YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	**GOVERNMENT COLLEGE BHORANJ (TARKWARI)**
• Name of the Head of the institution	**Sh. Rakesh Kumar**
• Designation	**Principal**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**01972287505**
• Mobile No:	**9418096542**
• Registered e-mail	**gcbhoranj@gmail.com**
• Alternate e-mail	**gcbhoranj-hp@nic.in**
• Address	**GOVERNMENT COLLEGE BHORANJ (TARKWARI), Village Tarkwari, Post Office Kanjian, District Hamirpur (H.P.) 177025**
• City/Town	**Hamirpur**
• State/UT	**Himachal Pradesh**
• Pin Code	**177025**
2.Institutional status	
• Type of Institution	**Co-education**
• Location	**Rural**

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Himachal Pradesh University Shimla-5
• Name of the IQAC Coordinator	Sh. Mukesh Kumar
• Phone No.	01972287505
• Alternate phone No.	01972287505
• Mobile	7018219175
• IQAC e-mail address	gcbhoranj@gmail.com
• Alternate e-mail address	mkphy1970@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.gcbhoranj.info/images/-372401389AQAR%202019-20.pdf
4.Whether Academic Calendar prepared during the year?	Yes

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.11	2016	25/05/2016	24/05/2021

6.Date of Establishment of IQAC	18/02/2014

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Government College Bhoranj (Tarkwari)	Infrastructure Grant to Colleges	RUSA	2020 1	10000000/-
Government College Bhoranj (Tarkwari)	Utkrist Mahavidyalaya Scheme	H.P. Govt.	2021 1	10000000/-
Government College Bhoranj (Tarkwari)	Salaries and other Allowances	H.P. Govt.	2020 1	28697416/-

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	

9.No. of IQAC meetings held during the year	05
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• IQAC coordinated with all the departments of college for ensuring improvement in academic and cocurricular activities of the

institution throughout the year. • IQAC ensured that mamimum students take part in activities of various clubs and societies • IQAC was involved with RUSA affairs committee and Utkrist Mahavidhyala Scheme committee in effective utilization of grants received under infrastructure grants and Utkrist Mahavidhyala Scheme. • IQAC conducted online student satisfaction survey for the session 2020-21. • IQAC ensured that online classes are conducted with maximum efficiency during COVID-19 lockdown. • IQAC constantly encouraged the faculty members for promoting research aptitude/participation in seminars/conferences.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. IQAC planed for upgradation of central computer lab, so that PGDCA classes/ courses can be started in future.	1. Central computer lab has been upgraded and having 30 numbers of computers. PGDCA classes/ courses has bCentral computer lab has been upgraded and having 30 numbers of computers. PGDCA classes/ courses will be started for the session of 2022-23 as the affiliation granted in the mid of October month.
2. IQAC planed that more smart class room will be created and some other classroom will be upgraded.	2. Smart classrooms (4 No) having digital podium, visual presentator / interactive white board and LCD projector, virtual class room with interactive flat panel, electronic lectern
3. IQAC planed for the digitization of library/automation of library.	3. A approximate amount of 7.30lacs has been spent for the same.
4. IQAC planed for the construction of a multi-story building having lecture theatre, computer lab, library and multipurpose hall.	4. Drawing/estimate of 1 crore for the library building has been made by the HPPWD and the amount of 50 lacs for the same has been transferred to HPPWD.
5. IQAC planed for the campus beautification/white-washing of college building and repair of toilets.	5. A amount of Rs.10,86,165/- has been spent for the white-washing of college building and amount of Rs.3,15,000/- has been

	spent for the repair of toilets.
6. IQAC planed for installation of two washbasins for hand washing on the main entrance of the college building.	6. Two washbasins has been installed.
7. IQAC planed for the installation of few FTTH internet connections in the college campus.	7. 07 FTTH internet connections in the college campus has been installed.
8. IQAC planed for the purchase of double beam spectrophotometer, conductivity meter and pH meter in the college laboratories to carry different type research activities.	8. Double beam spectrophotometer has been purchased.
9. IQAC planed for planed to have highly modern placement and career guidance cell.	9. A placement and career guidance cell having desktops, printers, almirhs, sofa set, notice boards, broad band internet connection and licensed software has been created.

13.Whether the AQAR was placed before statutory body?	**No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
Nil	Nil

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	216

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	609

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1548

File Description	Documents
Data Template	**No File Uploaded**

2.3 Number of outgoing/ final year students during the year	113

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	21

File Description	Documents
Data Template	**No File Uploaded**

3.2 Number of Sanctioned posts during the year	27

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	17
4.2 Total expenditure excluding salary during the year (INR in lakhs)	128.64588
4.3 Total number of computers on campus for academic purposes	135

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college being affiliated to Himachal Pradesh University, Summer Hill, Shimla, adheres to the guidelines laid down by the State Government in general and the University in particular for the effective implementation of curriculum. The revision and upgradation of the syllabi is done at the University level. Some of the faculty members from the affiliated colleges are also part of board of studies involved in curriculum planning at university level. At the college level we have been involved in facilitating and advising on curriculum planning, development and implementation in undergraduate education within the faculty. The college has a well defined mechanism for effective and documented curriculum delivery. The curriculum delivery is communicated through different means like prospectus and calendar, college's official Website and through display of information at the specified notice boards inside the college campus. At the commencement of each academic year, every faculty member provides the students with individual time plans and reading lists (reference books). Along with traditional lectures and seminars, infrastructure for the use of ICT and audio-visual teaching aids in classrooms, like power point presentations, smart interactive boards and audio-visual support are all available to make the delivery of the curriculum effective and interesting for the students. Tutorials with mentoring are also held which encourage participatory learning. Internal assessment is done transparently and examined scripts, assignments etc. are shown to students. Copy of syllabus is made available to the students in the beginning of the academic session and objectives and expected outcome are well explained during the zero week. In order to ensure effective curriculum delivery and transaction, we are having a fully functional examination committee which fixes the dates of mid-term tests and class tests. We follow the continuous comprehensive internal assessment system of evaluation comprising mid-term tests, class tests, assignment system, presentations/seminars, end-term exams, attendance incentive and classroom activities assessments. For the fair implementation of assessment system, the faculty members maintain registers containing all records of attendance, assessments, internal examinations marks, and any other activities mentioned in the curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being an affiliated college, the Himachal Pradesh University's calendar is adhered to. In addition to this, an academic college calendar is prepared and printed at the beginning of the academic session which contains a list of all the academic, interactive and innovative programmes to be conducted by the college, both at the faculty and student level. The college prospectus also incorporates all the details regarding various committees, internal evaluation and co-curricular activities. The college strictly adheres to the examination schedule prepared by the examination committee and approved by the College Advisory body for conduct of internal examinations. The schedule is included in the college handbook and published in the institutions website, notice board and made known to the students. Detailed schedules with dates are given for mid-term and practical examination so that students can prepare for these examinations accordingly. Each member of the staff and student community receive a copy of the college calendar to enable them to plan for activities. Important dates in the Calendar include the opening of the college, admission process, display of merit list, admission of students, Principal's address to the college, zero week, commencement of regular classes, important days celebrations, CSCA elections, vacations schedule, enrollment of students in NSS, Rovers and Rangers, clubs and societies, filling of online scholarship forms , internal examinations, filling of e-examination forms , annual athletic meet, PTA general house meeting, submission of articles to the college magazine, tentative dates of annual theory and practical examination.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum | D. Any 1 of the above

development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

This college sensitizes its staff and students on various issues relevant to professional ethics, gender, human values, environment and sustainability. Various activities like tree plantation, cleanliness drive, gender sensitization, health education including personal hygiene are regularly taken up by the college. Awareness campaigns about environment pollution, general cleanliness and health issues including basic information about AIDS and drug abuse, preservation of natural water resources etc. are also undertaken in the surrounding areas.

Our college has a well-established Red Ribbon Club that works towards increasing awareness, dispelling myths and misconception regarding HIV / AIDS. NSS, Rover and Rangers and Eco Club of the college work actively for encouraging the students to participate and take up environmental activities by organizing various programmes. Quiz competitions are also organized by the institution

on various burning issues. On the occasion of International Women's Day the institution organizes debates, declamations, poster making and slogan writing on the issues related to women, its consequences and ways to cope up with them. The institution observes and celebrates important occasions such as Science Day, World Waters' Day, World Consumer Rights Day, Martyrs Day, Human Rights Day, Constitution Day, etc.

The university curriculum also educate and sensitize students to these cross-cutting issues .It contains various courses which address these sensitive issues. Courses like environmental science, Contemporary India, Women and empowerment, Renewable energy and harvesting, Chemical technology, Society and business skills for chemistry, Gardening and fluoriculture etc, makes students sensible and aware towards various issues. The students are sensitized on human values and gender equity by organizing lectures and discussions. The college has anti ragging squad and task force/ eve teasing/ discipline committee, redressal cum adolescent counselling cell, prevent sexual harrassment of women at work place cell, women cell, etc. for ensuring fair and timely resolution of complaints, if any, and ensuring extreme confidentiality. These committees/cells work according to the regulations of the state government, UGC and Himachal Pradesh University in this regard.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

9

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://www.gcbhoranj.info/images/-980181991 Feedback%20Analysis%202020-2021.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

609

2.1.1.1 - Number of sanctioned seats during the year

4360

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

225

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In the beginning of the academic year, the college adopts a process

to identify slow and advance learners among students through various techniques like observation, verbal and written class tests. Regular class tests are conducted by teachers and the test papers are evaluated as per the requirements of the set objectives. The assessment of learning levels of students is usually comprehensive in nature and fundamentally concerned with learning outcomes. In this way the advance and slow learners are identified by the concerned teachers. If the advance learners show the interest in a particular subject, the concerned teacher guides and motivates them. They are encouraged to read good reference books, Journals and e-books which are available at different platforms to enhance their capabilities. These learners are also guided for higher studies and competitive examinations. In the same way, slow learners are encouraged to ask their doubts and subject related quarries from teachers inside and outside the class. Special classes are conducted to bring the slow learners at par and they are counseled continuously which help them to overcome their weaknesses. But, in 2020-2021 academic session, all the educational institutions of the state were closed due to global Covid-19 Pandemic and it was not feasible to conduct the special and remedial classes for the slow learners. However, all the concerned teachers tried to motivate and resolve their quarries thorough online and offline mode as and when possible.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
609	22

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college conducts various student centric activities throughout

the year. The students are encouraged to take part in various academic and co-curricular activities. Throughout the academic year, students take part in all academic activities such as seminars, class room presentations, debates, discussions, workshops, class tests, mid-term exams, practical examinations, etc. The students also take part in extension activities through NSS and Rovers & Rangers which enhance their social learning. In addition, students also participate in various co-curricular activities such as sports meets at college and inter-college levels, poster making, rangoli, mehndi competitions, slogan writing, declamations, debates and awareness rallies which help them in increasing their creativity and physical fitness. Various methods of teaching including power point presentations and demonstrations are adopted by the teachers of the institution. Lectures are delivered in a very simple language with appropriate translations are done as the students belong to rural backgrounds. Prescribed syllabus is duly covered by the teachers. Queries of the students are properly entertained and assignments are also given to the students. Assignments, presentations and seminars of each course are taken by the concerned subject teachers. Such practices make students to have good command on topics and it further lead them to enhance their knowledge and confidence.   At the end of each semester/ annual end examinations, students are assessed internally on the basis of attendance, assignments, presentations, seminars and mid-term examination (MTE), practical examination by the institution and externally by the University through end semester/year end examination. Record of the attendance and Continuous Comprehensive Assessment (CCA) is maintained by the subject teacher and 75 percent attendance is required condition to appear in the semester/ year end examination. The college has well established student and teacher support system catering to the multi-dimensional needs of the students and the faculty. There are ICT and multi-media enabled classrooms, which are extensively used in the teaching and learning process. Moreover, department of Physics, Chemistry, Geography, Geology, Botany, and Zoology have well established practical labs fitted with necessary equipments which provide students necessary skills and experimental learning. Besides this, college library is well equipped with ICT tools and has spacious reading room with large book bank (7719 books) and has the subscription of 03 print journals, 09 magazines and 10 newspapers. The library has KOHA Library Software version 20.05.10.000 since 2021 and Radio frequency identification (RFID) technology to improve the speed and accuracy of circulation and shelving functions, thereby freeing library staff to provide direct service to its users.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following tools are used by the Institute

ICT Tools:

- Projectors- projectors are available in different classrooms/labs.
- Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.
- Printers- They are installed at Labs, some Faculty Cabins and all prominent places.
- Photocopier machines - Multifunction printers are available at all prominent places in the institute. There are two Photostat machines available in library.
- Scanners- Multifunction printers are available at all prominent places.
- Seminar Rooms- Three seminar halls are equipped with all digital facilities.
- Smart Board- One smart board is installed in the campus.
- Online Classes through Zoom, Google Meet, Google Classroom
- Digital Library resources (KOHA Software)

Use of ICT by Faculty Members:

- Power Point presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.
- All the educational institutions of the state were closed due

to global Covid-19 Pandemic. Therefore, all the teaching learning processes were conducted through online mode by using different platforms like Google Meet, Google Classroom and ZOOM applications.

File Description	Documents
Upload any additional information	[View File]()
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File]()
Circulars pertaining to assigning mentors to mentees	[View File]()
mentor/mentee ratio	[View File]()

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File]()
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File]()

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

52

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Transparency is a vital part of teaching learning process. The mid-term examination (MTE) are centrally conducted by the institution and evaluated by concerned subject teachers. However, the evaluation of end semester examination (ESE)/ end year examination is done by the university. In the beginning of new academic session, students are well-informed about the process of evaluation of end semester/ end year examination, mid-term examinations, attendance, assignments, seminars, viva-voce and practical examination. The college adheres rules and regulation regarding Continuous Comprehensive Assessment (CCA) prescribed by the H.P. University. There is an efficient system for the maintenance of academic record of students. Proper attendance registers are maintained by the concerned subject teachers. Students are assessed internally on the

grounds of proper assignments and seminars along with mid-term exams and percentage of attendance. Continuous Comprehensive Assessment (CCA) has the weightage of thirty per cent (i.e. 30 Marks) of the total marks allocated to each course. Out of these 30 marks, 15 marks are allocated for mid-term examination, 5 marks for attendance, 10 marks for seminars and assignments. The evaluated answer sheets of mid-term examination are shown to the students so that they can improve their performance in near future. The internal assessments of the students are uploaded by the concerned teachers through their unique login id on the university portal. All the departments of the institution also maintain the hard copies of award lists and submit it to the office for record. After the compilation of marks of Continuous Comprehensive Assessment (CCA) and end semester/end year examination, the final result is declared by the university.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.gcbhoranj.info/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievances of the students related to the internal examination are handled and solved by the examination committee and RUSA affairs committee of the college. Internal examination which is conducted by the House examination committee of the college and external examination conducted by the affiliating University. Grievances related with internal examination are redressed by the concerned teacher. The answer scripts are shown to the students so that they can check their marks and if they feel that marks of any question or evaluation is not done properly then they can bring it to the notice of the concerned teacher for correction. The evaluation work done with full transparency. The issue related to evaluation process are received by the teachers and resolved immediately. The students who are failed to appear in the mid-term examination due to some authentic reasons are allowed to appear in special mid-term examination with the prior permission of the college principal. This special mid-term examination is conducted by the concerned teacher in transparent manner. After declaration of the final result by the university various grievances related to students are obtained from the students. The RUSA Affair Committee and examination committee of the college deals with the exams and result related grievances of the students. The students approach to the principal and request to

redress exam or result related grievances which is forwarded by the Principal to this committee. In case of non-entry of internal assessment or if it is not displayed on the university portal, the principal asks the committee to enter the internal assessment on the portal. The matter is verified from concerned teacher to the university clerk and the reason is to be known about the discrepancy. Sometimes it may happen due to the wrong subject codes. This type of grievances is rectified by the teacher appointed by the principal and concerned subject teacher. These are verified by the principal and after few days it is updated on the university portal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.gcbhoranj.info/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution offer 19 programmes at under graduation level in different streams i.e. 11 programmes in BA, 6 programmes in B.Sc, B.Com and BCA. As per the gudilines of the parental university the admission is done purely on merit basis at the time of submission of admission form. The candidate has to mention the subject i.e. Discipline Specific Core Course (DSC-I) in which he/she is interested to seek admission. The students can change their DSC-I course within a specific time period. DSC-II will be chosen by the student out of a number of subject combinations stated in the college prospectus. Notably, for the completion of degree (B.A./B. Sc./B. Com./B.C.A.), the student will have to obtained 132 credits of course work over a minimum of three years and a maximum of five years from the date of admission. The minimum passing percentage is 40 per cent in aggregate for semester and annual system. However, the candidate has to secure minimum 35 per cent in CCA and ESE (End Semester Examination)/End Year Examination (End Year Examinations) separately. The development expected in students on completion of the program of study is informally repeated by teachers to make students aware of the same. Teachers prepare learning objectives of the subjects they teach and the same is shared with students. It is also documented in academic activities files. General expectations of student enrichment are displayed on the campus at places frequently visited by students. Students learning outcome of the program of study is shared with students in the department by

teachers. In addition to this, all the key stakeholders are made familiar with program outcomes by faculty members in Zero week period in the commencement of the new academic session. Besides, student induction programs, faculty meetings and parent teacher interaction also organized by the institution from time to time to communicate the course outcomes. The syllabus depicts the learning objectives readily available for the students and the teachers on college and university websites.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.gcbhoranj.info/IQAC_files.aspx
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

A comprehensive evaluation process is adopted by the college for attainment of program outcomes, program specific outcomes and course outcomes. The concerned teachers use both formal and informal methods for evaluation of the students through various academic and non-academic activities conducted during the year. The mid-term examinations (MTE) are centrally conducted by the examination committee of the institution and evaluated by concerned subject teachers. The students are informed about class tests and assignments in advance. However, the evaluation of End Semester Examination (ESE)/Year End Examination (EYE) is done by the university. In the beginning of the session, the concerned teacher briefs the students regarding the procedures involved in the process of internal assessment and the process of evaluation of end semester/annual examination which is also stated in the college prospectus. The Principal conducts staff meetings to monitor the course and program outcomes. Date sheet of examinations both theory and practical are also displayed on the notice boards and college website. Seminar and presentations of the students are evaluated for the purpose of awarding internal assessment grades. Attendance percentage is also one of the criteria adopted for the award of internal assessment. Results of internal evaluation of all students are uploaded on the university website and also kept in office record for further correspondence. Students can check their results and grades from the Website of Himachal Pradesh University.

http://www.hpuniv.ac.in/

https://exams.hpushimla.in/

www.hpuniv.co.in

https://studentportal.hpushimla.in/

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.gcbhoranj.info/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

113

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.gcbhoranj.info/images/1914283154 annualreport2020-21final.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.gcbhoranj.info/images/2034196996Students%20Satisfaction%20Survey%20Report%202020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution is promoting institution- neighbourhood community network by encouraging its students to participate in various community-based extension programs through NSS, Rovers and Rangers, Eco-Club and Red Ribbon Club. Students of college get exposed to the social and economic problems of less privileged sections of the society in the neighbouring communities through the extension activities conducted by the college and observe several days with the help of NSS, Rovers and Rangers, Eco-Club and Red Ribbon Club. Every year seven days camps are organized by NSS in the college. These activities create cooperation and leadership qualities among students and leads to their holistic development.

NSS

The college NSS volunteers are enrolled for community service as well as for sensitizing the volunteers for empathetic community service. The college has half unit of NSS comprising of 50 students. Seven-day Special NSS Camp is organized every year in the month of December in which twenty-five volunteers are selected from second and third year. NSS activities are conducted in the college campus and in the nearby adopted village main activities of the unit are: Awareness and cleanliness drive Creating awareness about environment pollution, drug addiction, etc. Organising rallies on various social issues.

Rovers and Rangers

Rovers and Rangers is the higher wing of Bharat Scout and guide. It is a voluntary and non-political educational movement for young people and open to all without distinction of origin, race or creed. The college has a unit of twenty Rovers and twenty Rangers. The main activities of the unit are: Four days training camps General cleaning of campus Celebrating Independence Day, Republic Day and Founder's Day Observing Martyrs' Day

Eco-Club

Eco-club plays an important role in creating environmental awareness among the students. It enables the students to be sensitive towards environment. The main activities of the eco-club are campus cleanliness drive, campus beautification programme, observing World Environment Day etc.

Red Ribbon Club

The Red Ribbon Club of the college sensitizes the students and masses regarding HIV/AIDS, drug abuse and drunk driving. The club organizes rallies to create general awareness among masses.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

92

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

This higher education institution was incepted nineteen years back in 2002. The specific location of the college provides natural and pollution free environment. The campus of this college is expanded into 20 acres. The college has well-maintained Classrooms, Smart classrooms, Laboratories, Library along with reading-rooms, Conference rooms, ICT enabled classes and I.T. equipment to adopt and felicitate the modern education system. The college offers twenty (20) undergraduate programs in Science, Commerce and Humanities; and a self-financing course in Bachelor of Computer Application.

- Classrooms: The institution has fifteen (15) classrooms fully electrified, sufficient numbers of benches for students, premium large blackboards and whiteboards along with other necessary material to disseminate knowledge to students. The college has 6 lecture halls and 3 class rooms are smart class rooms.
- Laboratories: For the benefit of students there are ten (10) well equipped laboratories for the disciplines Physics (03 lab), Chemistry (02 lab), Zoology (01 lab), Botany (01 lab), Geography (01 lab) BCA (01 lab) and Computer science (01 lab) enabling the students to access the knowledge and learning in hands-on manner.
- I.T. technology and equipments *etc*.: To keep pace with latest technology all the departments of Science, Arts, and Commerce have been equipped with computer facilities along with internet connections. Students are allowed to get the best technical learning resources. The college campus is Wi-Fi enabled with 06 access points. The college has one Wi-Fi enabled multipurpose hall with a projector and seating capacity of about 150.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gcbhoranj.info/About.aspx

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports Activities:

Our students are actively participating in various sports activities. The college administration is equally involved in expediting the sports activities - both indoor games (like carom, chess, table-tennis, wrestling, etc.) and outdoor games (like volleyball, badminton, basketball, cricket, etc.) along with academic excellence. We have plenty of equipments and sports articles necessary for all indoor and outdoor games.

Cultural Activities:

The 'Cultural activities' is one of the indispensable components of any educational establishment. Cultural activities on college campus define the spirit of higher education as it's not only a measure of exhibition and entertainment but also a platform for students to extend their career options beyond academic realms with a strong point of becoming the harbingers of change and awareness in the society. The institute has ample space for cultural activities as it has big court with stage and a multipurpose hall where various cultural activities are being organized from time to time.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.gcbhoranj.info/event-gallery.aspx

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

20000000

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library has been evolved as one of the most important spaces of the college. It has references resources mainly for Social Sciences, Humanities and Sciences. The central library of the College has made consistent advancement in terms of collection of books, periodicals, and services. It provides open access facilities which helps easy access to students and use of the library as a knowledge-inheriting center partially automated.

- **The college library has 7719 books (Text + Reference), subscribes to 03 print journals, 09 magazines and 10 newspapers. The library has KOHA Library Software version 20.05.10.000 since 2021. Prior to this, the library was using SOUL 2.0 software from 2009 to 2021.**
- **It has one reading hall for students (seating capacity of 80),**

- and two sections with computer facilities with internet: one for students (seating capacity of 07) and another for faculty (seating capacity of 03). There are 02 computers are for library office.
- The separate library cards are issued to all students for issuing text books, reference books and journals.
- There are various sections in library viz. new arrival section, periodicals, circulation, photocopying, referral services, are rendered to faculty and students.
- Library holds career and employment information which is displayed on the notice board.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://www.gcbhoranj.info/library.aspx

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

156963

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Information technology and ideal infrastructure for its optimum use has emerged as the crucial component of teaching-learning process in these tough times of pandemic. College has since the day of its inception taken effective measures to keep the college infrastructure techno- savvy. In this year we have upgraded two class rooms to the latest I.T. technology by installing electronic lecterns with latest software. The college has purchased 44 Computers and increased the Wi-Fi Speed from 50 MBPS to 100 MBPS.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

135

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1,28,64,558

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college adheres to a thoroughly chalked-out policy to maintain and utilize the various support facilities on the campus while keeping the physical and academic compatibility with teaching-learning and extra co-curricular exercises throughout the year. In last financial year 2020-21, the institutions has unprecedentedly enhanced the infrastructural and academic capacity

of the college in forms of new virtual
class room, technologically enhanced smart class rooms, automated
software in library, latest I.T.
equipments, and modern badminton court. The grants and fund
allocated by Department of Higher
Education and through RUSA are utilized not only to capacitate the
institution but also to ensure the
longevity of academic and physical infrastructure of the college. A
brief detail of the sustenance of the
various components of support facilities is reckoned with below:
1. Laboratories: Laboratories of Physics, Chemistry, Zoology,
Botany, and Geography are duly
under the charge of respective teacher along with lab-attendant.
These laboratories are maintained
consistently by upgrading the range of equipments as per the demands
of the courses. The
concerned in charge holds the preventive maintenance and utility
monitoring of these equipments
to ensure the disposing off of dead stock and inclusion of new
stock. Moreover the utilization of
these equipments is recorded properly.
2. Computer Lab: Computer Lab comprises a substantial number of
computers and the teacher in
charge ensures the maintenance and optimum utilization of technology
both by students and
teachers. Computers are upgraded with latest software constantly to
keep the teaching-learning
exercise upgraded. Distinctive cleanliness of this lab is ensured
given the fragile nature of the
equipments. Utilization of computers, defunct stock, and new
requirements of the lab are
recorded and executed accordingly.
3. Library: Library as the quintessential component of any
educational institution remains at top on
the priority list of the college. Two assistant librarians are in
charge of college library. The up
gradation of the library is done constantly and recently the new
automated software KOHA
equipped with RFID Staff Terminal and LS 3D Security system has been
installed in the library.
The record of issuing books is maintained on daily basis and a
committee is formed to look after
the various academic and infrastructural needs of the library.
Special emphasis is given to the
maintenance of the books to bear minimum damage.
4. Sports Facilities: A new badminton court has been constructed

with modern technology.
Physical Education teacher looks after the infrastructural up gradation and maintenance and needs
of equipments. College playground is also maintained and various sports events are conducted
throughout the year.
5. Class Rooms: The Institution has a prime agenda to upgrade and equip the classrooms with latest
technology and infrastructure. A new virtual class room has been constructed recently with latest
technology. Various equipments like projectors, electronic screens, lecterns and furniture are
maintained with utmost care. Various committees hold stock verification regularly and ensure the
optimum and wise use of these equipments.
6. Stock Verification: Various committees comprising teaching and non-teaching members conduct
constant stock verification of all equipments related to academic, physical and support facilities of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

119

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**E. none of the above**

File Description	Documents
Link to institutional website	https://www.gcbhoranj.info/
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

College Students Central Association is framed every year. The office bearers of CSCA executive and other members are nominated out of meritorious students. The president and vice president of CSCA executive are nominated from final year classes. The general secretary and joint secretary of CSCA executive are nominated from 2nd year and 1st year. Besides, class representatives are also nominated from respective classes on merit basis. The CSCA is also having student members from NSS, Rovers/Rangers, Sports Cultural categories and various clubs and societies of college. CSCA acts as a connecting link between students and administration. CSCA actively takes part in all the events and activities of college. CSCA also receives grievances and demands from students and brings to the notice of college administration. CSCA is also involved by college administration in various projects and works as advisory body on behalf of students. CSCA president is also member of college IQAC in order to incorporate the students' perspective in administration and management.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni/OSA of Govt. College Bhoranj is not registered yet. However, the registration work is under proocess. The OSA has been constituted and is functional body of the college. Regular meetings are also conducted by the association time to time to discuss the future action plans, suggestions and support to improve and the bettermemnt of the institution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision and Mission of the institute are well in tune with the objectives of higher education. The vision and mission of the institute is visible on college website and in college campus. It is reflected through the following programmes and activities. NSS camps, tree plantation, AIDS and environmental awareness rallies etc. are regularly organised. Unity and discipline are inculcated through NSS and sports activities. We strive to materialize our mission and vision by emphasizing on overall development of the students' personality through systematic education system. The students get opportunity to take participation in activities viz., quiz, debate, literary, cultural competitions, annual function, community service etc. As a result of all these students develop leadership skills, team spirit, communication skills and responsibility towards society.

Following is the vision and mission statement:

Vision Statement:

The vision of the institution is to empower rural youth to meet the educational, social and economic needs for a better life and to face the global challenges.

Mission Statement:

- To provide better higher education in rural area.
- To make every student employable by developing right skills.
- To develop positive attitude, leadership qualities and awareness among students.
- To make students capable of earning livelihood.
- To provide education to less privileged and deprived sections of society.
- To inculcate moral values among the rural youth.
- To inculcate national spirit and respect for our culture among students and make them a good citizen.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration. This college is govt. affiliated college and is affiliated to Himachal Pradesh University, Shimla. The govt. of Himachal Pradesh and H.P. University delegates various authorities to the secretary, director and principal who, in turn share it with the different levels of functionaries in the college. The heads of departments, the Conveners of various committees and cells along with the staff representatives play an important role in implementing the various policies of govt. and university.

1. The college is affiliated to H.P. University, Shimla since July 2002. All the policies of the department of education designed by the Government of Himachal Pradesh are executed by head of the Institution with the cooperation of the entire staff. The administration thus works in a democratic and collaborative manner.

2. The principal of the college delegates responsibilities to the committees headed by senior and experienced faculty members keeping in view their interests and expertise. The respective conveners work in association with other teaching and non-teaching staff to execute the plan of the institution.

3. Office staff takes care of routine administrative activities and also assists the principal in overall administration of the institute. Responsibilities of the concerned are communicated through notices, meetings, and circulars clearly defining their role in the implementation of any assignment with in given time period.

4. To facilitate more participative management all administrative decisions of the college are taken through discussion followed by consensus, as the head of the institute holds regular meetings with the staff and the conveners. PTA committee is elected every year and regular meetings are conducted with the PTA members for upliftment and development of college. Opinions of the heads, teachers, and non-teaching staff and other stake holders are considered and valued. Decisions which involved large scale investment in terms of infrastructure are taken by the principal after seeking the necessary approval from the Director of Higher Education and Government of Himachal Pradesh.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Curriculum Development

The college executes the curriculum prescribed by H.P. University Shimla efficiently and gives suggestions to the board of studies for curriculum development through nominated members.

2. Teaching and learning

Regular classes are conducted and students are motivated for better academic performance. Innovative teaching methodologies are used to develop overall strength of the students.

3. Examination and Evaluation

College has its systematic procedure for conducting examination as per the university guidelines.

4. Library ICT and Physical infrastructure/ instrumentation

College has a rich library where reference books, journals, newspapers are available in plenty. Library has been made fully automated by installing KOHA software and RFID security system during the session. Virtual class room has been established. Two digital notice boards have been installed for disseminating various information to students. GPS instrument has been installed in the geography dept. A gymnasion with all modern facilities has been installed.

5. Human Resource Management

Regular Meetings are held with the staff to discuss allotment of duties. Their feedback is taken from time to time and college management redresses the grievances of staff effectively.

6. Admission and Students

Admission committee is formed for smooth functioning of students' admissions. Proper guidance is given to students for their admission; documents are checked and verified by the admission committee.

STRATEGIC PLANNING OF ADMISSIONS FOR 2020-21

The online admission of students was introduced for the first time in 2020-21 by the college to maintain the SOPs during covid-19 pandemic. Prior to this, offline admission procedure was followed. Its brief strategy and plan is as follows:

Principal forms admission committees for various classes and admission schedule and the rules of admission are provided to the conveners of the committees. To help the students seeking online admission and to ease the admission process, an online committee was formed. Admission committee scrutinize and verify the documents. After the completion of verification process, the merit list of eligible candidate is displayed on the college portal. When the eligible students submit fee through online mode, their admission is confirmed. This is how the complete work of admission and verification is done according to the strategy and plan.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.gcbhoranj.info/
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- **Principal is in-charge of the financial as well as administrative matters of the college. Different committees are there to execute the policies of department of education as per guidelines issued by Principal Secretary, Education. Principal acts as chairperson and patron of various committees, bodies which discharge their duties in accordance with the education policy of State Govt.**

- **He makes all the purchases in consultation with college**

purchase committee in accordance with the rules and regulations laid down by the Government. The planning and decision making in case of financial matters although rests with the Principal but various committees formed hold meetings and forward recommendations which are generally endorsed by the Principal.

- As the college is governed by HP Govt. the recruitment, promotion and service rules are decided by the Govt. only. The recruitment of teachers is done by HP Govt. through HP Public Services Commission. The colleges are not authorized to recruit teachers on regular basis but some stop gap arrangements are made at institutional level through PTA and Self Financing Scheme.

- The college has established a mechanism for addressing the grievances of female students as well as employees of institute. There is a women grievance redressal cell that promptly responds to the complaints received.

ORGANOGRAM

HP Government (Governing Council)

PRINCIPAL (Head of the Institution)

Teaching Staff
Non-Teaching Staff

HOD   IQAC
Librarian
Office

Faculty   Committee Chairperson
Library Staff
Superintendent

Memebers
Clerical staff   Fourth class employees   Lab Staff

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://www.gcbhoranj.info/About.aspx
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

This is a government degree college and therefore it has to follow welfare measures provided to teaching and non-teaching staff as per regulations and policies decided by the State Government. It is also modified according to recommendations of the accepted pay commissions from time to time. Following welfare measures are available to all teaching and nonteaching staff:

(i) Faculty members are regularly encouraged to participate in Orientation Programmes, Refresher Course, Faculty Development Programs, Seminars and Workshops for up-gradation of their academic

knowledge. Freshly recruited teachers undergo Induction training programmes at Govt. College of Teacher Education Dharamshala and State Council for Education Research and Training (SCERT) Solan. Non-teaching staffs are also allowed to undertake various training programs for enhancing their professional knowledge. ICT training is also provided to the staff.

(ii) Faculty members appointed prior to 2004 are eligible for pension benefits on retirement while those appointed after 2004 are covered under New Pension Scheme. GPF, gratuity and leave encashment are availed by retiring faculty as per government norms.

(iii) Medical reimbursement, medical allowance to teaching and non-teaching staff is paid as per the provisions approved by Govt. of H.P.

(iv) The salary component and other monetary benefits are given as per the recommendation of the UGC and state pay commission. Annual Increment@ 3% is given every year for every teaching and non-teaching staff of the college.

(v) Promotion/Career Advancement Scheme has been implemented for all regular staff as per the guidelines of the UGC/State Government. Various allowances like HRA, compensatory allowance and DA are given as per the Centre Govt. / State Govt. notifications.

(vi) Loan facility (without interest) from the General provident fund is available for teaching and non-teaching staff.

(vii) The employees avail duty leave for attending Seminars/ Conference/ Orientation Programmes/ Refresher Courses. The employees alos avail TA/DA whenever they go out for official work.

(viii) Group Insurance Scheme is available for all the staff members.

(ix) The staff members can avail the leave salary of 300 days earned leave (maximum) after their retirement.

(x)) Leave to teaching and non-teaching staff are given as per the guidelines of the Govt. of H.P

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute has performance based appraisal system for teaching and non-teaching staff. The achievements of faculty members are monitored and evaluated through the Annual Confidential Report(ACR) and Performance Appraisal System as per the guidelines of the UGC and State Government. All faculty member fill the prescribed performa for self appraisal. This appraisal report is based on the annual performance of the staff members on the basis of their academic, administrative and other extra-curricular activities.The performance appraisal report duly filled by faculty and further reviewed by IQAC is further assessed by the Principal, The ACR of the teachers/staff is also communicated to the peers in the Department oh Higher Education,which is further reviewed for career advancement,promotion of faculty member and other purposes.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts the internal and external audit on regular basis. A committee comprising of bursar and other senior faculty members has been framed. The college bursar ensures the mechanism of proper accounting for receipts and payments of the student funds .This committee monitors the receipts and expenditures of the institution and verifies the bills and vouchers after observing codal formalities. This internal audit committee reports to the Principal of college. CAG and CA conducts the external audits regularly. Besides, local audit department also audits our local funds like PTA fund.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The availability as well as mobilization of funds is essential for development of any organization. The college being a govt. institution follows the strategies for mobilisation of funds and the optimal utilisation of resources as directed by state govt. Major sources of funds for the college are allotments from state govt.

development grants under RUSA, developmental grants from UGC, Self-Financing Courses, PTA fund collected from the parents and different student funds. The Principal who is the Distributing & Disbursing Officer, monitor the optimal use of the resources received from the government through discussion with the College Advisory Committee , Development Committee and Purchase committee. The received grant goes through the various procedures involving the DDO, the Bursar, the Purchase Committee and the college office before it is finally spent for the purpose it is meant. The received funds are effectively utilized for maintaining and upgrading better infrastructural facilities, enhancing the academic environment and for the betterment of the students, teaching and non- teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has promoted ICT based teaching -learning process. One virtual classroom, with the facilities of podium, TV, cameras and interactive panel has been established to enable the students to be in tune with the growing demands of the modern world. Three smart class rooms have been created in the existing infrastructure. Two screens have been installed for displaying information with respect to the students The cell has aimed at the overall development of students by encouraging students to participate in the extracurricular activities. A modern gym with latest facilities has been installed to encourage them to become fitness freaks. The IQAC has implemented a feedback system for students to make teaching learning more effective and result oriented. Feedback system is crucial to institutional progression as it allows for self-reflexivity and reform. The feedbacks submitted are analyzed and measures are taken for reform and redressal.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College reviews its teaching learning process and learning outcomes at regular intervals through IQAC. Student feedback/ students satisfaction survey (SSS) on teaching-learning and evaluation process is collected and report is analysed and discussed in the IQAC meeting which helps to take required steps. The IQAC promotes the greater involvement of ICT in teaching learning to make teaching learning process more learner centric. Classroom lectures are supplemented with the use of audio-visual aids. The midterm examinations on a periodic basis help in assessing the learning outcomes.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gcbhoranj.info/images/1914283154annualreport2020-21final.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Govt. Degree College Bhoranj has a strong work ethical culture and equal opportunities are provided to all the individuals irrespective of their gender. College has women grievances redressal cell, anti-ragging squad for providing safety and security. College has a well-furnishedgirls common room for the benefit of female students of the college. Girls common room is situated on the ground floor of the college building and provides the personal space for the girls. For proper safety and security of the girl students CCTV cameras are installed in college campus. The complaints of girl students are redressed time to time. Women staff of the college also sensitizes the girls about personal hygiene and health.

Specific facilities are also provided for women in terms of:

a.   Safety and security. Govt. Degree College Bhoranj has a strong work ethical culture and equal opportunities are provided to all the individuals irresective of their gender. College has women grievances redressal cell ,anti ragging squad for providing safety and security.For the safety and security CCTV cameras are installed at various locations in the college campus.Seprate toilets and washrooms facilities are available for the girls students and female staff.Girls toilets also have sanitary napkin vending machine. Any violation of girls rights or any act outragging modesty of female students as well as female staff is taken very seriously and every situation deals with in the ambit of law.

b.   Counselling. Regular counselling is also done by the women

grievances redressal cell of the college. It helps the girl students in building the self-confidence. The committee members meet time to time with the students to address their problems. Any female student can file their grievances with the committee conveniently and confidentially.Women staff of the college also sensitizes the girls about personal hygiene and health.

c.   Common Rooms. Our college facilitates the girl students by providing them girls common roomto spend their free hours. The girls common room has the capacity of about 70 chairs. Complaint box is placed in the common room for the complaints of the girl students who intend to keep their identity anonymous.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	[View File]()
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

·   Solidwastemanagement There is proper management of solid waste. The waste collected asbiodegradable is either dumped inpits or used for making manure. The non-biodegradable waste is collected in dustbins and burnt. Thedustbins are of two types one for collecting biodegradable waste and other for non-biodegradable

waste. At thecorners of the institution there are dustbins to collect the garbage. During different events in the college,only eco-friendly material like plates of plant leaves, paper plates etc. are used.

·   Liquidwastemanagement: This is done by keeping the waste in the chambers in concerned departments.

·   Biomedicalwastemanagement: Institute does not generate any biomedical waste

E-wastemanagement. Our institute small proportion of E waste which includes old batteries , computers and its accessories, lab equipment'setc.

Our college does not release any hazardous chemicals and radioactive waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

`C. Any 2 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

`D. Any 1 of the above`

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In the epoch of globalization, where people of different cultures, regions and religions live, study and work together, the goal of establishing tolerance and harmony has become extremely important. Lack of tolerance may lead to misunderstandings and aggression. Education is a powerful means to ensure peace, harmony and development. The institution has identified a number of initiatives and activities focused on creating a more inclusive and welcoming campus. The institution considers tolerance from the point of cultural characteristics of the students. Various activities like song competitions, dance competitions etc. are conducted by the college from time to time. Glimpses of different cultures are seen. The students enjoy all performances.+Regional Diversity is the acceptance of all folks regardless to their sex, education and disability. Regional diversity is an indication of each person's uniqueness from a certain area. Nowadays tolerance is slowly vanishing and leaving behind anger, violence and hate. The institution is strict towards providing an environment where students and employees with diverse beliefs coexist peacefully without hate and rancor. The institution has students and employees belonging to diffrerent regions, gender, caste and creed but there is no single incident reported on intolerant behavior and violation of Article 14-18 till date. India has been the home of all the religions. It is a vast country with people belonging to different religions living amicably for centuries together. The institution has also celebrated many days. These include observance of Cleanliness campaign, Aaghaz function for fresher students, NSS seven days camp and Plastic removal campaign, Lecture on AIDS awareness and drug addiction, Gandhi Jayanti celebration etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitutional obligations are the moral obligations of all the citizens to help to promote a spirit of patriotism and to uphold the unity of the country. These obligations are set out in different Parts of the Constitution concern individuals and the nation. Institution takes various initiatives in organizing various programs, events and activities so as to make students and employees responsible citizens. Various competitions like speech, poster making, slogan writing and essay writing are conducted to make students and employees aware of Fundamental Rights and Duties and other constitutional obligations. An oath is taken to secure justice, liberty, equality to all citizens and promote fraternity to maintain unity and integrity of the nation. Human rights are moral principles or norms that describe certain standards of human behavior. Our institution has the trend to celebrate various daysand celebration of these days by the institution helps the students to promote unity, national integrity and brotherhood.. A cleanliness drive was carried out by NSS unit of the college. A general two days awareness camp was organized by the women grievances and redressal cell of this college to make students aware of covid 19 and also international women day was celebrated by the cell and poster making and slogan writing competition were organized. Single day cleanliness camp was organized in the college campus by the Rovers and Rangers Unit of the college. Also awareness session on HIV(AIDS) was organized by the Red Ribbon Club in which Sh. Amardeep, health educator Govt. hospital on HIV and also various activities like poster making, slogan writing and rangoli were organized with great enthusiasm.Such type of activities are organized to aware the students about their duties, responsibilities and rights.

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File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

International days, events and festivals are occasions to educate the public on issues of concern, to mobilize the political will and resources to address global problems, and to celebrate and reinforce achievements of humanity. The institution is working firmly in order to inculcate the values such as national integration, communal harmony and to acknowledge the contributions rendered by eminent personalities in shaping India. Students celebrate the birthdays of great Indian personalities. However, in the current session due to lockdown conditions in the state very few activities were observed.

NSS camps were organized by the college, to provide opportunity to the students to take part in various government led community

service activities and programs. The sole aim of the NSS is to provide hands on experience to young students to develop their personalities through communities. A cleanliness drive was carried out under by NSS unit.

Rovers and Rangers of the college also organised one day cleanliness drive in the college campus.

Awareness session on AIDS prevention and measures was organised by the Red Ribbon Club of the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1. To sensitize the students towards environmental issues and cleanliness.

Objective: The aim of the practice is to develop environmental awareness among the students and to develop ecofriendly approach in day to day life.

Context: Govt. Degree College Bhoranj is located in an area where the students mostly belong to agricultural background. It is well said that health is wealth and health of a living being depends upon its surrounding environment. If we have a surrounding providing us freshair to breath and calmness to our mind we will definitely live a healthy wealthy life. There are so many examples in the history where emphasis has been given on the conservation of the environment and this tradition should be continued. Deforestation, waste disposal, generation of unsustainable waste, natural resource depletion, overpopulation, global warming and soil degradation are the major current environmental problems. Keeping these in view the students are encouraged from time-to-time to inculcate among themselves ecofriendly approach.Ourinstitute organizes number of activities related to environmental awareness and conservation.NSS

unit, Red Ribbon Club, Eco club and Rovers and Rangers carried out many activities inside the campus and also in the nearby locality. Rallies are also organized to spread awareness about health, conservation and environmental protection.

Evidence of success: NSS unit,Rangers and Rovers Unit and Eco club of the college time to time organizes various camps and rallies inside the campus of the college for cleanliness.

Problems encountered and resources required: the main challenge is to aware the students about environmental issues. The lack of financial aid is also the main problem encountered.

Best Practice 2: Co-curricular activities for the holistic development of the students.

Objective: to complement learning and to support, intellectual, emotional, social, moral, creative and physical development of the students.

Context: Co-curricular activities in the educational institutes helps the students in their overall development. These activities help to nurture the talents of young minds and give them an opportunity to develop their specialized skills. The academic performance of the students goes way up as they learn to balance their co-curricular activities with the academic pursuits. They also better understand how to manage their time efficiently. Various activities like cleanliness drive, HIV(AIDS) awareness session and beautification camps were carried out by Rovers and Rangers Unit, Red Ribbon Club and NSS unit of the Govt. College Bhoranj. Various competitions like poster making, slogan writing were also organized in the college. Such type of activities provide opportunities to explore the hidden talents of the students and may become stepping-stone to achieve greater things in their lives.

Evidence of Success: Different types of co-curricular activities were organized by the NSS, Rangers and Rovers unit and Red Ribbon Club of the college. Students actively participated in these activities and their active participation motivate other students to come forward with their skills. These activities inculcate a sense of service, humanity and make students nature loving. When students participate in such events they increase self- efficacy, make friends, develop an enhanced understanding of others, become oriented to campus and make important gains in critical thinking. Students engaged in experiences outside of the classroom are developing different skills and developing those skills more deeply

than those who do not participate.

Problems encountered and resources required: In this session we had faced some problems during organizing different events. Major problem was to conduct the events by following proper instructions regarding covid 19. To motivate the students and also their parents regarding the importance of these activities was also very challenging.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college clearly points towards overall personality development of our students. College provides an opportunity to every student to contribute to make the society in which they live a better place and to grow as better individuals. The students of the college are not only guided to achieve excellence in education but are thoroughly equipped with the knowledge of social preservance and environmental sustainability. Staff of the college lays special effort on students understanding of current environmental crisis and through its various schemes like energy conservation, waste management, rainwater harvesting, plantation drives urges them to become eco friendly citizens. With our vision of working towards the socio-economic development of the country, several students committees are formed to carry out the duties towards society. NSS unit of the college provides students with opportunities for serving the community, nation and society. Contribution of NSS and Rangers and Rovers in anti-drug campaign points out the necessity of healthy lifestyle and inculcate habits of self-restraints and self-awareness. The college has a tradition to organize 'Aaghaz' function everyyear for welcoming fresher students. The fresher students are encouraged toparticipate in literary and cultural activities. This function serves as anicebreaking event for fresher students. Govt.College Bhoranj offers quality education to the students in social sciences,basic sciences, commerce and arts at the undergraduate level. The college alsooffers the professional course of BCA for undergraduate classes. The collegeaims to have a transformational impact on rural students through education and extra co- curricular activities.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

Our college is focusing to provide benefits to the students and society through awareness programs to cope up with pandemic diseases emerging in the current era.All the information regarding admission, examination, holidays, seminars and administrative committees etc. are uploaded on the college website at the start of every new academic session.

The college has planned to make renovation and upgradation of infrastructure like whitewashing of the college building, construction of the college boundary wall, construction of the main entrance gates of the college, construction of the staff quarters,allotment of college canteen, the facilities in the girls common room and medical inspection room of the college.Further, the college has also planned to upgrade the sports infrastructure under which resurfacing of the badminton court,labelling of the sports ground, water drainage facility in the basketball court has to be executed.

The college has received grant under the Utkrisht Mahavidyalaya category for the construction of new library building and car parking facilities.

The ICT infrastructure of the college has to be upgraded under whichfull automation of the library using RFID technology, makingthe virtual classrooms functional, LEDpanelsare installed at various places in the college campus to circulate notices and information among the students.

Various job-oriented programs are to be conducted by the carrier, guidance, and counselling cell of the college and to start the professional course PGDCA. Among numerous activities to be organized in the upcoming session,some important ones are as mentioned below:

To organize NSS camps in the college campus to inculcate habit of social working, cleanliness, beautification,ecofriendly attitude, and sustainable development among the students, to give thrust to give awareness about AIDS and to organize extension activities for the benefit of the societyby the Red Ribbon Club of the college.To

identify talent among the students(cultural as well as sports) by organizing various intra as well as intercollege championships.

To promote environmental awareness and to beautify the college by planting ecofriendly cum ornamental plants and to purchase planters by Eco Club of the college.