departments of the institution also maintain the hard copies of award lists and submit it to the office for record.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.gcbhoranj.info/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievances of the students related to the internal examination are handled and solved by the examination committee and RUSA affairs committee of the college. Grievances related with internal examination are redressed by the concerned teacher. The answer scripts are shown to the students so that they can check their marks and if they feel that marks of any question or evaluation is not done properly then they can bring it to the notice of the concerned teacher for correction. The evaluation work done with full transparency. The issue related to evaluation process are received by the teachers and resolved immediately. The students who are failed to appear in the mid-term examination due to some authentic reasons are allowed to appear in special mid-term examination with the prior permission of the college principal. This special mid-term examination is conducted by the concerned teacher in transparent manner. The students approach to the principal and request to redress exam or result related grievances which is forwarded by the Principal to this committee. In case of non-entry of internal assessment or if it is not displayed on the university portal, the principal asks the committee to enter the internal assessment on the portal.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution offer 19 programmes at under graduation level in different streams i.e. 11 programmes in BA, 6 programmes in B.Sc, B.Com, BCA and PGDCA. As per the gudilines of the parental university the admission is done purely on merit basis at the time of submission of admission form. The candidate has to mention the subject i.e. Discipline Specific Core Course (DSC-I) in which he/she is interested to seek admission. The students can change their DSC-I course within a specific time period. DSC-II will be chosen by the student out of a number of subject combinations stated in the college prospectus. Notably, for the completion of degree (B.A./B. Sc./B. Com./B.C.A./PGDCA), the student will have to obtained 132 credits of course work over a minimum of three years and a maximum of five years from the date of admission. The minimum passing percentage is 40 per cent in aggregate for semester and annual system. However, the candidate has to secure minimum 35 per cent in CCA and ESE (End Semester Examination)/End Year Examination (End Year Examinations) separately. The development expected in students on completion of the program of study is informally repeated by teachers to make students aware of the same.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.gcbhoranj.info/Download/Prospectus-Bhoranj-Final-21-22.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

A comprehensive evaluation process is adopted by the college for attainment of program outcomes, program specific outcomes and course outcomes. The concerned teachers use both formal and informal methods for evaluation of the students through various academic and non-academic activities conducted during the year. The mid-term examinations (MTE) are centrally conducted by the examination committee of the institution and evaluated by concerned subject teachers. The students are informed about class tests and assignments in advance. However, the evaluation of End Semester Examination (ESE)/Year End Examination (EYE) is done by

the university. In the beginning of the session, the concerned teacher briefs the students regarding the procedures involved in the process of internal assessment and the process of evaluation of end semester/annual examination which is also stated in the college prospectus. The Principal conducts staff meetings to monitor the course and program outcomes. Date sheet of examinations both theory and practical are also displayed on the notice boards and college website. Seminar and presentations of the students are evaluated for the purpose of awarding internal assessment grades. Attendance percentage is also one of the criteria adopted for the award of internal assessment. Results of internal evaluation of all students are uploaded on the university website and also kept in office record for further correspondence. Students can check their results and grades from the Website of Himachal Pradesh University.

<http://www.hpuniv.ac.in/>

<https://exams.hpushimla.in/>

www.hpuniv.co.in

<https://studentportal.hpushimla.in/>

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

229

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.gcbhoranj.info/images/-2050204870annualreport2021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.gcbhoranj.info/images/2114288820sss2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College regularly conducts the extension activities to channelize the energy of young and ignited minds. These activities aim to connect the Higher Education Institutions with the society. This will transform the outlook of the students and inculcate leadership qualities in the youth. They will prove good administrators, good humans with good moral behaviour and responsible citizens in future. Such citizens help in Nation building. There are various clubs and societies in college that work regularly for students' all-around development and their participation in college activities. NSS, Rovers & Rangers, Eco Club and Red-Ribbon Club organize regular activities for students' growth. The Red Ribbon Club organized orientation programme, HIV/AIDS poster making/rally, Poster Making on TB, blood donation camp, training of RRC at CMO office Hamirpur (HP), world AIDS celebration and plantation drive. The NSS unit of our college organized various activities like cleanness drive, plantation drive, road and traffic rule drive, poster making on wild life and water conservation drive and clean India movement under Samajik Chetna Abhiyan. NSS also organized seven days camp. Rover and Ranger Unit of college organized plantation drive and cleanness drive under Samajik Chetne Abhiyan. Foundation day of RR was also celebrated.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

592

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

To implement and support the contemporary educational system, the institution has well-kept classrooms, smart classrooms, laboratories, a library, reading rooms, conference rooms, and ICT equipment. The college provides two self-financed courses in Bachelor of Computer Application and PGDCA in addition to nineteen (19) undergraduate programs in Science, Commerce, and Humanities.

- **Classrooms:** The institution contains seventeen completely electrified classrooms, enough student benches, premium-sized whiteboards and greenboards, as well as other materials needed to impart knowledge to students. The college features 6 lecture halls with a roughly 100-person capacity and 7 classrooms with smart boards.
- **Laboratories:** For the benefit of the students, there are ten (10) excellent laboratories for the following subjects: Physics (03 labs), Chemistry (02 labs), Zoology (01 labs), Botany (01 labs), Geography (01 labs), BCA (01 labs) and Computer science (01 labs).
- **ICT Facilities**
 - All the departments of Science, Arts, and Commerce have been equipped with computer facilities along with internet connections.
 - The college campus is Wi-Fi enabled with 07 access points.
 - All laboratories are Wi-Fi enabled and equipped with projectors.
 - For security and safety college has fixed up 16 CCTV cameras.

- Two(2) digital boards are installed at strategic locations in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities: The college has a fully fledged cultural activity unit. For both traditional and contemporary cultural activities and events, such as folk orchestra, folk dance, group songs, vocal, and classical singing, the college has purchased the appropriate instruments. They include Harmonium, Tabla and other musical accessories.

Sports Activities: Active participation in numerous sporting activities is demonstrated by our students. Along with promoting academic success, the college administration also works to speed up the sports programs, including both indoor and outdoor competitions in sports like volleyball, badminton, basketball, netball, and cricket. The students of this college have also participated in inter-college, university, Inter-university, state- level sports competitions and have won prizes.

Gymnasium: The institute has well established gymnasium which has been upgraded with latest and necessary exercising machines and equipments.

Yoga Centre: Today yoga is the need of time; therefore, the institute also has its Yoga committee which organizes workshops and training sessions for the students & faculty under the able guidance of our worthy Principal.

Dispensary: The institute is also running a medical Inspection room to give first aid in emergency.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

27.57

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library has been evolved as one of the most important spaces of the college. It has references resources mainly for Social Sciences, Humanities and Sciences. The central library of the College has made consistent advancement in terms of collection of books, periodicals, and services. It provides open access facilities which helps easy access to students and use of the library as a knowledge-inheriting center.

- The college library has 7769 books (Text + Reference), subscribes to 04 print journals, 07 magazines and 10 newspapers. The library has KOHA Library Software version 20.05.10.000 since 2021. Prior to this, the library was using SOUL 2.0 software from 2009 to 2021.
- It has one reading hall for students (seating capacity of 80), and two sections with computer facilities with internet: one for students (seating capacity of 07) and another for faculty (seating capacity of 03). There are 02 computers are for library office.
- The separate library cards are issued to all students for issuing text /reference books and journals.
- There are various sections in library viz. new arrival section, periodicals, circulation, photocopying, referral services, are rendered to faculty and students.
- Library holds career and employment information which is displayed on the notice board.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Rs.8000/- (Eight thousand rupees only)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

42

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

By putting in I.T. equipment for smart classrooms, classrooms have been continuously upgraded to modern setups. Our computer science and B.C.A. labs are outfitted with the newest gear and software and always-on internet connectivity. Partially automated administrative office operations offer effective IT use for quick

communication. The main office is also technologically advanced. The college has seven (07) locations with Wi-Fi to keep the college premises connected online.

- The College has a computer Laboratory with requisite numbers of computer.
- The college is in possession of 135 Desktops and 03 Laptops with access to internet.
- The college also possesses other ICT equipments (such as interactive panels, lecterns, projectors, printers, photocopiers and speakers) in adequate numbers.
- Keeping pace with the modern technology all official works including salary related matters of both the faculties and the staff, other financial transactions are made through online treasury using HRMS (Human Resources Management System).
- At present, the college has a broadband connection, and this facility is accessed in our day to day work. Even each department is connected with broadband/ Wi-Fi facilities, where teachers as well students can take full advantage of the system. Marks-uploading during the final examination is possible only because of this connection.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

135

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

25.57

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

To maintain and use the academic, support, and infrastructure facilities, the institution has adopted specific processes and policies. The others are maintained by the institution's academic members, while some of the external entities that maintain them do so as needed. For the purpose of purchasing PCs, laptops, printers, and other ICT products, our institute has designated numerous dealers through an online/offline tendering method. To oversee and maintain the institution's whole infrastructure, various committees are periodically formed at the college level. For everyone's convenience, these committees are listed in the college prospectus at the start of the semester. According to the requirements or regulations established by the Department of Higher Education, every work is completed through the tender system. Generally, the work is allotted to the Public Work Department. Local technicians, carpenters, electricians etc. hired to plug in the minor faults in any of the article,

equipment or material in the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

150

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	E. none of the above
File Description	Documents
Link to institutional website	https://www.gcbhoranj.info/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

30

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

College Students Central Association is framed every year. The office bearers of CSCA executive and other members are nominated out of meritorious students. The president and vice president of CSCA executive are nominated from final year classes. The general secretary and joint secretary of CSCA executive are nominated from 2nd year and 1st year. Besides, class representatives are also nominated from respective classes on merit basis. The CSCA is also having student members from NSS, Rovers/Rangers, Sports, Cultural categories and various clubs and societies of college. CSCA acts as a connecting link between students and administration. CSCA actively takes part in all the events and activities of college. CSCA also receives grievances and demands from students and brings to the notice of college administration. CSCA is also involved by college administration in various projects and works as advisory body on behalf of students. CSCA president is also member of college IQAC in order to incorporate the students' perspective in administration and management.

File Description	Documents
Paste link for additional information	https://www.gcbhoranj.info/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni/OSA of Govt. College Bhoranj is not registered yet. However, the registration of OSA is under process. The OSA has been constituted and is functional body of the college. Regular meetings are also conducted by the association time to time to discuss the future action plans, suggestions and support to improve and the betterment of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VisionStatement:

The vision of the institution is to empower rural youth to meet the educational, social and economic needs for a better life and to face the global challenges.

Mission Statement:

- To provide better higher education in rural area.
- To make every student employable by developing right skills.
- To develop positive attitude, leadership qualities and awareness among students.
- To make students capable of earning livelihood.
- To provide education to less privileged and deprived sections of society.
- To inculcate moral values among the rural youth.
- To inculcate national spirit and respect for our culture among students and make them a good citizen.

Govt. College Bhoranj (Tarkwari) is proud of its organizational culture rooted in gospel values, mutual respect, personal maturity and integrity, team work and social concern. The college is committed to fulfill its mission and vision in all its endeavors and strives to work for the change in society, translating its vision to reality. It is shown through various programmes and activities regularly such as Special winter camp, road safety awareness, women grievance readdressal, tree plantation and AIDS awareness rally etc. are organized.

File Description	Documents
Paste link for additional information	https://www.gcbhoranj.info/images/1356106887Committee%2021-22.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The governance in Govt. College Bhoranj has decentralized and democratic in nature. The Principal, IQAC and faculty members as

in charges of various committees/ clubs play a crucial role in the design and implementation of policies and plans effectively during the session. IQAC makes sure that the policies and action plans are in accordance with the stated mission and vision of the college.

The admission process is fully automated (online) and implemented (during Covid-19) to ensure smooth admissions under the guidance of the Principal and various committees were constituted to facilitate a user-friendly admission process.

Admission committee- to effectively manage the online admissions, formulate admission criteria, ensure transparency, update information related to admission on website and verification of documents.

Time Table committee- to finalize subject combinations of the courses

Prospectus committee- to revise and update the prospectus

Website committee- to place admission forms, notifications, circulars, merit lists

Student Council- A student council help desk to handle enquiries regarding admissions

Faculty members formed the WhatsApp group to communicate information among students.

Grievance readdressal cell: to deal with matters pertaining to admission

File Description	Documents
Paste link for additional information	https://www.gcbhoranj.info/About.aspx
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college administration tirelessly work to maintaining high quality of teaching- learning environment and constantly emphasizes on employment related skills, life skills and nurture

positive attitudes among students through curricular and co-curricular activities.

1. College is affiliated to HPU Shimla therefore follows the curriculum as designed by HPU Shimla. While few members are in board of studies and play pivotal role in designing the syllabus. The time table committee and college academic calendar sets the overall timeline for its implementation.

2. Lecture method, use of chalkboards is primarily used. In addition, charts, models, exhibitions, power point presentations and smart class room are also used.

3. Examination system is divided into CCA and End-term exam, for which date sheet is designed by HPU Shimla. The evaluation of term-end exam is done at different centers created by HPU Shimla and CCA part is completely evaluated at respective college level .

4. Teachers are allowed to attend the workshops/seminars/symposia and teachers are allowed to do research.

5. Library has a collection of more than 7728 books on different subjects, subscribed 10 newspapers, 06 magazines and 04 research journal. College has three computer-labs.

6. IQAC of the college is a effective body and plays important role in various developmental activities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.gcbhoranj.info/images/-348472948IQAC%20Meetings%202021-22.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Directorate of Higher Education Shimla (DHE) is the policy making body and controlling authority. The Principal of the college serves as the official link between the Government, Directorate of Higher Education and with the other Institutions

(Universities, research institutions and other departments).

Principal is the overall head of the financial as well as administrative matters of the college. As per the guidelines issued by DHE Shimla, different committees are constituted to execute the policies of the government. Principal acts as the Chairperson and patron of various committees and bodies. He makes all the purchases in consultation with college purchase committee. All the eligible procurements done through Government e marketplace (GeM)

Principal coordinates with the four main sections i.e., office administration, academics, extra-curricular activities and different committees to smooth running of the institution. These committees/bodies work for alumni, anti- ragging, library affairs, purchase and grievance readdressal. The Extra-curricular activities, sports, magazines, NCC, NSS, Red Ribbon club, Rovers and Rangers are looked after by convener through student representatives and class representatives. College career guidance and placement

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.gcbhoranj.info/About.aspx
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college administration is completely supports and endorses the professional development of its teaching and non-teaching staff. For professional development following schemes are available:

1. Career advancement (CAS) benefits to those who obtain MPhil or PhD degrees as per the Government norms and eligible for study-leave of two-years.
2. There is provision of medical leave, maternity (six months)-paternity leave (15 days) as per Himachal Pradesh Govt. rules.
3. Duty leave is given to the employees for attending seminars, conferences, Orientation programs, Refresher courses and faculty Induction programmes etc.
4. All the employees are covered under GIS (General Insurance Scheme)
5. TA/DA is given for the employees whenever and wherever they visit for official duty.
6. Various allowances like CA/DA/ HRA are given as per the State Govt. norms.
7. Eligible medical-reimbursement of medical expenses.
8. All the employees are covered under GPF/NPS and enjoy benefit of Retirement-Gratuity, Death-Gratuity, Commutation of Pension,

Family-Pension to the deceased etc.

9. Encashment of maximum 300 Earned Leave is allowed.

10. Faculty members are encouraged for participation in National/International Conferences(14 days special leaves granted annually) and to publish research-papers, book-chapters in journals.

11. Faculties are also inspired for Professional Development Programmes.

12. College have staff quarters for teaching (five) and non-teaching (five) staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

32

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution monitors performance appraisal system through submission of ACR (Annual Confidential Report) by the teaching staff & non teaching staff and reported further to DHE Govt. of Himachal Pradesh.

Teaching Staff: The faculty appraisal helps the teachers in their professional-development and career-planning. The process of appraisal is scheduled in the month of September for an academic year which completes in the month of June. The self appraisal format along with ACR covers all the aspects of their duty including work load, class results, extra assignments, co curricular and extra- curricular activities. There is also a separate component of research which comprises paper published in journals, books authored or edited, presentations in seminars and conferences, professional growth programs. The PBAS along with the supporting documents is reviewed by the Principal and finally submitted to the DHE Shimla for confirmation and promotions.

Non-teaching Staff: The non-teaching staff is also assessed through ACR. The process of appraisal is scheduled in the month of March of every year. The parameters for assessment include character and habits, discipline, reliability, capacity to do hard work, and colleagues, drafting, organization of documents (for ministerial-staff) and technical abilities (for laboratory-staff). The assessment is graded on a four point scale: excellent, very good, good and poor. The assessment is based on the cumulative grade by the reporting officer i.e. Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly followed by the Government College Bhoranj, Hamirpur (HP). The college undergoes an external audit conducted by local CA (self finance courses account & PTA account), higher education department, and AG office. They verify and confirm all finance related document. Report of audit is submitted to higher education department and AG office. In case of query, documents are sent to college for clarification. All the process in the college is strictly monitored by the principal. The copies of the audit are also preserved in the college for records. Bursar plays

an important role for all the financial transactions taken place in the college for each academic year. He scrutinizes all the important documents before any transaction and then principle verifies and grants permission.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

360000

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The principle source of funds for the college is allotments from the Himachal Pradesh government. Infrastructure development grants under RUSA, Developmental grants collected from the students, PTA fund collected from the parents, Fee collected from the students enrolled in the courses run under self finance scheme are the other source of income/funds. The funds received from the RUSA are clearly mentioned for specific purpose. Allotment received from the state government are also under special heads and they are spent for the purposes they are meant. The Institution has its disposal for the funds collected from the students as Amalgamated Funds (A/F) and from the students of Self finance courses. These funds are used for the various needs that come up from time to time. The main deficiency of the college is the non fulfillment of the various teaching and non teaching posts. Sanctioned post of teaching and non teaching staff is also

insufficient. These posts are filled as temporary arrangement with the funds raised from the students.

File Description	Documents
Paste link for additional information	https://www.gcbhoranj.info/images/1214045466PTAAUDITREPORT21-22.pdf , https://www.gcbhoranj.info/images/1369938141AuditreportBCA21-22.pdf
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC plays an important role for monitoring the internal quality of the institution. Various committees such as Anti-Ragging Committee, college development Committee, College bursar, Purchase Committee, Grievance Redressal committee, Repair and maintenance etc., have been constituted at the institute level involving faculty and students for smooth functioning of the institution. The Library of the college includes Assistant Librarian and library attendant. All these committees function under the overall guidance of the Principal. These committees are constituted for the planning, preparation and execution of academic, administrative and extra-curricular activities. IQAC also promotes the holistic development of its staff members by encouraging them to participate in various academic activities throughout the year (practice mentioned by IQAC for the year)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

RUSA (CBCS) started in Himachal Pradesh w.e.f. 2013, many teaching learning reforms were initiated on the initiative of IQAC. For the curriculum enrichment teachers were in touch and gave

suggestion time to time to the department of higher authorities and HPU who design and frames the curriculum (few teacher were in board of studies of HPU). Different departments of the college organized seminars and talks on topics outside the syllabus. Many seminars/talks were organized under IQAC, NSS and Rover & Ranger. The digital display board of the college gives information to the students daily on various carrier prospects latest information on current events and displays valuable thought for the benefit of all students. The Institution regularly reviews its teaching-learning process through student feedback, parents feedback and overall thorough annual results.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gcbhoranj.info/images/-2050204870annualreport2021-22.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year****Measures taken for promoting Gender Equity**

1. Provision of a platform for listening to complaints and redressal of grievances.
2. Promoted a culture of respect and equality for the female gender by encouraging their participation in the decision-making process.
3. Created awareness about sexual harassment through various programs.
4. Highlighted the importance of health hygiene and safety.
5. Celebration of commemorative days related to women.

File Description	Documents
Annual gender sensitization action plan	Annual Gender Sensitization Action Plan
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management

Waste Management Facilities

Solid waste management: We at Government College Bhoranj (Tarkwari) make every effort to reduce the amount of waste. Our previous year's campaigns for reducing the use of single-use plastic have given positive results. Solid waste is divided into bio-degradable and non-biodegradable categories. Non-biodegradable waste is disposed of by recycling. We do not recycle ourselves but sell it to scrap dealers.

Liquid waste management: No liquid waste is produced except sewage. Laboratory wastes are very minimal and not harmful to nature.

Biomedical waste management: Not Applicable

E-waste management: Not Applicable

Waste recycling system: We have not our own waste recycling system

Hazardous chemicals and radioactive waste management: Not Applicable

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

C. Any 2 of the above

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In the era of globalization, where people of different cultures, regions and religions live, study and work together, the goal of establishing tolerance and harmony has become extremely important. Lack of tolerance may lead to misunderstandings and aggression. Education is a powerful means to ensure peace, harmony and development. The institution has identified a number of initiatives and activities focused on creating a more inclusive and welcoming campus. The institution considers tolerance from the point of cultural characteristics of the students. Various activities like song competitions, dance competitions etc. are conducted by the college from time to time.

The institution is strict towards providing an environment where students and employees with diverse beliefs coexist peacefully without hate and rancor. The institution has students and employees belonging to different regions, gender, caste and creed but there is no single incident reported on intolerant behavior till date. The institution has celebrated many days including National Festivals. These include observance of

Cleanliness campaign, Aaghaz function for fresher students, NSS seven days camp and Plastic removal campaign, Lecture on AIDS awareness and drug addiction.

In UG courses, reservation is given to students from SC and ST categories.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The faculty of the college attended "Election Awareness Programme by the election commission. An Electoral Literacy club functions in the campus to foster civic responsibilities in students. College Students Central Association is framed every year on merit basis as per guidelines of Himachal Pradesh University. Various webinars, Lecture series and talks have been organized by the career guidance and placement cell, Women cell, NSS and NCC focusing on issues like human rights, gender sensitisation, justice, equality and civil rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

A. All of the above

4. Annual awareness

programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. **Declamation Event by Nehru Yuva Kendra on 13/12/2021**
2. **Virtual Class on Meditation by Amrit Vishwa Vidyapeeth kerala on 17/11/2021**
3. **Hindi Diwas on 14/09/2021**
4. **One day plantation drive on 19/09/2021**
5. **World AIDS Day celebration on 01/12/2021 and rally on AIDS awareness**
6. **Orientation Programme on 18/08/2021**
7. **Rovers and Rangers Foundation Day**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice: 1 Awareness of Cleanliness

Goal: Making student aware of their surrounding and keeping it clean

The Context: This programme is for encouraging students to keep their surroundings clean and remaining healthy.

The Practice: Various awareness campaigns and rallies.

Evidences of Success: Evidence of success: NSS unit, Rangers and Rovers Unit and Eco club of the college time to time organizes various camps and rallies inside the campus of the college for cleanliness. Problems encountered and resources required: the main challenge is to aware the students about environmental issues. The lack of financial aid is also the main problem encountered.

Best Practice: 2 Holistic Development of Students

Goal: It aims to cater to the demand for quality education by enhancing physical and intellectual potentialities.

The Context: This programme is in accordance with the college's vision to provide the students of rural area with facilities at par the institutions of urban areas.

The Practice: Promoting the participation of students in sports, co-curricular and recreational activities

Evidences of Success: Students have improved interpersonal skills Learning capabilities have enhanced. Potential of taking initiative has increased. Leadership traits have been inculcated in students.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college clearly points towards overall personality development of our students. College provides an opportunity to every student to contribute to make the society in which they live a better place and to grow as better individuals. The students of the college are not only guided to achieve excellence in education but are thoroughly equipped with the knowledge of social preservance and environmental sustainability. Staff of the college lays special effort on students understanding of current environmental crisis and through its various schemes like energy conservation, waste management, rainwater harvesting, plantation drives urges them to become eco friendly citizens. With our vision of working towards the socio economic development of the country, several students committees are formed to carry out the duties towards society. NSS unit of the college provides students with opportunities for serving the community, nation and society. Contribution of NSS and Rangers and Rovers in anti-drug campaign points out the necessity of healthy lifestyle and inculcate habits of self-restraints and self awareness. The college has a tradition to organize 'Aaghaz' function everyyear for welcoming fresher students. The fresher students are encouraged to participate in literary and cultural activities. This function serves as anicebreaking event for fresher students.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To complete the construction of parking shed money for which has already been deposited to HPPWD.
2. To start the construction of New Library Building.
3. To make the Solar Power Plant Functional.
4. To start the finishing work of Stadium to provide better sports facilities for students.
5. Institute will encourage the teachers to take part in seminars/conferences and pulish their woirks in journal of

nationals and international repute.

6. to complete and submit the AQAR of 2022-23 on time.

7. To conduct more lectures and workshops for creating awareness among students.

8. To enhance participation of students in various clubs and societies.

9. To work actively for SSR for 2nd cycle of reccreditation.