



UNDER-GRADUATE & SELF-FINANCING PROGRAMMES

PROSPECTUS 2018-2019



Accredited with Grade 'B' by NAAC

Government College Bhoranj (TARKWARI)

Hamirpur (H.P.)

PHONE & FAX : 01972-287505, 287287

E-mail : gcbhoranj-hp@nic.in

Visit us at : www.gcbhoranj.in

ADMISSION DATES

For Under-Graduate Classes :

For 3rd & 5th Semester Students

Without Late Fees

With Late Fee @ Rs. 10 per day

For 1st Semester Students

Dates of Submission of Application Forms

Dates of Display 1st Merit List

Fee Deposit Dates

Date of Display 2nd Merit List

Fee Deposit Date

Regular Teaching of I, III & Vth Semester

: From 15th to 24th June, 2018

: From 25th to 30th June, 2018

: 15th to 24th June, 2018

: 25th June, 2018

: 25th to 27th June, 2018

: 28th June, 2018

: 28th to 30th June, 2018

: 1st July, 2018

The forms received after 24th June, 2018 will be considered for merit only after the earlier received 15th to 24th June, 2018 of forms are exhausted and will be charged late fee at the rate of Rs. 10 per day.

(Time of Admission 10:00 a.m. to 2:00 p.m.)

Important Dates for BCA

For 3rd & 5th Semester Students

Without Late Fees

With Late Fee @ Rs. 10 per day

For 1st Semester Students

Last Date of Receipt of Applications

Date of Display 1st Merit List

Fee Deposit Dates

Date of Display 2nd Merit List

Fee Deposit Dates

Classes will begin on

: From 15th to 24th June, 2018

: From 25th to 30th June, 2018

: 25th June, 2018

: 26th June, 2018

: 26th to 27th June, 2018

: 28th June, 2018

: Fee to be between 28th to 30th June, 2018

: 1st July, 2018

Note: Admission to B.A. 1st Year, B.Sc. 1st Year & B.Com. 1st Year will be done as per the final decision of the Government of Himachal Pradesh.



OUR INSTITUTION

With the motto "Vidya Dadaati Vinayam" – knowledge gives politeness. Govt. College Bhoranj (Tarkwari) Dist. Hamirpur was established in the year 2002. Since its very inception, it has progressively emerged as one of the reputed institutions of the state. This college is situated on Tarkwari – Tauni Devi road at a distance of 4 km. from Tarkwari and 10 km. from Tauni-Devi on the bank of rivulet Kunah near village Kanjian a transit centre of trade in old days.



Spread over an area of about 20 acres, this college has a beautiful campus at the base of hills covered with lush green pine forest. The college has a building with majestic architectural design. It has a good infrastructure which includes spacious class rooms with brand new furniture, well equipped science labs, facilities for indoor and outdoor games, computer labs with internet facility, well stocked library with reading room with fourteen newspapers journals & periodicals and a well furnished conference hall.

The college is affiliated to UGC under section 2F and 12(b) of UGC Act, 1956 and to Himachal Pradesh University, Shimla. However our college has been selected for RUSA grant of Rs. 2 Crore out of which Rs. 1 Crore, 82 Lakh have been received which are being utilized for strengthening of infrastructure in the College. It offers undergraduate course in Humanities, Science (Medical & Non-Medical) and Commerce. In Humanities eleven subjects are being taught in this college. To meet the growing demand of the computer professionals at all levels, a three year degree course of Bachelor of Computer Application (BCA) under self financing scheme. For effective and qualitative teaching, Department of Geography, Botany, Zoology, Physics and Computer Applications is using latest teaching aids like Lectern, Smart Boards, LCD Multimedia Projector etc. The professionally competent faculty of Different Departments is fully geared to groom the students to enable them to face the challenges of the job market with skill and confidence.

During the session 2017-18, 946 students got enrollment in this college, with majority of female students. In the current session the number is likely to exceed previous year strength. The college has one unit of National Service Scheme (NSS), one unit of Rovers & Rangers, a Red-Ribbon Club, Eco Club and various cultural & Subject societies to offer optimum opportunities to students to develop the spirit of social service, communal harmony, discipline, mutual co-operation, quality of leadership and sense of responsibility. Career guidance and placement cell helps the students in providing the information for selection of career and placement through various governments and private agencies. The college publishes its magazine "TAARIKA" annually which provides a forum for students with a flair for writing. It gives vent to their thoughts and perceptions. Women grievance redressal cell has been constituted in the college to redress the grievances of the female students and staff.

The faculty members are committed to quality teaching and all round development of students. This institution is thus, poised to become an excellent centre of education to the rural students with the patronage of the state government and the hard work of the faculty members and the students.



FROM THE DESK OF PRINCIPAL



As we step into this new academic year, we are filled with hope and dreams of scaling new heights. I wish to reiterate the importance of few things that we have to keep in mind. Parents should remember that children should not be forced, but should be guided to achieve whatever goal they may have in their mind in easy and pleasing manner so that they may be able to discover the genius in each of them. It is my firm belief that each value and tradition embedded here would carry you to great heights. The purpose of education is to teach our children to think and develop a capacity to reason on facts. The students are advised not to become the slave of youthful fancies. Learn to enjoy the hard work, think wisely and systematically, preserve our heritage and environment for yourself as well as for future generations. Our mission is to transform students into rational thinkers, competent workers, law abiding citizens, self confident and pragmatic such that when they enter life after their studies they face various challenges of life with courage, conviction and success. This is my firm belief that rich values and traditions imbibed here would carry them to great heights.

We have dedicated faculty, who open the doors for students but at the same time expect them to enter it by themselves. The institution was established in the year 2002 for imparting education need of rural and thick population of Hamirpur District. Every Educational institution start developing from its inception and this college is also in the developmental process: Started as college for arts, Science started in the year 2006, accredited in "B" grade by NAAC in 2016, affiliated to University Grant Commission under section 2(f) and 12(b) 2017 and has got grant under RUSA for infra structure development (2015). Residential area for staff is about to complete, sports athletic ground will be functional from next academic session.

The institution offers Bachelor courses in Arts, Science (Medical and Non Medical), Commerce and BCA. The institution has facilities like internet enabled library having about eight thousand titles, five smart class rooms, germ free and cool drinking water facilities for boys and girls, common room for girls and many more.

I welcome you all to this institution of higher learning and assure you of caring and nurturing environment that will help you in becoming empowered, sensitive human beings and respect for human values.

With Prayers,
Dr. Rakesh Sharma
Principal

PRINCIPAL

Dr. Rakesh Sharma, M.Sc., M.Phil., Ph.D.

FACULTY OF SCIENCE

Department of Botany

Sr No.	Name	Designation	Qualification
1.	Dr. Anita Kumari	Assistant Professor	M.Sc., Ph.D.
2.	Vacant Post-One		

Department of Chemistry

Sr No.	Name	Designation	Qualification
1.	Dr. Lalit Guleria	Associate Professor	M.Sc., M.Phil., Ph.D.
2.	Dr. Manju Thakur	Assistant Professor	M.Sc., M.Phil., Ph.D.
3.	Vacant Post-One		

Department of Mathematics

Sr No.	Name	Designation	Qualification
1.	Dr. Nirmal Singh	Assistant Professor	M.Sc., M.Phil., Ph.D.
2.	Vacant Post-One		

Department of Physics

Sr No.	Name	Designation	Qualification
1.	Prof. Shakti Singh	Assistant Professor	M.Sc., M.Phil.
2.	Prof. Prashant Sharma	Assistant Professor	M.Sc., M.Phil.
3.	Dr. Rohit Sandal	Assistant Professor	M.Sc., M.Phil., Ph.D.

Department of Zoology

Sr No.	Name	Designation	Qualification
1.	Prof. Vijay Kumar Kaundal	Associate Professor	M.Sc., M.Phil.
2.	Dr. Rajeev Rana	Assistant Professor	M.Sc., M.Phil., Ph.D.

FACULTY OF ARTS

Department of English

Sr No.	Name	Designation	Qualification
1.	Dr. Narender Negi	Assistant Professor	M.A., M.Phil., Ph.D.
2.	Vacant Post-One		

Department of Geography

Sr No.	Name	Designation	Qualification
1.	Dr. Sanjay Kumar	Associate Professor	M.A., M.Phil., Ph.D.

Department of Sociology

Sr No.	Name	Designation	Qualification
1.	Prof. Sanjeev Kumar	Associate Professor	M.A. (Soc. Pub. Admn.) M.Phil. (Soc. Psychology)

Department of Political Science

Sr No.	Name	Designation	Qualification
1.	Dr. Manoj Dogra	Assistant Professor	M.A., Ph.D.

Department of Sanskrit

Sr No.	Name	Designation	Qualification
1.	Dr. Anjna Kumari	Assistant Professor	M.A., M.Phil., Ph.D.

Department of Physical Education

Sr No.	Name	Designation	Qualification
1.	Prof. Karnail Singh	Assistant Professor	M.A., M.Phil.

Department of Music (Instrumental)

Sr No.	Name	Designation	Qualification
1.	Dr. Ravi Prakash	Assistant Professor	M.A., M.Phil., Ph.D.

Department of Hindi

Sr No.	Name	Designation	Qualification
1.	Dr. Vijay Kumar	Assistant Professor	M.A., Ph.D.

Department of History

Sr No.	Name	Designation	Qualification
1.	Prof. Shashi Kumar	Assistant Professor	M.A., M.Phil.

Department of Public Administration

Sr No.	Name	Designation	Qualification
1.	Dr. Saroj Devi	Assistant Professor	M.A., M.Phil., Ph.D.

Department of Economics

Sr No.	Name	Designation	Qualification
1.	Dr. Sunil Kumar	Assistant Professor	M.A., M.Phil., Ph.D.

FACULTY OF COMMERCE

Sr No.	Name	Designation	Qualification
1.	Prof. Provinder	Assistant Professor	M.Com., M.Phil.
2.	Dr. Isha Dhiman	Assistant Professor	M.Com., M.Phil. Ph.D.

FACULTY OF BCA

Sr No.	Name	Designation	Qualification
1.	Dr. Rakesh Sharma	Director	M.Sc., M.Phil., Ph.D.
2.	Dr. Sanjay Kumar	Co-ordinator	M.Sc., M.Phil., Ph.D.

Being a self-financing programme, three posts of BCA teaching faculty will be filled up after admissions.

NON-TEACHING STAFF**Library Staff**

Sr No.	Name	Designation	Qualification
1.	Mrs. Kamlesh Sharma	Librarian	M.Lib.
2.	Mr. Kuldeep Kumar	Assistant Librarian	M.Lib., M.A. (Sociology) PGDLAN

Ministerial Staff

1.	Sh. Parveen Kumar	Superintendent
2.	Vacant Post-one	Jr. Assistant

Laboratory Staff

- | | | |
|----|------------------------|---------------------------|
| 1. | Mr. Raj Kamal Thakur | Senior Lecturer Assistant |
| 2. | Mr. Anil Kumar | Senior Lecturer Assistant |
| 3. | Mr. Rajinder Kumar | Junior Lecturer Assistant |
| 4. | Mr. Sunil Kumar Sharma | Laboratory Assistant |
| 5. | Ms. Sheela Devi | Laboratory Assistant |

Class IV Staff

- | | | | | | |
|----|------------------|------|----|------------------|---------------------|
| 1. | Mrs. Tripta Devi | Peon | 5. | Vacant | Peon |
| 2. | Mrs. Meeran Devi | Peon | 6. | Mr. Rakesh Kumar | Sweeper (Part Time) |
| 3. | Mr. Vinod Kumar | Peon | 7. | Mrs. Kanta Devi | Sweeper (Part Time) |
| 4. | Mrs. Kamlesh | Peon | | | |

Admission Committees (Admission Time: 10:00 a.m. to 1:30 p.m.)

B.Sc. 1st Sem (Chemistry, Zoology & Maths)

1.	Dr. Lalit Guleria	Convener	Room No. 4 Department of Chemistry
2.	Dr. Rajeev Rana	Member	
3.	Dr. Nirmal Singh	Member	
4.	Dr. Manju Thakur	Member	

B.Sc. 1st Sem (Physics & Botany)

1.	Prof. Shakti Singh	Convener	Room No. 103 Department of Physics
2.	Dr. Rohit Sandal	Member	
3.	Dr. Anita Kumari	Member	

BA 1st Sem (Pol. Sci., Phy. Edu. SKT, Geog, Eco., His., Hindi, Eng, Pub. Adm & Music)

1.	Dr. Sanjay Thakur	Convener	Staff Room
2.	Dr. Manoj Dogra	Member	
3.	Dr. Ravi Prakash	Member	
4.	Dr. Narender Negi	Member	
5.	Dr. Sunil	Member	
6.	Dr. Anjna Kumari	Member	
7.	Prof. Shashi Kumar	Member	
8.	Dr. Saroj Devi	Member	

B.Com 1st Sem

1.	Prof. Provinder	Convener	Room No.101 Department. of Commerce
2.	Dr. Isha Dhiman	Member	
3.	Prof. Karnail Singh	Member	

Final Admission Committee

1.	Prof. Vijay Kumar Kaundal	Member	COE Office
2.	Prof. Sanjeev Thakur	Member	
3.	Dr. Sanjay Kumar	Member	

BCA 1st Sem

1.	Dr. Sanjay Kumar	Convener	Staff Room
2.	Prof. Prashant Sharma	Member	
3.	Dr. Vijay Kumar	Member	

*Roll on admission to 3rd & 5th Semester shall be done by the concerned subject teacher & Final Committee.

ADMISSION RULES

No. of seats in UG Programmes (BA, B.Sc., & B.Com) are limited i.e. 80 seats in each discipline that is being offered by this college.

One seat will be reserved for "Single Girl Child" in each discipline i.e. in this case No. of seats shall be 80+1.

Admission to the BA, B.Sc. & B.Com. will be made strictly on the basis of marks obtained in the qualifying examination (10+2). Students will apply on prescribed forms for a particular discipline of their choice to the respective admission committee on or before the last date. (It is to be noted that no form will be accepted for admission after last date). Students who want to apply for two or more disciplines will have to apply on different forms.

Two admission forms have been provided in the prospectus. Students can apply simultaneously in 2 disciplines. Later, when merit list will be displayed, the student will have to take admission in the disciplines in which student will be selected. In case the student gets selected in both disciplines, he will have to vacate the seat of other in writing.

The admission committee will prepare a merit list of students by taking into account the marks obtained in the qualifying exam (10+2) and following the 120 point reservation roster of H.P. University Shimla.

The first merit list will be displayed on the next day after last date at 11:00 AM. The students will be given time of 3 days for depositing fees and securing the admission. The vacancy status of seats in various departments will be displayed on the notice board after 3 days and 2nd merit list will be displayed after this (The new admission forms will not be entertained unless last date is extended by H.P. Govt. or H.P. University Shimla).

Documents to be attached at the time of admission (Self attested)

- (i) Copy of 10th class marks sheet
- (ii) Copy of 12th class marks sheet
- (iii) Original character certificate
- (iv) Certificate of Bonafide Himachali (for girls only)
- (v) SC/ST/OBC/IRDP/BPL certificate (if mentioning the said category)
- (vi) Copy of Aadhar Card
- (vii) Copy of First page of Bank Account Passbook.

Note: At the time of admission the students will come with all original documents which will be verified by respective admission committee. In case any discrepancy/irregularity is observed, the admission shall stand cancelled.

Note: Admission to B.A. 1st Year, B.Sc. 1st Year & B.Com. 1st Year will be done as per the final decision of the Government of Himachal Pradesh.

ELIGIBILITY CONDITIONS

A pass in the Senior Secondary (+2) Examination (Academic Stream) conducted by the H.P. Board of School Education or an examination accepted as equivalent thereto by the various bodies of the H.P. University

- (i) Provided that the candidates who have passed the qualifying examination with science stream shall be given preference in admission to B.Sc. / B.C.A programme.
- (ii) Provided that the candidates who have passed the qualifying examination with commerce stream shall be given preference in admission to B.Com. programme.
- (iii) For B.A., the candidate must have passed 10+2 in any stream.

Age Limit

- 23 years (25 years for girls) as on 1st July, 2018.
- There will be a relaxation of 3 years for SC/ST students (both girls and boys).
- The Principal, at his discretion, may give relaxation of 6 months to the eligible students.

As per the University Ordinance/Rules a candidate who has appeared in National Open School Examination shall be eligible to take the admission in B.A./B.Sc./BCA 1st semester only if he/she has passed/cleared all the five papers including English with requisite pass percentage.

The above mentioned eligibility criteria are subject to the fulfillment of eligibility conditions of HPU Shimla.

NO ADMISSION FOR +2 COMPARTMENT CASES

THE CBCS SYSTEM

This system is a transformation of earlier system which not only introduces innovations but also develops the learner-centric approach. This system allows flexibility in education system so that students depending upon their interests can choose inter-disciplinary, intra-disciplinary and skill based courses. This system not only offers opportunities and avenues to learn core subjects but also explore additional avenues of learning beyond the core subjects for holistic development of student. The whole 3 year degree course is divided into six semesters.

The student in this system has considerable freedom in choosing courses and so making his/her own personalized programme/bouquet in cafeteria mode keeping in mind necessary requirements of a course. Except for the compulsory and core courses of the subject of his/her major, he/she is free to choose courses of his/her choice. The programme is considered completed when the student cumulates the requisite number of successful credits (passed).

PROGRAMMES OF STUDY

1. **B.A. (Arts/Humanities/Languages)**
 - I. Language Group: English, Hindi, Sanskrit.
 - II. Social Science/Humanities Group: Economics, Political Science, Sociology, History, Geography, Public Administration, Mathematics, Physical Education.
 - III. Arts and Applied Social Science Group: Music (Instrumental).
2. **B.Sc. (Physical Sciences/Life-Sciences)**
 - Physics Science Group: Physics, Chemistry, Mathematics.
 - Bio Science Group: Botany, Zoology, Chemistry.
3. **B.Com. : Commerce**

CHOOSING COURSES OF STUDY

- At the time of admission student will identify/select a discipline/programme of study of his/her choice out of the above mentioned disciplines/programmes of study. The main discipline/programme of study will be one in which he/she will concentrate and will study specified no. of courses according to type of degree allowed as per rules of HPU Shimla.
- Besides, the student will also select one/two assisting disciplines based on the subject availability in college and in consultation with admission committee. The student will have to study these subjects as allied disciplines.

New Scheme For Choice Based Credit System In B.Sc. Programme (132 Credits)

Semester	12-Core Course [6 Credits each] (72)	2-Ability Enhancement Compulsory Courses [4 Credits each] (8)	4-Skill Enhancement Course [4 Credits each] (16)	6-Discipline Specific Electives [6 Credits each] (36)
I	DSC - 1 A [4+2]	(English / MIL Communication / Environmental Science [4])		
	DSC - 2 A [4+2]			
	DSC - 3 A [4+2]			
II	DSC - 1 B [4+2]	Environmental Science (English / MIL Communication) [4]		
	DSC - 2 B [4+2]			
	DSC - 3 B [4+2]			
III	DSC - 1 C [4+2]		SEC - 1 [4]	
	DSC - 2 C [4+2]			
	DSC - 3 C [4+2]			
IV	DSC - 1 D [4+2]		SEC - 2 [4]	
	DSC - 2 D [4+2]			
	DSC - 3 D [4+2]			
V			SEC - 3 [4]	DSE - 1 A [4+2]
				DSE - 2 A [4+2]
				DSE - 3 A [4+2]
VI			SEC - 4 [4]	DSE - 1 B [4+2]
				DSE - 2 B [4+2]
				DSE - 3 B [4+2]

Note: Admission to B.A. 1st Year, B.Sc. 1st Year & B.Com. 1st Year will be done as per the final decision of the Government of Himachal Pradesh.



New Scheme For Choice Based Credit System In B.A. Programme (132 Credits)

Semester	12-Core Course [6 Credits each] (22)	2-Ability Enhancement Compulsory Courses [4 Credits each] (8)	4-Skill Enhancement Course [4 Credits each] (16)	4-Discipline Specific Electives [6 Credits each] (24)	2-GE (6 Credits each) (12)
I	English/MIL-1 DSC - 1 A DSC - 2 A	(English / MIL Communication / Environmental Science			
II	MIL/English-1 DSC - 1 B DSC - 2 B	Environmental Science (English / MIL Communication)			
III	English/MIL-2 DSC - 1 C DSC - 2 C		SEC - 1		
IV	MIL/English-2 DSC - 1 D DSC - 2 D		SEC - 2		
V			SEC - 3	DSE - 1 A DSE - 2 A	GE - 1
VI			SEC - 4	DSE - 1 B DSE - 2 B	GE - 2

Note: Admission to B.A. 1st Year, B.Sc. 1st Year & B.Com. 1st Year will be done as per the final decision of the Government of Himachal Pradesh.



New Scheme For Choice Based Credit System In B.Com. Programme (132 Credits)

Semester	12-Core Course [6 Credits each] (72)	2-Ability Enhancement Compulsory Courses [4 Credits each] (8)	4-Skill Enhancement Course [4 Credits each] (16)	4-Discipline Specific Electives [6 Credits each] (24)	2-GE [6 Credits each] (12)
I	Financial Accounting (BC 1.2)	Environmental Studies BC 1.1			
	Business organization & Management (BC 1.3)				
	English (English 101)				
II	Business Law (BC 2.2)	English BC 2.1			
	Business Mathematics & Statistics (BC 2.3)				
	Hindi (Hindi-200)				
III	Company Law (BC 3.1)		Computer Application in Business (BC 3.4)		
	Income Tax Law & Practice (BC 3.2)				
	Hindi (Hindi-200)				
IV	Corporate Accounting (BC 4.2)		E-Commerce (BC 4.4)		
	Cost Accounting (BC 4.3)				
	Hindi (Hindi-400)				
V			Entrepreneurship (BC 5.3)	Auditing and Corporate Governance BC 5.1(C)	Principal of Micro Economics (BC 5.4)
				Fundamental of Financial Management BC 5.2 (a)	
VI			Personal Selling & Salesmanship (BC 6.3)	Management Accounting BC 6.1(C)	Indian Economy (BC 6.4)
				Fundamentals of Investment BC 6.2(C)	

EXAMINATION & EVALUATION SYSTEM

- In Choice Based Credit System (CBCS) there is a two component evaluation pattern for all types of courses i.e. End-Semester Examination (ESE) and Continuous Comprehensive Assessment (CCA). Student will participate in Lectures, Practicals and Tutorials during his course of study. After successful completion of a course, the student will be awarded specific number of credits and his performance will be evaluated in grade points. The end semester examinations account for 70% while CCA accounts for 30% of the total marks. A student will have to pass both the components (i.e. CCA and ESE) separately to become eligible to be declared successful in a course.

Lectures

The student will participate in lectures according to their course structure and as per the college time table. The lecture will involve classroom teaching based on traditional as well as advance teaching methods.

Tutorials

The tutorials will consist of participatory discussion/ desk work and problem solving sessions that make learners absorb and assimilate more effectively the contents of lecture sessions.

Practicals

This consists of hands on experience, laboratory experiment, field studies, case studies that equip students to acquire the much required skill component.

End-Semester Examination (ESE)

The ESE is conducted at the end of a semester as per the schedule of HP University Shimla. The ESE will be of 3 hour duration and from whole syllabus of course.

Continuous Comprehensive Assessment (CCA)

The entire academic activities (i.e. attendance, seminars, assignments and Mid-term Test) in which student shall participate during his/her course of study will be taken into consideration across the whole semester. Only those students will be allowed to appear in ESE, who have been successful in the CCA. CCA is further composed of following sub-components.

Mid-Term Test

There will be one Mid-Term test after about $\frac{2}{3}$ syllabus has been covered in lectures and tutorial sessions in a semester. The test will be of 15 marks and 2 hour duration.

Classroom Activities

The student will also take part in various classroom activities i.e. Assignments, Presentations, Class Seminars and Quizzes related to subject. The subject incharge shall keep a record of all these activities and assess the students accordingly. The classroom activities will account for 10 marks.

Attendance Incentive

1. It is compulsory for students to maintain their attendance above 75% (in lectures, tutorials and practicals). The students have attendance less than 75% will be allowed to take ESE in the semester concerned provided that those having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason(s) for absence to the authorized functionaries.
2. Provided that those having between 64% and 50% attendance will apply for exemption in a prescribed form accompanied by a Medical Certificate from a Government Hospital.
3. Provided that exemption from 75% attendance will be given to those participating in prescribed co-curricular activities (e.g. R&R, NSS, Youth Festivals, Sports etc.) to the extent of 25% (making the necessary attendance as 50% in these cases). However, the claim for this exemption should be supported by authenticated certificate from the concerned college authorities/subject incharges.
4. Provided further that those getting the exemptions, except for those getting exemptions for co-curricular activities will not be entitled for getting the CCA marks for classroom attendance as given below.

Classroom Attendance Incentive :

Those having greater than 75% attendance will be awarded CCA marks as follows

> 75% but < 80%	1 marks
> 80% but < 85%	2 marks
> 85% but < 90%	3 marks
> 90% but < 95%	4 marks
> 95%	5 marks



ACCUMULATION OF CREDITS (NEW PATTERN)

At the end of the programme, if student successfully accumulates 132 credits he/she will be awarded UG degree as per the rule laid down by HP University Shimla.

GRADING SYSTEM

HP University follows 10 points grading system. The candidate after successful completion of specified programme of study is awarded grades/grade points based on his/her performance as follow.

Grades and Grade Points

CGPA	Letter Grade	Explanation of letter grade
9.51 & above	S+	Super
9.01 to 9.50	S	
8.51 to 9.00	D++	Outstanding
8.01 to 8.50	D+	
7.51 to 8.00	D	Excellent
7.01 to 7.50	A++	
6.51 to 7.00	A+	Good
6.01 to 6.50	A	
5.51 to 6.00	B+	Average
5.01 to 5.50	B	
4.51 to 5.00	C	Fail
4.50 & below	F	
No grade	I	Incomplete
No grade	P	Audit Pass
No grade	X	Audit Fail



Grievances and Redressal Mechanism

The students will have the right to make an appeal against any component of evaluation. Such appeal has to be made to the Principal of the College on a prescribed form and should clearly state in writing the reason(s) for the complaint/appeal. The appeal will be placed before the Grievance Redressal Committee (GRC), Chaired by the College Principal, comprising:

1. For cases pertaining to the Discipline specific courses (core or elective courses): the Head of the Department, Course Teacher, and a senior Teacher of the Department.
2. For cases pertaining to the Electives of the Discipline specific courses; the Head of the Department (of the Major), Course Teacher, and a senior Teacher of the Department of the Elective Discipline Specific Subject.

The Committee will consider the case and may give a personal hearing to the appellant before deciding the case. The decision of the Committee will be final.

FEES AND DUES

The Fee structure is in accordance with the rules & guidelines of HPU & HP Govt.

Fee Structure

Tuition Fee	Boys:	Rs. 50/- PM	Girls :	Nil
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Details of Fees/Funds

University Funds	Annual Charges	Practical Funds	Per Month
Uni. Development Fund	Rs. 200/- (500 for BCA)		Rs. 20/-
Uni. Registration Fee	Rs. 220/-	Physics	Rs. 20/-
Continuation Fee	Rs. 10/-	Chemistry	Rs. 20/-
Duplicate Registration Card	Rs. 800/-	Zoology	Rs. 20/-
Migration fee-Inter College	Rs. 300/-	Botany	Rs. 20/-
Admission Fee	Rs. 25/-	Music	Rs. 15/-
Readmission fee (First Time)	Rs. 100/-	Physical Education	Rs. 15/-
Sports Fee	Rs. 15/-	Geography	Rs. 15/-
Holiday Home fee	Rs. 01/-	Computer Practicals (Comm. & Maths)	Rs. 15/-

College Funds per Annum	Annual Charges	Examination Fees	As per University
Building Fund	Rs. 120/-	Furniture repair fund	Rs. 10/-
Cultural activity	Rs. 20/-	Identity Card	Rs. 10/-
House examination fund	Rs. 80/-	Duplicate Identity card	Rs. 20/-
Magazine fund	Rs. 50/-	NCC	Rs. 05/-
Student Aid fund	Rs. 02/-	Library Security (refundable)	Rs. 100/-
Book Replacement fund	Rs. 25/-	Computer & Internet facility	Rs. 20/-
Medical fund	Rs. 06/-	Rovers and Rangers fund	Rs. 60/-
Sports fund	Rs. 240/-	College Development fund	Rs. 10/-
Amalgamated fund	Rs. 300/-	PTA fund	Rs. 300/-



Absence and other Fines

- | | |
|-----------------------------------|-----------------------|
| 1. Per period absence | Rs. 1/- |
| 2. Absence from Practical | Rs. 3/- per practical |
| 3. Absence from house-examination | Rs. 10/- per paper |
| 4. Late payment of dues | Rs. 1/- per day |
| 5. Late return of library books | Rs. 1/- per day |

Students of B.A./B.Sc./B.Com. will have to deposit their college fee and dues in two installments. The amount to be paid in each installment is given below.

For B.A. /B.Sc./B.Com. 1st semester students

1st Installment: To be paid at the time of Roll on Admission

B.A. & B.Com.	B.Sc. (Non-Medical)	B.Sc. (Medical)
Boys: Rs. 1434	Boys: Rs. 1642	Boys: Rs. 1762
Girls: Rs. 1134	Girls: Rs. 1342	Girls: Rs. 1462

For B.A. /B.Sc./B.Com. 2nd, 4th & 6th semester students

1st Installment: To be paid in the month of November/December

B.A. & B.Com.	B.Sc. (Non-Medical)	B.Sc. (Medical)
Boys: Rs. 700	Boys: Rs. 940	Boys: Rs. 1060
Girls: Rs. 400	Girls: Rs. 640	Girls: Rs. 760

For B.A. /B.Sc./B.Com. 3rd & 5th semester students

1st Installment: To be paid in the month of June/July

B.A. & B.Com.	B.Sc. (Non-Medical)	B.Sc. (Medical)
Boys: Rs. 1124	Boys: Rs. 1364	Boys: Rs. 1484
Girls: Rs. 824	Girls: Rs. 1064	Girls: Rs. 1184

The fees are subject to change as per instructions of HPU & HP Govt. whenever received

1. University Examination fee will be charged in addition to the above dues.
2. In case a student fails to deposit the college dues in time, his/her name will automatically get struck-off from the college rolls.
3. If a student does not claim the refund of security deposits within one year of leaving the college his/h claim for refund shall not be entertained.

BCA (SELF FINANCING COURSE)

Why to Study BCA?

BCA is a popular course and considered as one of the standard choice for students who wish to be a part of computer applications graduate community. The course content is designed so as to include the basic architecture of computer and various specialized subjects like networking, database, etc. in order to introduce different horizons of computer application.

About BCA

BCA Course is a three year degree course which is split in six semesters in the CBCS system. The course is being run under self financing scheme and is duly approved by H.P. Govt., affiliated by H.P. University. After successful completion of this course, the student will get the degree of Bachelor of Computer Application from HP University. The admission to the course is open under two categories:

1. Subsidized Category
2. Non-Subsidized Category

Seats:

The total number of seats in BCA-1 are 40, distributed as under:

Category	Seats
Subsidized	35
Non-Subsidized	05



NOTE : As per university rules, 75% seats will be filled out of the candidate who have passed their 10+2 examination from the schools in Himachal Pradesh irrespective of the Board. Remaining 25% seats will be filled on all India bases. Other reservation rules of H.P University shall be applicable.

ELIGIBILITY CONDITIONS

Candidates who have passed 10+2 examination from H.P. Board /CBSE/ICSE or any other examination considered equivalent to 10+2, by the Himachal Pradesh University, Shimla-S, with 40% Marks (35% marks for SC/ST category), shall be eligible.

Mode of Selection

The admission to BCA course will be made on the basis of merit of the qualifying examination.

Note: Admission to BCA 1st Year will be done as per the final decision of the Government of Himachal Pradesh.

SCHEME OF EXAMINATION

The pass percentage in each subject will be 40%.

(i) Theory Papers

For Regular students each paper will be of 100 marks (70 marks for theory exam and 30 marks for internal assessment) and duration of each paper will be 3 hours.)

(ii) Practical Examination

Max. Marks:50

INT: 25

Duration:3 hours.

EXT: 25

Project Work

In the 6th semester, the student has to develop one project, which will be evaluated by the external examiner from the panel submitted to the Chairman, Computer Science Department, Himachal Pradesh University and duly approved by the university authority/evaluation branch, Himachal Pradesh University, Shimla on the following basis:

1. Project Report 10 Marks
2. Seminar 10 Marks (to be evaluated internally)
3. Viva-Voce 30 marks

Medium of Instruction: English will be the medium of instructions as well examination.

FEE STRUCTURE

Subsidized Seats

The candidates admitted against the subsidized seats shall be required to pay the fee in two installments.
Rs. 8000 at the time of admission in 1st, 3rd and 5th semester as first installment and Rs. 6040 as second installment at the time of 2nd, 4th and 6th semester.

Non Subsidized Seats

The candidates admitted against the Non-subsidized seats shall be required to pay the fee in two installments.
Rs. 20100 at the time of admission in 1st, 3rd and 5th semester as first installment and Rs. 6040 as second installment at the time of 2nd, 4th and 6th semester.

Refundable Security

All the BCA 1 year students will be required to deposit a refundable security of Rs. 1000/- at the time of admission in the college. The students can apply for refund of security within one year after the session is over i.e. 30th April of next year.

NOTE : Fee once deposited shall not be refunded or adjusted as per the refund policy.

DRESS CODE

For Boys & Girls

Sky blue shirt (half sleeve/full sleeve), Black trouser, Black leather shoes, white socks, black tie, Navy blue blazer/Grey Pullover (Sweater) (during winter).

For Girls (Optional)

Black Salwar, Sky Blue Kurta (with collars & 3 quarters sleeve), Black Dupatta. The way the student dress should benefit and reflect the stature of the college. Student shall not be permitted to wear revealing clothes. Students are advised to adhere to Indian culture and ethos. Student not adhering to above rules will not be allowed to attend classes & will forfeit the attendance for the classes missed. For repeated violation, after 3 warnings student will be suspended from attending classes for 3 days and their parents will be informed.

Students are exempted from Dress Code on Wednesday and Saturday.

ADMISSION PROCESS

BCA-1st Semester

Application form duly filled in and accompanied by the following documents should be submitted in the college on or before the due date as notified in the advertisement.

1. One attested copy of the certificate of Matriculation as a proof of date of birth.
2. Copy of 10+2 certificate.
3. Copy of SC/ST certificate (SC/ST candidates only).
4. Valid character-cum-school leaving certificate (issued by the Principal of the institution last attended for regular students or by a Gazetted officer in case of private candidate) (In Original). The character certificate must have been issued within last 6 months on the day of submission of application.
5. Migration certificate in original from school board other than H.P. Board of School Education, Dharamshala should also be submitted. In case of Non-Subsidized Seats (NRIs/NRI sponsored candidates & foreign nationals), the following additional documents are also required:
 - A. Sponsorship documents in case of self-financing (NRIs/NRI sponsored) candidates.
 - B. Proof of the nationality in case of the foreign Nationals.
 - C. Certificate of sponsorship from a NRI in case of a sponsored candidate along with proof of NRI status of the sponsorer as required under para (b) above.
 - D. Proof of their status in case of self-financing NRIs. The following documents will be considered as proof for this purpose.
 - I. Copy of the Non-Resident Card/Employment Card issued by the employer.
 - II. Photocopy of the Immigration/employment visa entry on the passport along with details of the passport.

- III. Certificate issued by the Indian Embassy/High Commission in the country where NRI is residing.
- IV. Photocopy of the latest assessment order of the income tax authorities either in India or the country of employment filled in the status of Non-Resident Indian.

BCA- IIIrd & Vth Semester admissions shall be done by coordinator BCA

Fines

1. Absence fine (per period)	Rs. 2/- per subject. Name will be struck off after 6 days of continuous absence without prior permission; Readmission will be done after the payment of Rs. 100. There will be no readmission after name has been struck off for the third time.
2. Fine for absence from House Test (per paper)	Rs. 50/-
3. Late return of library books (per day)	Rs. 1/- per book
4. Breakage/Damage in the Computer Lab:	Minimum double the amount of actual cost of the computer, computer component(s) or the lab furniture will be charged. This fine has to be deposited immediately; otherwise the student will not be allowed to attend classes/practicals/exams and will be marked absent.
5. 'Not in Dress' Fine	Rs. 10/- per day (after warning on sudden inspection Rs. 20/-)

The roster of admission showing reservation of various categories shall be used as per rules of H.P. University.



COURSE OUTLINE FOR BCA

As per new course designed by the Board of studies (HPU) under CBCS System. All the theory courses are worth 4 credits and all practical courses are worth 3 credits.

First Year (2nd Semester)

First Year (1st Semester)

Paper Code	Paper Title	Paper Code	Paper Title
BCA-0101	Mathematics-I	BCA-0201	Mathematics-II
BCA-0102	Applied English	BCA-0202	Communicative English
BCA-0103	Computer Fundamentals	BCA-0203	Digital Electronics
BCA-0104	C Programming	BCA-0204	Data Structures
BCA-0105	Office Automation Tools	BCA-0205	Data Base Management System
BCA-0104(P)	C Programming Lab-I	BCA-0204(P)	Data Structures Lab-III
BCA-0105(P)	Office Automation Tools Lab-II	BCA-0205(P)	Data Base Management System Lab-IV

Second Year (3rd Semester)

Paper Code	Paper Title
BCA-0301	Mathematics-III
BCA-0302	Business Practices and Management
BCA-0303	Computer Organization
BCA-0304	Object Oriented Programming with C++
BCA-0305	Desktop Publishing and Designing
BCA-0304(P)	Object Oriented Programming with C++, Lab-V
BCA-0305(P)	Desktop Publishing and Designing Lab-VI

Second Year (4th Semester)

Paper Code	Paper Title
BCA-0401	Personnel Management
BCA-0402	Accounting
BCA-0403	System Analysis and Design
BCA-0404	Internet Technology and Web Page Design
BCA-0405	Programming in Visual Basic
BC-A0404(P)	Internet Technology and Web Page Design Lab-VII
BCA0405(P)	Programming in Visual Basics Lab-VIII

Third Year (5th Semester)

Paper Code	Paper Title
BCA-0501	Operating Systems
BCA-0502	E-commerce
BCA-0503	Management Information System
BCA-0504	ASP.net Technologies
BCA-0505	Computer Oriented Statistical Methods
BCA-0504(P)	ASP.net Technologies Lab-IX
BCA-0505(P)	Computer Oriented Statistical Methods Lab-X

Third Year (6th Semester)

Paper Code	Paper Title
BCA-0601	Computer Networks
BCA-0602	Numerical Methods
BCA-0603	Multimedia Technology
BCA-0604	Computer Graphics
BCA-0605	Software Engineering
BCA-0604(P)	Computer Graphics Lab-XI
BCA-0606	Major Project

Detailed syllabus can be downloaded from HPU website: http://hpu.ac.in/Syllabus_CBCS.htm

ADMINISTRATIVE COMMITTEES FOR 2018-19

College & CSCA Advisory Committee

- | | | |
|----|---------------------------|----------|
| 1. | Prof. Vijay Kumar Kaundal | Convener |
| 2. | Prof. Sanjeev Thakur | Member |
| 3. | Dr. Lalit guleria | Member |
| 4. | Dr. Sanjay Kumar | Member |

Internal Quality Assurance Cell

- | | | |
|-----|-------------------------------|------------------|
| 1. | Dr. Rakesh Sharma - Principal | Chairperson |
| 2. | Dr. Sanjay Thakur | Coordinator |
| 3. | Prof. Sanjeev Thakur | Member Secretary |
| 4. | Prof. Provinder | Member |
| 5. | Dr. Ravi Prakesh | Member |
| 6. | Dr. Rajeev Rana | Member |
| 7. | Mr. Parveen Kumar (Supdt) | Member |
| 8. | College PTA President | |
| 9. | Gram Panchyat Pradhan Kajjan | |
| 10. | President CSCA | |

BURSAR

1. Prof. Vijay Kumar Kaundal

COORDINATOR BCA

1. Dr. Sanjay Kumar

AISHE INCHARGE

1. Dr. Sanjay Kumar

UGC AFFAIRS COMMITTEE

- | | | |
|----|---------------------------|----------|
| 1. | Prof. Vijay Kumar Kaundal | Convener |
| 2. | Dr. Rajeev Rana | Member |

COLLEGE DEVELOPMENT COMMITTEE

(Including RUSA Civil Works)

- | | | |
|----|---------------------|------------------|
| 1. | Dr. Manoj Dogra | : Convener |
| 2. | Dr. Rajeev Rana | : Member |
| 3. | Dr. Ravi Prakesh | : Member |
| 4. | Prof. Provinder | : Member |
| 5. | Smt. Kamlesh Kumari | : Librarian |
| 6. | Sh. Parveen Kumar | : Office Supdt. |
| | Prof. Vijay kaundal | : Special Invite |

COLLEGE PROSPECTUS COMMITTEE

- | | | |
|----|---------------------------|------------|
| 1. | Prof. Vijay Kumar Kaundal | : Convener |
| 2. | Dr. Sanjay Kumar | : Member |
| 3. | Dr. Narender Negi | : Member |
| 4. | Dr. Saroj Devi | : Member |



SELF FINANCING COURSES ADVISORY COMMITTEE

1. Prof. Vijay Kaundal : Convener
2. Prof. Sanjeev Thakur : Member
3. Dr. Sanjay Thakur : Member Secretary/Coordinator
4. Dr. Narender Negi : Member

PROCTORIAL AND VIGILANCE COMMITTEE

Proctorial committee shall keep a continuous watch and vigil over the ragging. The Committee shall promptly deal with incident of Ragging brought to its notice and summarily punish the guilty either by itself or by putting forth its findings / recommendations / suggestions to the Principal. The Members of committee are :

1. Prof. Vijay Kumar Kaundal : Convener
2. Dr. Lalit Guleria : Member
3. Dr. Manoj Dogra : Member
4. Prof. Karnail Singh : Member
5. CSCA President : Member
6. CSCA vice President : Member
7. Two Meritorious student of the college will be nominated after the declaration of final results.



ANTI-RAGGING CUM DISCIPLINE COMMITTEE

1. Dr. Manoj Dogra : Convener
2. Prof. Karnail : Member
3. Dr. Rajeev Rana : Member
4. Dr. Rohit Sandal : Member
5. Dr. Manju Thakur : Member
6. Dr. Vijay (Hindi) : Member
7. Dr. Anjna Kumari : Member

Special Invitee: 1. Dr. Lalit Guleria 2. Prof. Sanjeev Thakur

ANTI-RAGGING SQUADS

The following Anti-Ragging Squads have been constituted for the session 2017-18 and the areas allotted to them are mentioned in the bracket. The convener will be the overall in charge of the anti-ragging squad. He shall help in maintaining a ragging free environment in the allotted area of the college campus by assigning anti-ragging/disciplinary work to the respective members as per their time-table. It is the duty and responsibility of each and every member of the squad to keep watch and vigil on ragging and to maintain a Ragging Free Environment in the allotted area.

Anti-Ragging Squad-I (New Block)

1. Dr. Rajeev Rana : Convener
2. Dr. Rohit Sandal : Member
3. Prof. Provinder : Member
4. Dr. Manju Thakur : Member
5. Dr. Anita Kumari : Member



Anti-Ragging Squad-II (Old Block)

- 1 Prof. Karnail Singh : Convener
- 2 Dr. Anjna Kumari : Member
- 3 Dr. Isha Dhiman : Member
- 4 Prof. Shashi : Member
- 5 Dr. Saroj Devi : Member

Anti-Ragging Squad-III

(Outside Campus, Ground, Front & Back side of Building)

- 1 Dr. Manoj Dogra : Convener
- 2 Dr. Ravi Prakesh : Member
- 3 Prof. Prashant Sharma : Member
- 4 Dr. Vijay Thakur : Member
- 5 Prof. Shashi Kumar : Member

Mid-Term Test Committess

- 1 Prof. Sanjeev Thakur : Convener
- 2 Dr. Rajeev Rana : Member
- 3 Prof. Prashant Sharma : Member
- 4 Dr. Rohit Sandal : Member
- 5 Dr. Anjna Kumari : Member
- 6 Dr. Anita : Member
- 7 Prof. Shashi Kumar : Member
- 8 Dr. Isha Dhiman : Member

Scholarship Committees

- 1 Dr. Rohit Sandal : Convener
- 2 Dr. Sunil kumar : Member
- 3 Dr. Anjna Kumari : Member
- 4 Dr. Isha Dhiman : Member
- 5 Mr. Rajesh (Computer Support)

Examination Committee (External)

Committee shall administer the external examination and do necessary correspondence in this regard.

- 1 Prof. Sanjeev Thakur : Convener
- 2 Prof. Provinder : Member
- 3 Dr. Rajeev Rana : Member
- 4 Prof. Shakti Chand : Member

Women's Grievance & Redressal Cell

- 1 Dr. Manju Thakur : Convener
- 2 Dr. Anjana : Member
- 3 Dr. Isha Dhiman : Member
- 4 Dr. Anita : Member
- 5 Dr. Saroj Devi : Member
- Ms. Tripta Devi : PTA Female Member

Senior Tutors

- 1 Science Faculty : Dr. Lalit Guleria
- 2 Arts Faculty : Dr. Sanjay Thakur
- 3 Commerce Faculty : Prof. Provinder



Time Table Committee

1. Prof. Vijay Kumar Kaundal : Convener
2. Dr. Sanjay Thakur : Member
3. Prof. Provinder : Member

Library Affairs Committee

1. Prof. Lalit Guleria : Convener
2. Dr. Ravi Prakash : Member
3. Dr. Manju Thakur : Member
4. Dr. Anita : Member
5. Dr. Isha Dhiman : Member
6. Prof. Shashi Kumar : Member
7. Dr. Saroj Devi : Member
8. Smt. Kamlesh : Librarian
9. Sh. Kuldeep : Asstt. Librarian

College Magazine Committee

1. Prof. Vijay Kumar Kaundal : Chief Editor
2. Dr. Rohit Sandal : Editor Science Section
3. Dr. Vijay Kumar (Hindi) : Editor Hindi Section
4. Dr. Anjna (Sanskrit) : Editor Sanskrit Section
5. Dr. Anita Kumari : Editor Pahari Section
6. Dr. Isha Dhiman : Editor Commerce
7. Dr. Narender Negi : Editor (English)

Cultural Affairs Committee

1. Prof. Ravi Prakash : Convener
2. Dr. Narender Kumar Negi : Member
3. Dr. Manju Thakur : Member
4. Dr. Sunil Kumar : Member
5. Dr. Saroj Devi : Member
6. Dr. Anjna : Member

Educational Tour Committee

1. Prof. Sanjeev Thakur : Convener
2. Prof. Lalit Guleria : Member
3. Prof. Provinder : Member

College Property

1. Sh. Parveen Kumar : Superintendent
2. Smt. Tripta Devi : Clerk

Building Repair Including Water & Electricity

1. Prof. Shakti Chand : Convener
2. Prof. Prashant Sharma : Member
3. Dr. Rohit Sandal : Member
4. Dr. Sunil : Member
5. Dr. Vijay (Hindi) : Member
6. Sh. Parveen Kumar : Office Supdt.



College Beautification & Notice Board Committee

1. Prof Vijay Kumar Kaundal : Convener
2. Dr. Manoj Dogra : Member
4. Prof. Nirmal Thakur : Member
5. Dr. Anjna : Member
6. Dr. Anita : Member
7. Dr. Saroj Devi : Member

Students Aid Fund & Book Bank Affairs

1. Dr. Manoj Dogra : Convener
2. Prof. Nirmal Thakur : Member
3. Dr. Vijay Thakur : Member

Career Guidance / Campus Placement Cell

1. Dr. Narinder Negi : Convener
2. Prof. Shakti Chand : Member
2. Dr. Manju Thakur : Member
3. Prof. Nirmal Thakur : Member
4. Prof. Anita Kumari : Member
5. Prof. Saroj Devi : Member

Attendance Monitoring Committee

1. Dr. Lalit Guleria : Convener
2. All Head of the Department : Member

Seating & Samiana Committee

1. Dr. Rajeev Rana : Convener
2. Dr. Narender Negi : Member
3. Dr. Vijay Kumar : Member
4. Dr. Rohit Sandal : Member
4. Prof. Shashi Kumar : Member

NSS Programme Officers

1. Dr. Manoj Dogra : Programme Officer
3. Sh. Parveen Kumar : Clerk

Rovers & Rangers Incharges

1. Dr. Vijay Thakur : Rovers
2. Dr. Anjna Kumari : Rangers

Red Ribbon Club

1. Dr. Manoj Dogra : Nodal Officer
2. Dr. Vijay Kumar : Member

Natural Disastor Management

1. Dr. Manoj Dogra : Coordinator
2. Prof. Karnail (Sports) : Member
3. Dr. Vijay Thakur : Member

College Information Officers

These officers shall be responsible for checking e-mail and electronics communication and reporting to the principal for further necessary action. They shall also be responsible for maintaining the communication system in the college.

1. Prof. Vijay Kumar Kaundal : Convener
2. Sh. Parveen Kumar : Office Superintendent



Energy and Environment/Eco Club

1. Dr. Manju Thakur
2. Dr. Anita Kumari
3. Dr. Saroj Devi

Canteen Committee

1. Dr. Rajeev Rana : Convener
2. Dr. Narender Negi : Member
3. Prof. Prashant Sharma : Member
4. Dr. Rohit Sandal : Member
5. Dr. Anjana Kumari : Member
6. Sh. Parveen Sharma : Superintendent

Purchase Committee

1. Prof. Vijay Kumar Kaundal : Convener
2. Prof. Lalit Guleria : Member
3. Prof. Sanjeev Thakur : Member
4. Dr. Sanjay Thakur : Member
5. Prof. Provinder : Member
6. Prof. Narender Negi : Member
7. Concerned Incharge maintaining the file.

Committee for Research and Development

1. Prof. Vijay Kumar Kaundal
2. Dr. Lalit Guleria
3. Prof. Sanjeev Thakur
4. Dr. Sanjay Thakur
5. Dr. Nirmla Thakur

Press Committee and Photography

1. Dr. Manoj Dogra
2. Dr. Narender negi
3. Dr. Vijay Thakur

College Complaint and Redressal Committee

1. Dr. Rakesh Sharma
2. Mr. Sanjeev Thakur
3. Dr. Manju Thakur
4. Dr. Saroj Devi

Committee for Swachh Abhiyan

1. Dr. Manoj Dogra (Co-ordinator)
2. Dr. Vijay Thakur
3. Dr. Anjana Kumari
4. Dr. Sunil Thakur

First aid Committees

1. Dr. Manju Thakur
2. Dr. Anita
3. Dr. Isha Dhiman



Equal opportunity Cell

1. Dr. Lalit Guleria : Convener
2. Dr. Narender Negi : Member
2. Dr. Isha Dhiman : Member
3. Dr. Anita Kumari : Member
4. Dr. Saroj Devi : Member

Bus Pass Form Attestation Committee

1. Science : Dr. Manju Thakur
2. Arts Faculty : Dr. Vijay thakur
3. Commerce Faculty : Prof. Isha Dhiman
4. BCA Faculty : Dr. Sanjay Thakur

Old Student Association In charge: Dr. Narender Negi

H.P. University Youth Festival group –I

1. Dr. Rajeew Rana
2. Dr. Sunil Kumar
3. Dr. Vijay Thakur
4. Dr. Nirmal Singh

H.P. University Youth Festival group –II

1. Dr. Ravi Prakesh
2. Prof. Prashant Sharma
3. Dr. Rohit Sandal
4. Dr. Anjna Kumari

H.P. University Youth Festival group –III

1. Dr. Manju Thakur
2. Dr. Isha Dhiman
3. Dr. Anita Kumari
4. Dr. Saroj Devi

H.P. University Youth Festival group –IV

1. Dr. Narender Negi
2. Prof. Shakti Singh
3. Prof. Shashi Kumar
4. Smt. Kamlesh Kumari

Gender Opportunity Cell

1. Dr. Manju Thakur
2. Dr. Anjana Bhardwaj
3. Dr. Anita Kumari
4. Dr. Isha Dhiman
5. Dr. Saroj Devi



SPORTS & CO-CURRICULAR ACTIVITIES

The college calendar gives great importance to various activities in sports. In addition to the Physical Education as subject, the College provides optimum facilities for various games viz. Cross country, Athletic, Cricket, Volleyball, kho-kho, Kabbaddi Basketball, Table-Tennis, Badminton etc. We have proud and privilege of participating in the in various games in sports competitions at state and University Level.

SPORTS ASSIGNMENTS

Events	Dr. Vijay Kumar	Men
Boxing	Prof. Karnail Singh	Men
Weight Lifting	Dr. Anjna Kumari	Women
	Prof. Karnail Singh	Men
Athletics	Dr. Anita Kumari	Women
	Prof. Karnail Singh	Men
Badminton	Dr. Rohit Sandal	Men
	Prof. Shashi Kumar	Men
Basket Ball	Dr. Rajeev Rana	Men
Chess	Dr. Manoj Dogra	Men
Cricket	Dr. Isha Dhiman	Women
Table-Tennis	Prof. Karnail Singh	Men
	Prof. Shakti Singh	Men
Volley Ball	Dr. Manju Thakur	Women
Cross Country	Prof. Karnail Singh	Men
Kho-Kho	Dr. Narender Negi	Men
	Dr. Isha Dhiman	Women
Kabbadi	Prof. Prashant	Men

President Category



MORE ABOUT COLLEGE

Library

There are about 6000 books in the college library. In addition to various reference books and general books, the library has a regular subscription of major dailies magazines and periodicals. All students can have access to these during the specified hours. The following rules and regulations are to be observed in relation to library by the students.

1. Maintain silence in and around the library.
2. Always keep your identity card with you.
3. All the students on the roll of the college shall be eligible to become the member of the college library.
4. Every student is entitled to draw two books for reading at home for a period of thirty days from the college library.
5. Reference books will not be issued. These can only be consulted in Library.
6. In case a book is found mutilated, torn, defaced, or misplaced the actual cost of book plus 20% of the original cost will be charged from such defaulter students.
7. Students can get their library security refunded within one year after leaving the college, otherwise the security will stand forfeited.
8. Computer facility has been provided in library with internet.
9. Photostat and printing facility has also been made available in Library. The cost per page of Photostat is Rs. 3/- and printing is Rs. 5.

Tutorial

Students will be divided into different tutorial groups for the purpose of academic excellence and greater interactions between the teachers and taught. The teacher in charge of each group will provide assistance regarding academics and other activity periodically.

National Service Scheme (NSS)

To inculcate the quality of leadership, social service, discipline and patriotism among the youth, the college is running NSS. Presently the college has one NSS unit with 100 students. The students who attend 168 hours of social service and one 07 days special camp are given a special benefit of 2% marks at the time of admission to the H.P. University P.G. Courses.

Red Ribbon Club

The Red Ribbon Club of this college came into being in 2009. Any number of college students can get registered as Volunteers of this club which exclusively aims at launching an exhaustive campaign against AIDS. Club is not only educating and sensitizing college youth but also taking a lead in reaching out to the general public as well as the people unaware about AIDS.

Rovers & Rangers (R&R)

The college has two units Rovers and Rangers which is an international association of volunteers. The college has two wings under the leadership of (i) Dr. Vijay Kumar for boys and (ii) Dr. Anjna Kumari for Girls. There are 32 seats in each wing. The students who obtain a NIPUN certificate are eligible for 2% marks weightage while seeking employment in Railways and other Govt. institutions.

Parent-Teachers Association (PTA)

This association has been working actively since the year 2003. PTA contributes towards the improvement of the college infrastructure and provides assistance as per requirements of the college.

Internal Quality Assurance Cell

IQAC has been established in this college. The IQAC functions as a link between student's and administration for the quality improvement of infrastructure and academic environment in college. IQAC keeps a steady vigil over the curriculum, attendance in classes and achievements by students as well as teachers. IQAC has helped in this college to develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance. IQAC has helped to promote measures for institutional functioning to towards quality enhancement through internationalization of quality culture and institutionalization of best practices. Dr. Sanjay Thakur is heading this cell for last three years.

Career-Guidance Cell/Campus Placement Cell

To cope with the requirements of the today's world a Career Guidance Cell is being constituted in the College. It is formed to help the students in providing the information for the selection of the career and job placement through various Govt. and private agencies and to arrange the lecture of the experts and concerned officials for selection of better & suitable career.

Eco Club

The Eco Club of college is playing an important role in environment protection and construction in college campus. Plantation activities are done by ECO Club in the Campus. The club also organizes seminars, Lecturer and other activities related to environment protection. In the coming Session Eco Club aims to increase the involvement of students in environment protection activities.

Students Central Association

This Association is elected according to the rules and regulations of H.P. University. Besides maintaining discipline in the college, CSCA plays an important role in involving students in various co-curricular activities like seminars and functions at intra and inter college level.

Scholarship/Financial Assistance

A scholarship is an award of financial aid for a student to further their education. Scholarships are awarded based upon various criteria, which usually reflect the values and purpose of the donor or founder of the award.

The college has provision for the following scholarships:

Scholarship Schemes

(i) Central Sponsored Schemes :

- (a) Post Matric Scholarship Scheme for SC Students
- (b) Post Matric Scholarship Scheme for ST Students
- (c) Post Matric Scholarship Scheme for OBC Students
- (d) Dr. Ambedkar Post Matric Scholarship of Economically Backward Classes.

(ii) State Sponsored Schemes :

- (a) Kalpana Chawla Chhatravriti Yojna
- (b) IRDP Scholarship Scheme
- (c) Indira Gandhi Utkrist Chattervriti Yojna for Post Plus Two Students

Students should submit the scholarship forms by Feb. 2019. The forms will be filled online. For more details students are advised to meet convener of Scholarship committee well in time after regular classes have been started.

Prizes/Awards

Prizes are given to the students achieving distinction in Mid Term Examinations, University Exams, Excellence in Sports, NSS, Rovers and Rangers, Red Ribbon Club and other co-curricular activities organized from time to time in the college, University and inter-varsity level. These prizes are awarded in the annual Prize Distribution Function of the College organized in the month of February/March every year.

OUR HEALTHY PRACTICES

Feed Back and Suggestions

Two suggestion Boxes has been installed in the college Campus to invite the comments, general advice, suggestion or information from the students about how good or useful the institutional working is and what measure can be adopted to make its functioning more meaningful, purposeful and result oriented.

'UMANG'

It is the Annual Cultural fest of college. In this interfaculty Competitions are organized. A running trophy is awarded to winning faculty. The fest runs for 2 days. The defending Champion is Science faculty.

Activity Day

On 2nd and 4th Saturday the teachers of the college give the special attention to the students by imparting necessary guidance, increasing general awareness and addressing their problems within the frame work of the respective time-table.

Sports

Inter-faculty Athletic/Sports meet is organized in college every year. In this event various sports events are organized. The winning students are awarded prizes.

College Magazine 'TAARIKA'

To nurture the creativity of the students, the College Magazine 'TAARIKA' is published every year. It has many sections like Hindi, Sanskrit, Pahari, English, Science and Economics, Commerce etc. One student editor for each section is also appointed.

Extension Lectures

The extension Lectures are organized by various faculties for the benefit of students. The speakers are invited from prestigious research and educational institutions.

Educational Tour

Educational Tours are also organized by college for providing expose to students. For this, students will have to submit a written proposal to the committee through their subject incharge. The committee finalizes the tour and completes all formalities. The college provides limited financial support as permitted in rules. The students will have to bring a No objection certificate from their parents proceeding on tour.

Drama Club

The college has a dramatic club which organizes the activities of plays, skits and mime in the college from time to time. Students who are having the potential of acting and theater are eligible to become members of this club. The club also participates in HPU youth festival Group-IV.

CODE OF CONDUCT

Attendance

1. 75% lecture attendance and 20% marks in each subject in Mid-Term Examinations is compulsory for appearing in the End-Semester examinations.
2. An irregular student or one who remains absent continuously for 10 days his or her name will be struck-off from the college rolls. If the name of the student is struck-off twice then he/she will not be re-admitted in the college.
Fee for first readmission is Rs. 100/- while for second readmission is Rs. 200/-
3. A student is liable to pay all dues and fines as long as his/her name remains on the college Rolls.
4. Principal reserves the right to refuse, expel or suspend any student from the College on any disciplinary ground or without assigning any reason.

Leave Rules

1. Application for any kind of leave on the prescribed Performa should be submitted well in time.
2. Leave up to three days will be sanctioned by the tutor. But in case of the leave a single period the concerned teacher may be asked.
3. Leave more than three days will be sanctioned by the senior tutor. Leave for more than 7 days will be sanctioned by the Principal on the recommendation of concerned subject teacher/senior tutor.
4. In case of medical leave for a period of over 7 days the applicant must produce a medical certificate.
Students participating in inter-college competition should note that the practice/rehearsal timings should be either before the classes (Morning hours) or after the classes (Evening hours) because all activities form apart, but not the substitute of the academics/studies.

IDENTITY CARD

1. Every student will be issued an identity card. Every student must always keep/carry it with him/her and must produce whenever required (during all working days, examination and college function etc). Otherwise, he/she will be considered as an outsider and will be punished accordingly.
2. In case the Identity card is lost, a duplicate card will be issued only after an FIR is registered with the nearest police station and an original copy there of this appended with such request.
3. For obtaining duplicate card, student shall have to pay Rs. 20/- besides a copy of FIR and stamp size photo with scanned signature

Procedure for Getting Identity Card

After depositing admission fee and dues, every student will get an identity card from the college library on showing his/her receipt. After having affixed his/her own photograph and filled in all entries in the I-card, every student must get it duly signed by the respective senior tutor within one week from the date of admission positively.

GENERAL CONDUCT AND DISCIPLINE RULES

Any of the following activities will be considered as breach of discipline.

1. Graffiti i.e. any sort of writing on the walls/black board/rooms/desks etc.
2. Damaging the college property.
3. Loitering about the corridors and causing disturbance to the classes.
4. Possession and use of intoxicants and smoking in the college campus.
5. Bringing outsiders to the college with them.
6. Sticking any kind of bills/notices on the notice boards, on the walls of the premises or in the college campus without prior permission of the Principal.
7. Creating any kind of violence in the campus.
8. Coming to the college without Identity Card.

ZERO TOLERANCE TO RAGGING

ALL STUDENTS MUST NOTE THAT RAGGING INSIDE/OUTSIDE THE COLLEGE IS A COGNIZABLE OFFENCE. Ragging in and out of the College Campus/roads/approaches leading there to is found indulging in ragging directly or indirectly, the college authorities shall be obliged under rule 22, 17(a) (b) (c) of H.P. University ordinance to expel the guilty student from the college and initiate legal action.

Ragging means the following

"Ragging includes any type of physical or mental torture inflicted by any individual or group, whether by words spoken or written or by any act which has effect of teasing, treating or handling with rudeness any other student, including in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the student to do any act or perform something which such student will not in ordinary cause and which has the effect of or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of fresher or a junior student which creates an apprehension in the mind of the person that he/she can not pursue his/her studies free from any mental disturbance or torture created thereby any person who aids or abets such an action shall be guilty of such ragging".

Punishable Ingredients of Ragging

1) Abetment to ragging; 2) Criminal conspiracy to rag; 3) unlawful assembly and rioting while ragging; 4) public nuisance created during ragging; 5) Violation of decency during ragging; 6) Injury to body, causing hurt or grievous hurt; 7) Wrongful restraint; 8) Wrongful confinement; 9) Use of criminal force; 10) Assault as well as sexual offences or unnatural offences; 11) Extortion; 12) Criminal trespass; 13) Offences against the victim(s); 14) physical or offences following definition of "Ragging".

Any student found involved in ragging in any form whatsoever will be punished appropriately which may include:

1. Imprisonment, fine or both
2. Expulsion from the College.
3. Suspension from the classes.
4. Withholding scholarship or other benefits
5. Fine with public apology.
6. Debarring from representation in events.

Ragging is a Reprehensible Act under Himachal Pradesh Educational Institutions (Prohibition of Ragging) Ordinance - 2009

Anti-Ragging Help Lines:

National - Toll Free No. 1800-180-5522

State - 0177-2625400, 2625819

email: helpline@antiragging.net

email: cm-hp@nic.in



COLLEGE ANNUAL CALENDAR FOR 2018-19

Examination Schedule

Exam Type	1st, 3rd & 5th Sem.	2nd, 4th & 6th Sem.
Mid-Term Test	September	February/March
End Sem. Exam	15-10-2018 to 03-11-2018	15-04-2019 to 10-05-2019
Vacation Schedule		
(A) Festival Break	4th to 8th Nov. 2018	
(b) Winter Break	1st January 2019 to 4th Feb. 2019, 35 days	
(c) Summer Break	22nd May, 2019 to 15th June, 2019, 26 days (Tentative)	

OTHER ACTIVITIES OF THE COLLEGE

1. Principal's Address and Introduction of faculty	1st July 2018
2. Change of Subject	1st to 10th July, 2018
3. Enrolment in Various activities (NSS, R&R, Sports etc.)	Upto 20th July, 2018
4. Formation of Subject Societies and Clubs	3rd & 4th week July, 2018
5. Formation of Tutorial Group	Once in a week
7. Talent Hunt for various Activities	Last week of August, 2018
8. Activity Day (Seminar, Lecture, Debate, Paper Writing)	Once in a week
9. Community participation (General House & Formation of PTA)	11th August, 2018
10. Van Mahotsav	2nd & 3rd week of Aug. 2018
11. Library Week	12th August Onwards
12. CSCA Election	20th August, 2018
13. Cultural Function - "AAGAAZ"	August, 2018
14. HP Youth Festivals	As per HPU notification
15. Teacher's Day	5th September, 2018
16. Hindi Diwas	14th September, 2018
17. National Service Scheme Day (NSS Day) (Awareness regarding first aid, fire safety and disaster management)	24th September, 2018
18. Education Day	11th November, 2018
19. NCC Day	24th November, 2018
20. Annual Athletic Meet	December, 2018
21. World AIDS DAY	1st December, 2018
22. AIDS awareness week	1st December, 2018
23. World Human Rights Day	1st week of Dec. 7th to 10th
24. Career Guidance-Cum Placement Activities	1st week of December, 2018
25. NSS Annual Camp	1st week of January, 2019
26. CSCA Cultural Function - "UMANG" 2018	Last week of February, 2019
27. Science Day	28th February, 2019
28. International Women Day	8th March, 2019
29. Annual Prize Distribution Function	March, 2019



VISION

Govt. College Bhoranj (Tarkwari) is an emerging rural institution with a vision of empowering rural youth to meet the educational, social and economic needs for a better life and to face the global challenges.

OUR MISSION

- To provide better higher education in rural area.
- To make every student employable by developing right skills.
- To develop positive attitude, leadership qualities and awareness among students.
- To make students capable of earning livelihood.
- To provide education to less privileged and deprived sections of the society.
- To inculcate moral value among the rural youth.
- To inculcate national spirit and respect for our culture among students and make them a good citizen.



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